

Adopted Budget

FY 2020



*Pioneering pathways
to prosperity.*

TABLE OF CONTENTS

WASCO COUNTY OVERVIEW	1
ORGANIZATIONAL CHART & CONTACTS.....	2
FY 2020 BUDGET MESSAGE	4
BUDGET EXPANSIONS (ASK-ADD)	18
DEPARTMENT BUDGETS	
Department 12: Assessment and Taxation	32
Department 15: Clerk	36
Department 16: Sheriff	45
Department 17: Employee and Administrative Services	64
Other Administration Budget	77
Department 18: Administration Other	79
Museum	98
Fair & Parks	101
Department 19: District Attorney	108
Department 21 & 23: Planning	114
Department 22: Public Works	121
Department 24: Youth Services	134
Department 25: Building Codes	143
Capital and Reserve Funds Budget	141
APPENDIX	148

WELCOME TO 100% LOVE

(LIVING OUR VALUES EVERYDAY)

Welcome to Wasco County and to our culture. We recognize that each person on the county team has unique skills to contribute to the success of our efforts. We are part of a team that is creating excitement for building a culture where employees, vendors and constituents become partners in building a prosperous Wasco County by living our values everyday (LOVE).

VISION

Pioneering Pathways to Prosperity

MISSION

Partner with our citizens to proactively meet their needs and create opportunities

CORE VALUES

- Embody the 100% Love culture
- Relationships are primary
- Do the right thing, even when no one is watching

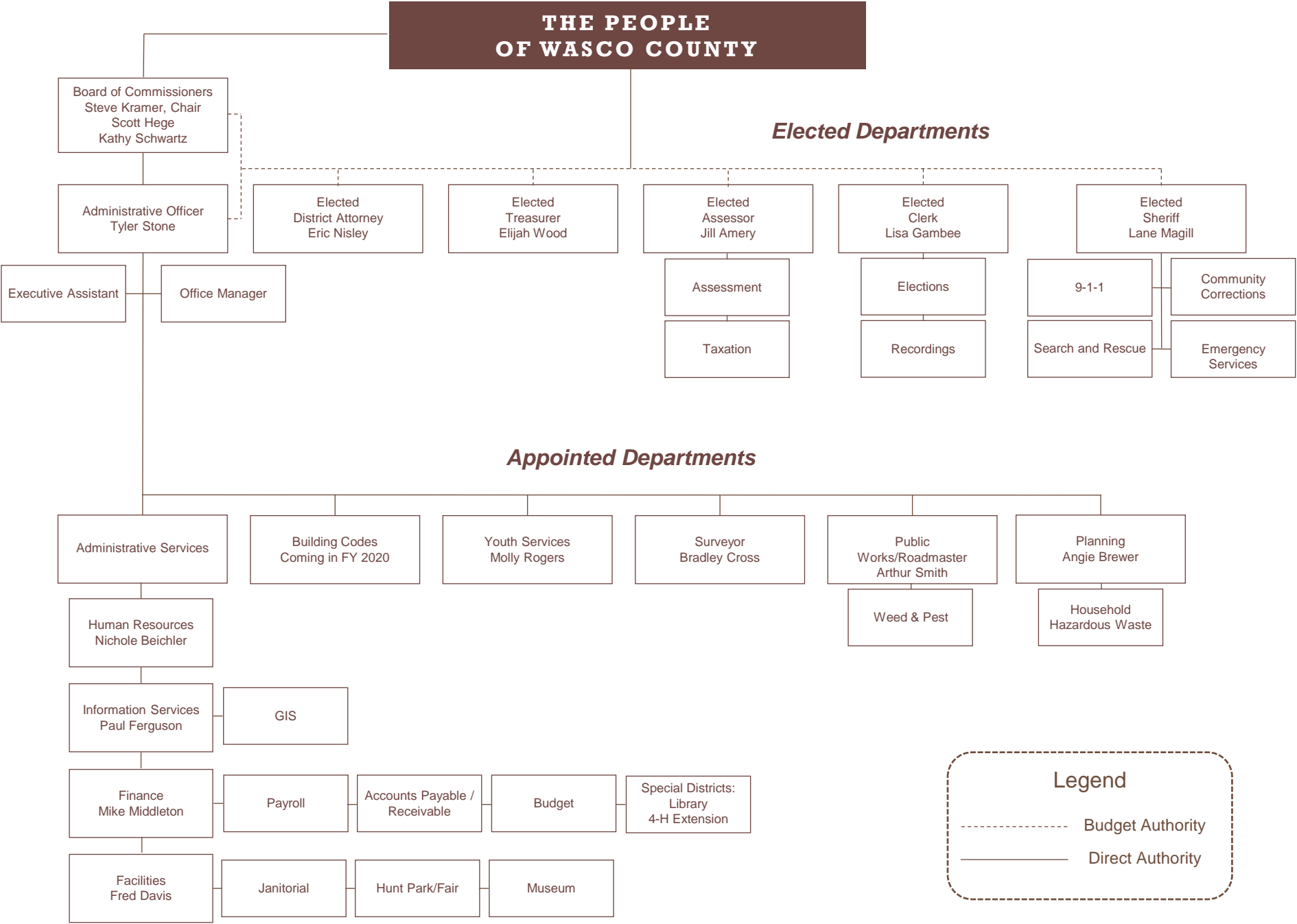
WHAT'S THE STORY BEHIND 100% LOVE?

Following a particularly negative interaction with another entity on a project, the County Clerk and the County Administrator were reviewing the meeting and how difficult it had been. For the Clerk, new to the public sector, it was the first project where it became apparent that some citizens don't like county government, no matter how hard we try to help. The Administrator jokingly said, "Welcome to county government. 50% of the people love you, and 50% of the people love to hate you." To which the Clerk replied "Yes, but that's still 100% LOVE!"

That tongue-in-cheek remark, upon further reflection, began to emerge as a concept with much deeper meaning; a way of thinking about all aspects of what we do. We looked for examples of 100% LOVE on which we could build and grow the culture which now permeates our organization and is reflected in our actions, our approach to doing business and our overall being . . . it is the guiding principle for everything at Wasco County.

As individuals we provide the extra effort to make sure those who we are dealing with walk away from the interaction feeling good about the service they have received; we recognize the efforts of others and share examples of 100% LOVE—we tell the story! As a team we make sure our teammates are successful; we pitch in to help; we hire for culture and welcome new employees to that culture. We identify, share and celebrate examples of 100% LOVE—we tell the story! As an organization, we ensure that our system and processes support the culture; we work to cross-train, we support organizational initiatives; we celebrate our successes and unflinchingly examine our failures; we seek out partnerships in the community and promote the County whenever possible.

ORGANIZATIONAL CHART



WASCO COUNTY CONTACTS

A full list of contacts is available on the Wasco County website at www.co.wasco.or.us.

DEPARTMENT	NAME	EMAIL	PHONE
COUNTY COMMISSIONERS	Kathy Schwartz	kathys@co.wasco.or.us	506-2523
	Scott Hege	scotth@co.wasco.or.us	506-2522
	Steve Kramer	stevek@co.wasco.or.us	506-2524
ADMINISTRATIVE OFFICER	Tyler Stone	tylers@co.wasco.or.us	506-2552
ASSESSMENT & TAXATION	Jill Amery	jilla@co.wasco.or.us	506-2512
CLERK	Lisa Gамbee	lisag@co.wasco.or.us	506-2535
SHERIFF	Lane Magill	lanem@co.wasco.or.us	506-2592
FACILITIES	Fred Davis	fredd@co.wasco.or.us	506-2553
INFORMATION SERVICES	Paul Ferguson	paulf@co.wasco.or.us	506-2554
FINANCE	Mike Middleton	mikem@co.wasco.or.us	506-2770
DISTRICT ATTORNEY	Eric Nisley	erich@co.wasco.or.us	506-2682
PLANNING	Angie Brewer	angieb@co.wasco.or.us	506-2566
PUBLIC WORKS	Arthur Smith	arthurs@co.wasco.or.us	506-2645
YOUTH SERVICES	Molly Rogers	mollyr@co.wasco.or.us	506-2667

WASCO COUNTY FISCAL YEAR 2020 BUDGET MESSAGE

From: Mike Middleton, Wasco County Finance Director, Budget Officer

5/1/2019

I am pleased to present to the Budget Committee the Proposed Budget for Fiscal Year 2020. This covers the period of July 1st, 2019 to June 30th, 2020.

The budget has been prepared to satisfy the legal requirements of Wasco County and the State of Oregon Local Budget Law. The value and purpose of the budget is to provide a financial plan for the next year, authorize local government spending, justify the property tax levy and as a tool to communicate and inform any interested party.

The primary purpose of this budget is to recognize the cost of service approach to develop and implement a fiscally sound and sustainable plan to accomplish the goals of the County in the next fiscal period and beyond. Additionally, the budget must meet the principal objectives of maintaining a responsive local government, comparatively low taxes and fees, high service levels and a strong financial position. I am confident the Proposed Budget built by the management team of Wasco County meets these purposes.

Going into this budget the Management Team was directed to adhere to the following budgetary principles:

- No new staff positions – current service level staffing only; including grant funded positions.
- Project based staffing would be considered.
- Expense increases in line with current service levels only.
- Capital/Project purchases can be considered. These will be evaluated based on:
 - Useful life of asset
 - Current maintenance costs
 - Cost to operate
 - Source of fund
 - Benefit to the County/Business Case

NOTABLE BUDGET ITEMS

The Proposed Budget is \$12.5 million more than the revised FY19 Budget. \$6 million of this increase is due to taking on Building Codes as of July 1st, 2019. Additionally, the due to growth in the Reserve Funds contributed \$2.5 million to the budget growth. With a large transfer by Public Works to the Reserves and then a planned \$3.8 million contribution to the PERS Side Account complete the significant changes. Fiscal Year 2020 (FY20) is also the year when the cost of labor is recalculated and the payroll matrix is adjusted (every 3rd year). This resulted in a 3.1% wage increase for all positions covered by the compensation philosophy.

The Proposed Budget has 26 funds totaling \$72,505,946. Revenues have slowly been increasing with two notable acceptations – Federal Funding and All Others. Both of these increases in revenue are due to a project being completed – the new Center for Living Building. The grant funding is \$1.8 million in FY19 projections – this drops off for FY20 to a normal level (\$1 million government wide). The “All Others” category also includes budgeting for the loan to fund the building. Center For Living will be paying the loan to Wasco County. (Wasco County loaned the funds and will be repaid.) Due to uncertainty when the budget is being built, the revenues and expenses for the Center For Living are in both FY19 Projected and FY20 Proposed. As this is a separate fund, this will not cause difficulties or allow an overspending of available funds. Both the expected loan proceeds and Center For Living Contribution total \$2.4 million budgeted in both FY19 and FY20. Due to the completion date/move in date so close to the fiscal year end, this seemed prudent but results in up to a \$2.4 million over-budgeting of revenue and expense.

WASCO COUNTY FISCAL YEAR 2020 BUDGET MESSAGE

TABLE 1

Fund/Description	FY19 Budget	FY20 Proposed Budget	Increase/ (Decrease) \$	Change %
101 - GENERAL FUND	21,694,650	23,380,220	1,685,570	8%
<i>The main operating fund for Wasco County</i>				
150 - BUILDING CODES GENERAL	-	4,813,050	4,813,050	NA
<i>The fund for Building Codes - General; New in FY20</i>				
160 - BUILDING CODES - ELECTRICAL	-	1,122,666	1,122,666	NA
<i>The fund for Building Codes - Electrical; New in FY20</i>				
202 - PUBLIC WORKS FUND	5,990,762	7,223,492	1,232,730	21%
<i>The fund for Road and Weed & Pest control</i>				
203 - COUNTY FAIR FUND	251,042	322,316	71,274	28%
<i>County Fair operating fund</i>				
204 - COUNTY SCHOOL FUND	443,115	424,440	(18,675)	-4%
<i>Tax in lieu payments flow through</i>				
205 - LAND CORNER PRESERVATION FUND	94,438	103,957	9,519	10%
<i>Dedicated to locating and remarking of land</i>				
206 - FOREST HEALTH PROGRAM FUND	279,658	374,117	94,459	34%
<i>Federal dollars to fund search and rescue operations on Federal lands</i>				
207 - HOUSEHOLD HAZARDOUS WASTE FUND	640,495	856,527	216,032	34%
<i>Fee paid as part of garbage collection bill dedicated to recycling and hazardous waste</i>				
208 - SPECIAL ECON DEV PAYMENTS FUND	1,570,169	2,397,924	827,755	53%
<i>Revenue committed for economic development</i>				
209 - LAW LIBRARY FUND	160,104	174,025	13,921	9%
<i>Dedicated revenue from citations that goes to maintain law libraries</i>				
210 - DISTRICT ATTORNEY	16,141	15,323	(818)	-5%
<i>Forfeiture dollars and donations to victims of crimes</i>				
211 - MUSEUM	317,589	343,976	26,387	8%
<i>Operations and donations for Wasco County Historical Museum</i>				
220 - 911 COMMUNICATIONS FUND	1,220,712	1,272,885	52,173	4%
<i>Operations fund for 911 services</i>				
223 - PARKS FUND	343,898	362,389	18,491	5%
<i>Operations fund for Hunt Park</i>				
227 - COMMUNITY CORRECTIONS FUND	3,045,419	2,924,650	(120,769)	-4%
<i>Operations for parole and probation services</i>				
229 - COURT FACILITIES SECURITY FUND	157,983	178,562	20,579	13%
<i>State funded to provide courthouse security</i>				
232 - YOUTH THINK FUND	222,293	120,000	(102,293)	-46%
<i>State funded operations to provide for children and families - merging into General Fund in FY20</i>				
233 - KRAMER FIELD FUND	33,851	34,484	633	2%
<i>Private donations to upgrade Kramer Field</i>				
237 - CLERK RECORDS FUND	44,132	46,203	2,071	5%
<i>Funded by recording fees to cover archival costs</i>				
321 - ROAD RESERVE FUND	4,915,617	5,972,857	1,057,240	22%
<i>Reserve funds for Public Works</i>				
322 - CAPITAL ACQUISITIONS FUND	4,011,036	3,852,873	(158,163)	-4%
<i>Main capital fund for Wasco County</i>				
324 - 911 EQUIPMENT RESERVE	30,051	62,435	32,384	108%
<i>Reserve fund for 911 primarily intended for equipment purchases</i>				
326 - FACILITY CAPITAL RESERVE	4,558,036	4,633,223	75,187	2%
<i>Fund to save for large capital projects</i>				
327 - GENERAL OPERATING RESERVE	4,720,748	7,914,592	3,193,844	68%
<i>Fund to save for revenue shortfalls and/or planned operating costs of an unusual nature</i>				
330 - CDBG GRANT FUND	5,307,027	3,578,760	(1,728,267)	-33%
<i>Capital projects fund for Center of Living project with a flow through grant</i>				
Totals	60,068,966	72,505,946	12,436,980	21%

WASCO COUNTY FISCAL YEAR 2020 BUDGET MESSAGE

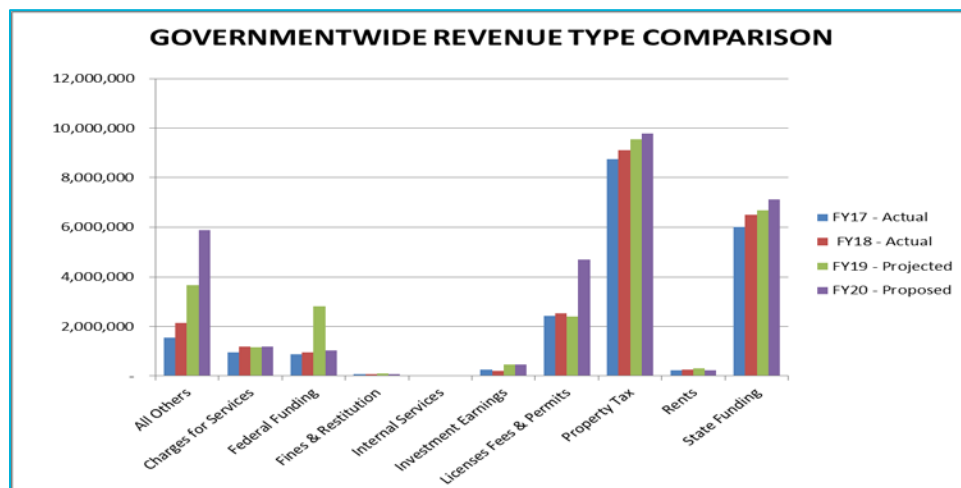
As the table above shows, the overall budget has grown by \$12 million or 21%. This is driven by several significant events. First is the Building Codes Department will be launched on July 1st, 2019. This results in an increase to the budget of \$5.9 million – almost half of the increase. Additionally, the General Operating Reserve has \$3 million being transferred in that will be spent to fund a PERS Side Account. Matching this, the Public Works Fund is transferring \$1 million to the Road Reserve which will also fund \$800 thousand for the PERS side account – making up \$3.8 million of the increase. Personnel increases grew \$700 thousand for the FY20 budget excluding the Building Codes and PERS Side Account funding. This is due to wages increasing both on the normal step increases (2.5%) and FY20 is the year when the cost of labor increase is factored in. (This is done every three years.) PERS rates increased substantially so PERS accounts for \$395 thousand of the Personnel increase. The PERS Side Account is a one-time increase in the budget – Building Codes and the higher personnel costs are ongoing. The table below shows a comparison of the government-wide revenues – fund balance and transfers in are not included.

TABLE 2

Revenue Type	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed
All Others	1,550,385	2,154,647	3,670,140	4,900,898	5,865,998
Charges for Services	951,762	1,177,362	1,168,833	1,154,509	1,200,304
Federal Funding	889,472	962,244	2,806,887	3,022,421	1,043,856
Fines & Restitution	82,899	80,607	89,540	67,000	67,000
Internal Services	9,432	11,928	10,242	5,180	8,180
Investment Earnings	245,942	201,800	455,885	277,299	464,206
Licenses Fees & Permits	2,429,051	2,538,916	2,412,142	2,301,503	4,684,510
Property Tax	8,744,158	9,105,789	9,559,136	9,559,136	9,773,636
Rents	222,793	253,978	299,761	284,751	220,227
State Funding	6,004,177	6,504,103	6,670,219	6,791,699	7,114,928
Total	21,130,071	22,991,373	27,142,785	28,364,396	30,442,845

Below is a graph depicting the trends and provides a scale of the differences:

TABLE 3



WASCO COUNTY FISCAL YEAR 2020 BUDGET MESSAGE

The following graphs show the comparative government-wide revenues on a per year basis.

TABLE 4

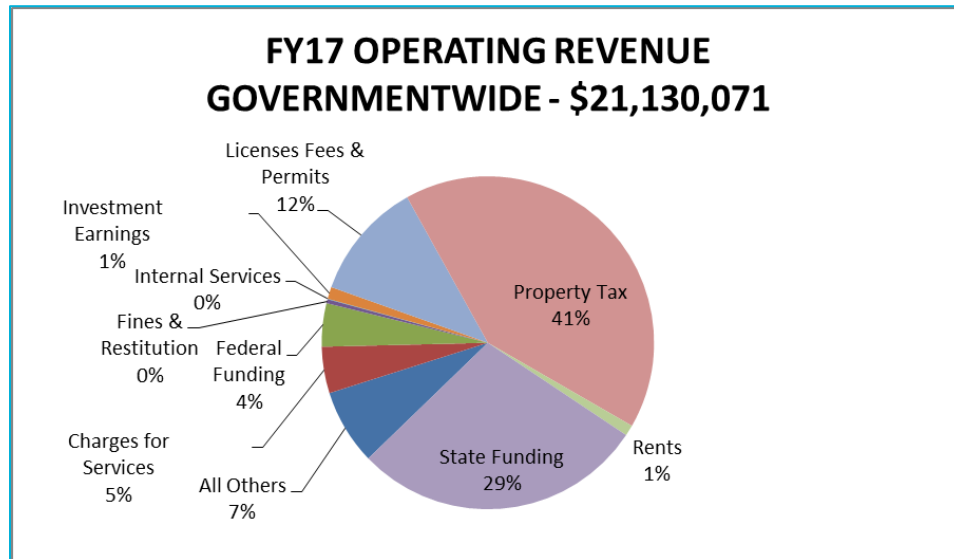
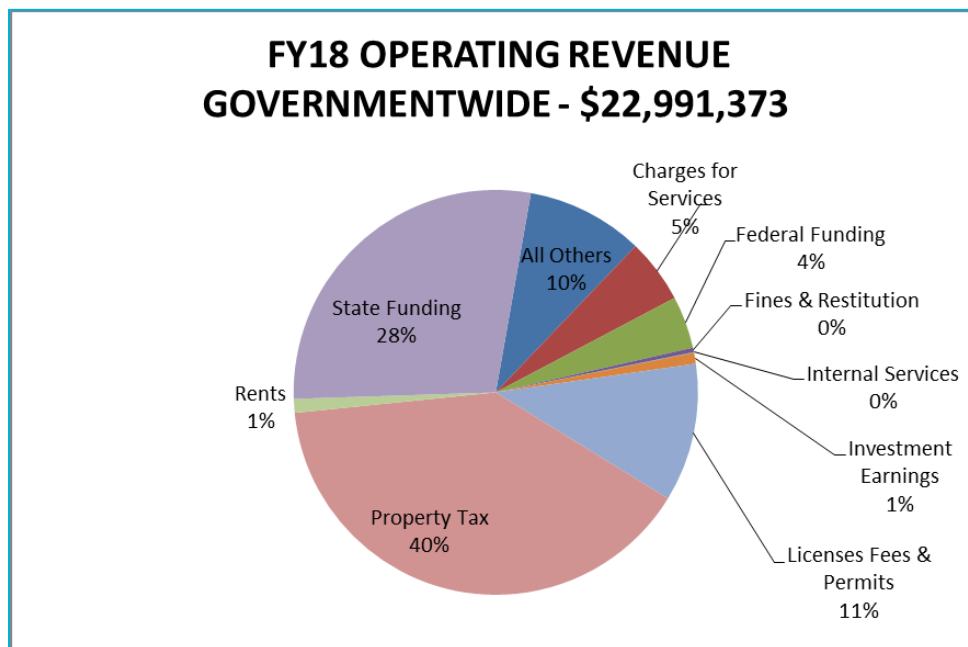


TABLE 5



WASCO COUNTY FISCAL YEAR 2020 BUDGET MESSAGE

TABLE 6

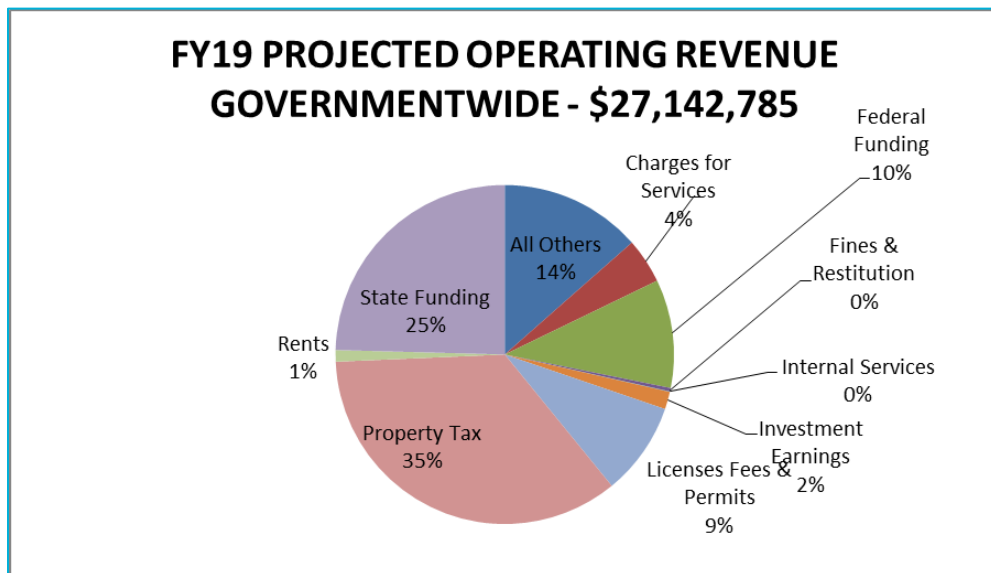
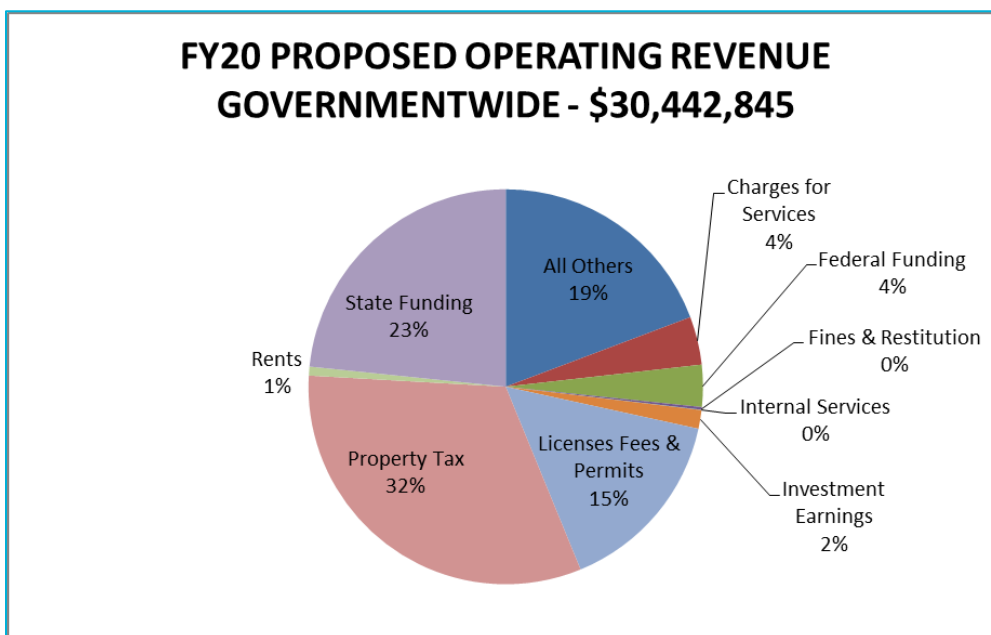


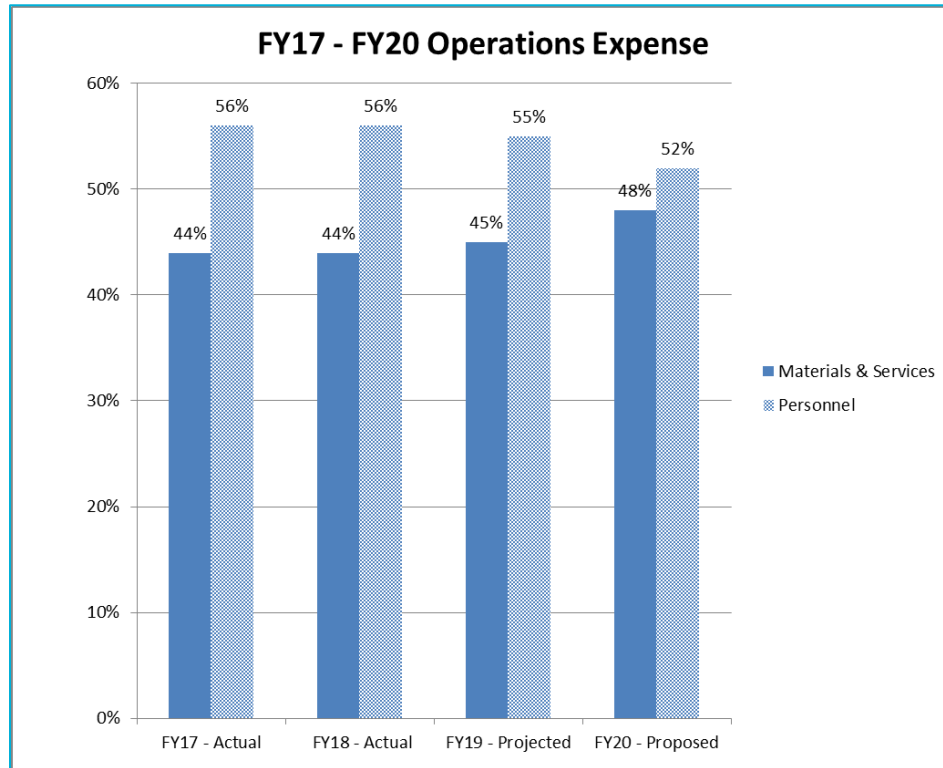
TABLE 7



The primary driving force pushing operations costs are Personnel and Materials & Services. With the proposed budget for FY20, the County is moving closer to a 50/50 split where Personnel and Materials & Services become closer on a percentage basis.

WASCO COUNTY FISCAL YEAR 2020 BUDGET MESSAGE

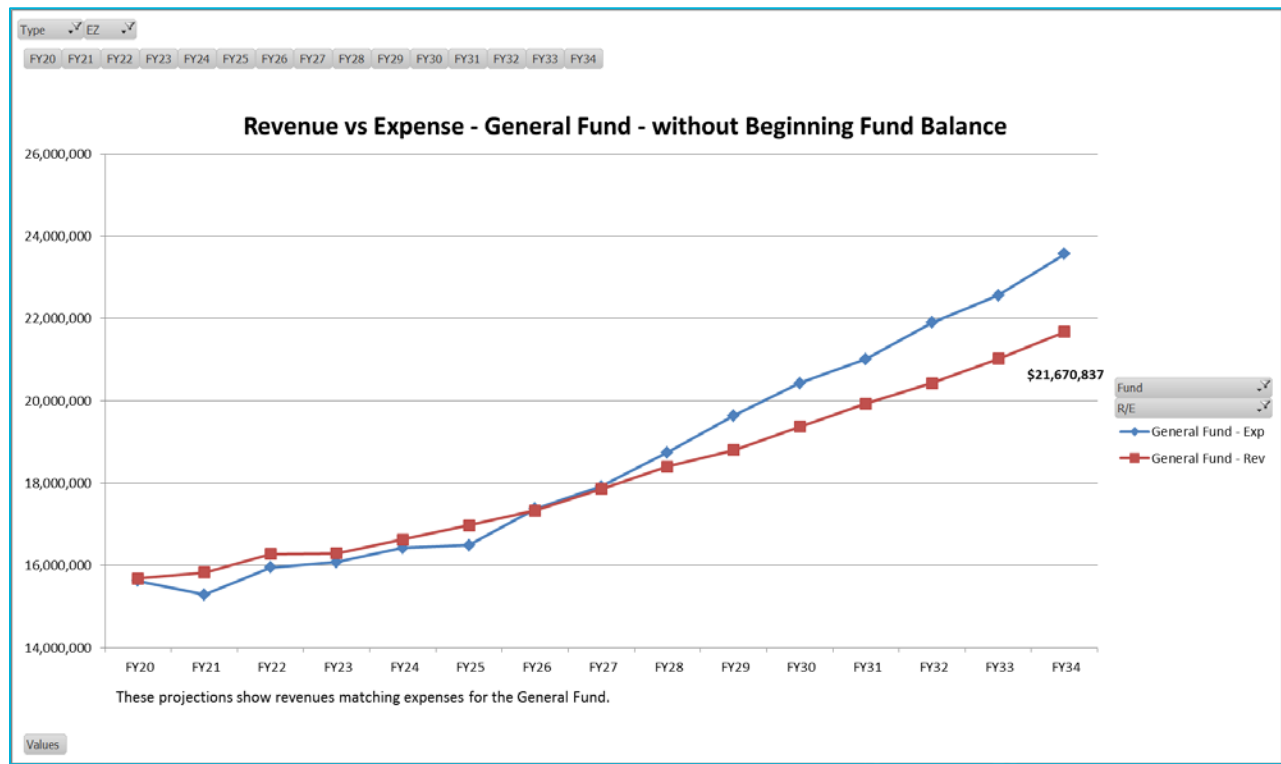
TABLE 8



As a part of the budget build process, management projected out for 15 years. Projections function like headlights, showing the road ahead. The actual results will vary as Wasco reacts to changes in the economic, legislative and political environments. Priorities can change as can expectations and assumptions. With this in mind, the current fiscal condition of the General Fund expense will exceed revenues in FY26. By this time, the transfers to reserve funds will have ended. The choice at that point will be to find additional revenue, reduce services or spend down reserve and/or fund balance funds. Spending the reserve funds is a short term solution as once the funds are spent; the funds are gone and will not be available in the future.

WASCO COUNTY FISCAL YEAR 2020 BUDGET MESSAGE

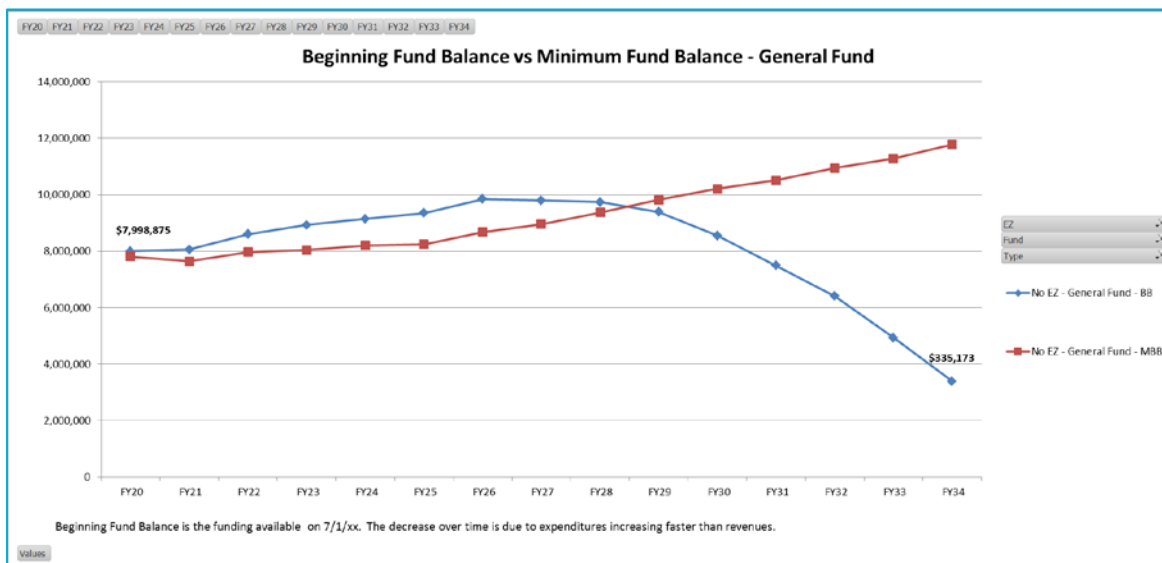
TABLE 9



The effect this has on the fund balance is to slow growth as the gap narrows and then to decline after the crossing point. All funds – especially the General Fund – should have a Minimum Fund Balance established. For the General Fund this is defined as enough funds to cover six (6) months of operations. Some funds can work with less due to the cash cycle, but the bulk of the General Fund comes in the form of Property Taxes with over 80% of the taxes received in November – the 5th month of the fiscal year. The Minimum Fund Balance is a label for the targeted minimum amount needed to operate the fund without cash flow problems. The Beginning Fund Balance is a tool to protect a fund and give time to respond if conditions drastically change and to prevent cash flow difficulties caused by timing of when expenditures happen and revenue comes in. (The Minimum Fund Balance is a target to not let the Beginning Fund Balance fall below.) The point to notice here is the Fund Balance declines below the Minimum Fund Balance just after FY28 starts. The larger the gap between revenue and expense, the more the fund balance will decline.

WASCO COUNTY FISCAL YEAR 2020 BUDGET MESSAGE

TABLE 10



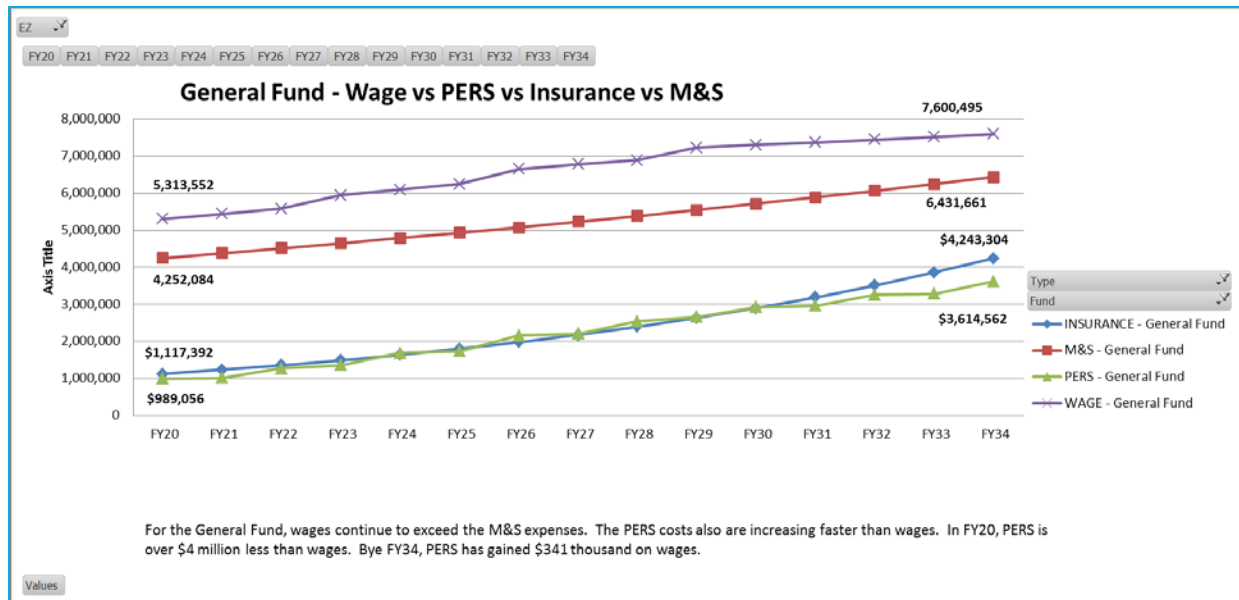
The significant drivers for the expenses are Personnel and Materials & Services. Personnel expense has several components. The rates of increases for wages are mild compared to the increases experienced in PERS and Insurance costs. For the General Fund over the next 15 years, wages are projected to increase from \$5.3 million to \$7.6 million or 43%. PERS is projected to increase from \$1 million to \$3.6 million or 260%. Health insurance is projected to increase from \$1.1 million to \$4.2 million or 280%. When these amounts are combined, the cost of labor is a significant obligation and must be viewed accordingly. \$1 in wages today is actually \$1.42 – \$1.54 fully loaded (depends on the benefit package). In 15 years, that same \$1 in wages offered today will be \$2.78 fully loaded. Due to the significant costs and obligation of adding additional staff, Management has strove to only add positions on a project basis or when a funding source can be identified. This Personnel difficulty impacts all funds with personnel costs in the same way. The importance of the Personnel costs does not mean Materials & Services are unimportant. This is especially true in the General Fund. The single largest expense out of the General Fund is to fund Norcor. For FY20 the portion out of the General Fund is \$1.6 million (includes juvenile, medical and the last known budget changes from Norcor). Norcor is a partnership with other jurisdictions. Currently, Wasco is responsible for 50% of the funding not covered by outside contracts or revenue sources. Norcor has the SAME personnel cost issues facing the organization as Wasco County does. This is a significant risk – especially if partners are not able to keep funding at the same rate needed by Norcor. Our Personnel cost risk is not unique to Wasco County.

On a positive note, Management is working to address the costs. In the FY20 budget, there is \$3.8 million budgeted to set up a PERS Side Account. This will be amortized over 20 years, earn a higher rate of return than Wasco County could, and reduce the PERS contribution rate by 3.97% starting in FY20. While that may not sound

WASCO COUNTY FISCAL YEAR 2020 BUDGET MESSAGE

like much, across all funds this is projected to save \$276 thousand in FY20. In the General Fund alone, this savings is \$171 thousand.

TABLE 11



STAFF CHANGES

Administration – for FY19, the budget had included funding to create a County Counsel position instead of working with contracted attorneys. For many reasons this has not been acted upon and the FY20 budget has the funds budgeted to make use of contracted attorneys instead of a County employee.

District Attorney – the temporary, part-time position added in FY18 is continued for another year. This was requested by the District Attorney. The Budget Team and Management Team agreed this is a necessary task and an efficient use of resources. However, the expectation was set in the Budget build process to complete the project in two more years and end project based staffing at that time.

Elected Officials – The Compensation Committee met and recommended an increase in all elected officials’ salary to match the 3.1% cost of labor adjustment for most employees in line with the compensation philosophy. The committee also recommended putting the elected officials on the salary matrix and keeping the positions in line with the compensation philosophy.

Youth Think – For the FY20 budget year, the single employee in this fund is being moved to the General Fund under the Youth Services Department. The Fund itself is being merged into the General Fund and bringing the fund balance (just under \$120 thousand) with it. The position will remain grant funded. The move was done to allow the ability of the Youth Services Department to function more efficiently, use general revenues of the General Fund for program needs without transfers overstating the budget, and to assist in succession planning.

WASCO COUNTY FISCAL YEAR 2020 BUDGET MESSAGE

Building Codes – A new department has been created for the County to administer. This requires the addition of up to eight (8) positions included in the budget. The Building Codes Department is self-funded and is coming with a sizable cash balance based on the reserves formerly held by MCCOG. It is anticipated that not all the positions will need to be filled; but as a starting point, the flexibility may be needed due to skills sets available in the marketplace. The positions budgeted for FY20 are 1 Building Official, 3 Inspectors, 2 Plan Reviewers and 2 Permit Techs. It is anticipated this department will not be self-sustaining without continued large scale construction activity associated with data centers or similar projects. At the time it no longer is financial feasible the County will need to look at other options for providing this service.

Total budgeted Personnel costs government-wide for Wasco County are \$12,517,037. This is an increase of \$1.6 million from the FY19 budget – an increase of 14.15%. The General Fund increases \$583,560 or 8.28% compared to the average property tax increase of 4.2%

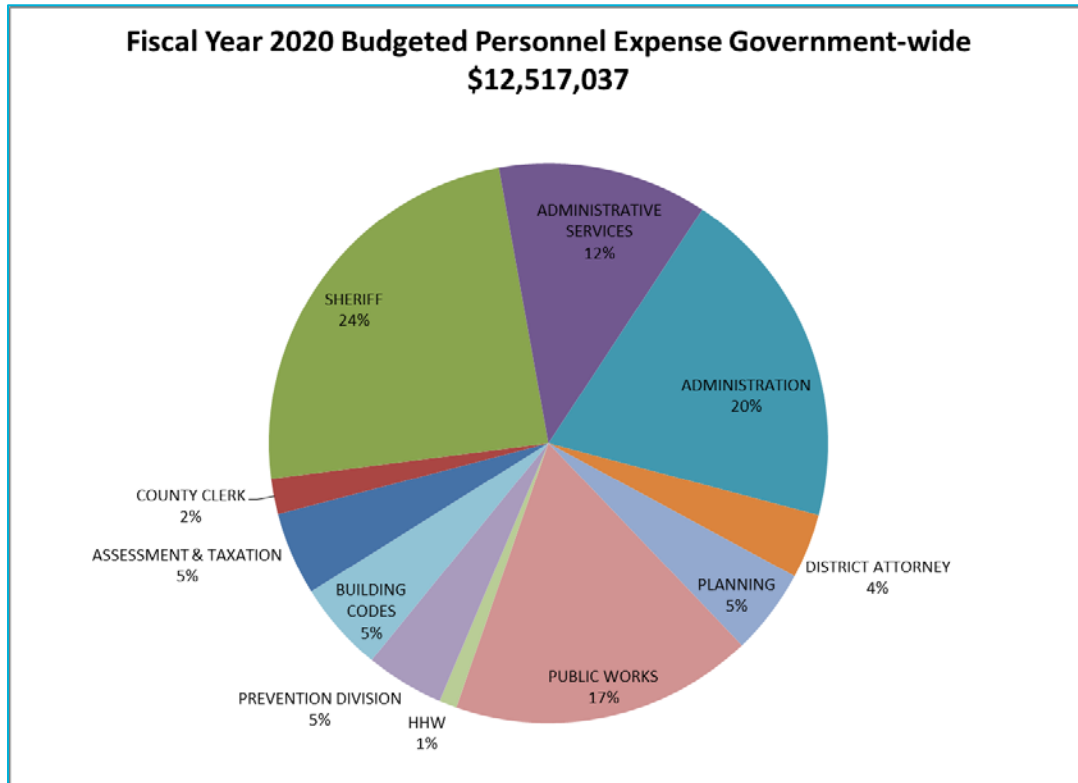
- \$851 thousand of the increase is for the new Building Codes Department – about 54.8% of the total increase. This makes the new Building Codes Department responsible for 7.8% of the overall increase.
- \$395 thousand of the increase is for PERS (excluding Building Codes) or 25.5% of the total increase. This makes PERS rates responsible for 3.6% of the 14.15% increase.
- \$117 thousand of the increase is for Insurance costs government-wide – about 7.6% of the total increase. This makes insurance rates responsible for 1.1% of the 14.15% increase.
- The remaining balance of the increase is due to step increases and the cost of labor increase.

TABLE 12

Fund	FY19 - Budget	FY20 - Proposed	Change	% +/-
GENERAL FUND	7,045,784	7,629,344	583,560	8.28%
BUILDING CODES GENERAL	-	618,637	618,637	NA
BUILDING CODES - ELECTRICAL	-	231,906	231,906	NA
PUBLIC WORKS FUND	1,920,597	1,994,060	73,463	3.83%
COUNTY FAIR FUND	15,097	19,171	4,074	26.99%
LAND CORNER PRESERVATION FUND	16,581	19,013	2,432	14.67%
HOUSEHOLD HAZARDOUS WASTE FUND	152,189	166,607	14,418	9.47%
MUSEUM	39,254	42,773	3,519	8.96%
911 COMMUNICATIONS FUND	865,287	890,232	24,945	2.88%
PARKS FUND	35,230	44,734	9,504	26.98%
COMMUNITY CORRECTIONS FUND	792,121	860,560	68,439	8.64%
YOUTH THINK FUND	83,046	-	(83,046)	-100.00%
Government-wide Total	10,965,186	12,517,037	1,551,851	14.15%

WASCO COUNTY FISCAL YEAR 2020 BUDGET MESSAGE

TABLE 12



TRANSFERS

The following transfers between funds serve one of two purposes: 1) supporting operations, or 2) supporting reserve commitments.

TABLE 13

From Fund	To Fund	Amount	Reason
General Fund	Fair	29,000	Operations - Insurance
General Fund	Museum	17,500	Operations
General Fund	911 Communications	253,129	Operations
General Fund	Operating Reserve	3,000,000	Fund PERS Side Account
Building Codes - General	General Fund	250,000	Reimburse for FY19 Building Codes Setup
Building Codes - General	Building Codes - Electrical	200,000	Possible need to reallocate reserves
Building Codes - Electrical	General Fund	250,000	Reimburse for FY19 Building Codes Setup
Building Codes - Electrical	Building Codes - General	200,000	Possible need to reallocate reserves
Public Works Fund	Road Reserve Fund	1,000,000	Move portion of Fund Balance to Reserves
Forest Health Program	General Fund	119,456	Reimburse Search and Rescue
Special Economic Development	General Fund	75,812	Lottery Support of Planning still in Fund Balance
Special Economic Development	General Fund	400,000	Economic Development
Special Economic Development	Museum	5,000	Operations/Economic Development
911 Communications	911 Reserve	30,000	Fund future equipment needs
911 Communications	General Operating Reserve	43,333	Repay equipment purchased
Youth Think Fund	General Fund	120,000	Close out fund to General Fund
Total Transfers Budgeted		<u>5,993,230</u>	

WASCO COUNTY FISCAL YEAR 2020 BUDGET MESSAGE

There are some transfers out of the normal course of business that warrant notice. The transfer of \$3,000,000 from the General Fund to the Operating Reserve Fund is up from the \$850,000 budgeted last year. This is the only reserve fund receiving a transfer from the General Fund. The purpose is to pay for \$3 million of the PERS Side Account out of this fund – this is a one-time payment and for FY22 the expectation is to return to the normal course of transfers to reserves following one or more PERS side account payment next year if it is possible.

The transfers from the Building Codes funds to the General Fund of \$250,000 each is to provide the budgetary authority for the Building Code Funds to reimburse the General Fund for costs incurred before 7/1/19 to set up the department. Primarily, this is Permit Tech staff, vehicles and a large format printer required. This transfer will only be done to the extent reimbursement is due and will not be in future fiscal periods.

The transfers between the two Building Codes Funds for \$200,000 both directions is in case the original split of the reserves to set up the Beginning Fund Balance needs to be adjusted. This split is based on historical information provided by the State of Oregon, so adjustment should not be needed. It will not be in future fiscal periods.

Public Works determined it is appropriate to transfer \$1 million to the Road Reserve Fund. Of this, \$800 thousand will be used for the Public Works portion of the PERS Side Account set up. This is a one-time transfer and is not planned for future fiscal periods. The Forest Health Fund transfer to the General Fund has increased from \$75,000. This is due to the growing balance in the fund and is to make the fund balance available. The transfer will only occur if, and to the extent, of reimbursable search and rescue costs on Federal land.

The Economic Development Fund transfer to the General Fund for Lottery funds has decreased substantially. This is due to a change in the handling of the Lottery funds coming in. Historically this was transferred to the General Fund and used as general revenue with the intent of covering Planning Department costs. It was determined to receive the funds in the General Fund without the need to transfer. This was implemented in FY19. However, a small balance has remained in the fund balance of the Economic Development fund. This transfer will allow that to be moved to the General Fund and utilized.

The Youth Think Fund is being eliminated and this transfer will be to move the remaining fund balance to the General Fund allowing the fund to be closed out.

CAPITAL OUTLAY

The table below summarizes the budgeted amounts for capital outlay. Amounts are based on possible expenditures for both Capital Projects and Equipment purchases. In some instances, the estimate is still early in the process and could move or be deleted depending on need, bandwidth and changing priorities. Additionally, funds where the purpose shows as “Reserved” indicates the amount is budgeted but there are no specific projects identified for this Reserve Fund.

WASCO COUNTY FISCAL YEAR 2020 BUDGET MESSAGE

TABLE 14

Fund	Purpose	Amount
General Fund	Building Remodels; Courthouse remodel	1,400,000
General Fund	Computer Equipment for AS400 Data conversion	13,000
General Fund	Software for connecting property on GIS, Assessing, & Planning	90,000
General Fund	Snow removal quad with blade	12,000
General Fund	4 Vehicles for annual rotation	130,000
Public Works	2 Pickup plows	17,500
Forest Health	Reserve if equipment is needed	50,000
Household Hazardous Waste	Shed Roof	10,000
Museum Fund	Computer Equipment not spent in FY19	6,500
Park Fund	Replace Tractor	30,000
Clerk Records Fund	Plat Cabinet	4,800
Road Reserve Fund	Reserve	4,000,000
Capital Acquisitions Fund	Assessing Software	500,000
Capital Acquisitions Fund	Reserve	3,352,873
911 Reserve	Reserve	30,000
Facility Capital Reserve	Reserve	4,633,223
CDBG Grant Fund	Center for Living Building - Finish construction	3,578,760
Total Capital Outlay Budgeted		17,858,656

PERSONNEL

Personnel costs are significant for the County. Government-wide Personnel costs are 52% of the operating budgets. When the full budget is considered – Personnel, Materials & Services, Capital Outlay, Transfers, Contingency, and Unappropriated – Personnel is 22.4% of the entire government-wide requirements budget. This is up from the FY19 Budget which was 18.3%. This is driven by adding a department (Building Codes) and increases in wages, PERS and Insurance. This was described previously in this document.

PERS

PERS rates are set every two years. The current PERS rates increase on June 30th, 2019. The rates and history is shown below.

TABLE 15

Rate Type	FY20-FY21	FY18-FY19	FY16-FY17	FY14-FY15	FY12-FY13	FY10-FY11
Tier 1&2	25.18%	19.80%	15.87%	12.64%	12.81%	8.65%
<i>Increase</i>	27.17%	24.76%	25.55%	-1.33%	48.09%	
OPSRP - General	17.20%	11.52%	8.86%	9.80%	9.50%	7.34%
<i>Increase</i>	49.31%	30.02%	-9.59%	3.16%	29.43%	
OPSRP - Police & Fire	21.93%	16.29%	12.97%	12.53%	12.21%	10.05%
<i>Increase</i>	34.62%	25.60%	3.51%	2.62%	21.49%	
Represented	+6%	+6%	+6%	+6%	+6%	+6%

It is important to note, raising a rate from 11.52% to 17.20% (OPSRP – General) appears to only be 5.68% increase. However, the new rate has increased by 49.31%. This is the issue Management has been working to address in Personnel. The PERS Side Account should provide a rate credit of 3.97% in FY20. Looking at the OPSRP – General FY20 rate, this would make the new rate of increase only 14.8%. This is a much softer increase than a 49.31% increase in cost.

WASCO COUNTY FISCAL YEAR 2020 BUDGET MESSAGE

The 6% contribution is over and above the required percentage and is paid by the County for represented employees.

Insurance

The health insurance rate is expected to increase by 8% on January 1st, 2020, based on estimates from the County's insurance provider. Dental is expected to experience no increase on that date. The budget has been built accordingly.

RESERVE FUNDS

Currently, Wasco County has three (3) unrestricted reserve funds and two (2) restricted reserve funds. The difference derives from the source of the revenue used in the funds.

Facilities Capital Reserve – unrestricted

The purpose of this reserve is to save for facility capital improvements and/or replacements that due to the inherently high cost of development, cannot normally be achieved in a single budget year. Additionally, this fund can be used for infrastructure improvements or replacements to enhance efficiency and/or effectiveness of county operations. Examples of projects may include building remodels, replacement of plumbing or electrical systems, construction of a new building or even purchase of major software systems supporting County functions.

Capital Acquisition – unrestricted

This reserve fund is created to allow Wasco County to fund a reserve specifically for capital acquisitions and capital development activities. This fund will be built over time with the goal of having a pool of funds available to acquire and/or develop real property or other capital assets needed for the operation of the County.

Operating Reserve Fund – unrestricted

This fund is created to offset future operating shortfalls as part of long term forecasting. It can be used to smooth out funding shortfalls that may occur, or used proactively as in this fiscal budget, to decrease future costs. This example is the PERS Side Accounts being paid out of this fund.

Road Reserve Fund – restricted

This fund is necessary to help protect the county if a natural disaster destroys any function or component of the county road infrastructure. It may also be used to replace or repair major road equipment essential in maintaining the infrastructure and/or be used to continue operations in any of the five districts. The focus is large, nonrecurring expenditures not able to be covered by normal fiscal year operations. In this fiscal year, this fund is being used to contribute the \$800 thousand to the PERS side account which will provide a benefit for 20 years to the Personnel costs of the department.

911 Equipment Reserve Fund – restricted


This fund was created in anticipation of replacing any equipment related to the operations of the 911 Communication Center.

Reserves will increase very little in FY20. This is due to not making contributions in the unrestricted reserves except the funding for the PERS Side Account. Interest earnings will still bring some growth but potential Capital Outlays that may occur will reduce the balances some. Although \$1 million will be contributed to the Road Reserve, \$800K of that will be paid into the PERS Side Account. The 911 Equipment Reserve should grow by \$30,000.

BUDGET EXPANSIONS

WHAT ARE BUDGET EXPANSIONS?

Budget expansions are any department budget request that results in an increase to their budget due to increased or new service levels. Departments are required to submit a request as a part of the budget process, to be evaluated by the budget and management teams. Below is an overview of the guidance provided to departments during this budget cycle:



FINANCE
511 Washington St., Ste. 207 • The Dalles, OR 97058
p: [541] 506-2770 • f: [541] 506-2771 • www.co.wasco.or.us
Pioneering pathways to prosperity.

FY20 Budgeting Guidance

For the FY20 Budget process, several guidelines are in place to build the budget. Exceptions may exist, and can be discussed with Administration and/or Finance.

- Personnel** – Finance has created the preliminary budget using Position Budgeting. This is visible on the Expenditure Flexsheet for each department.
- Additional/Change Staff** – Do not enter additional staffing requests in during the initial entry phase. Bring the information to the Individual Dept meetings with Budget Team (these will be held during the week of 3/18/19 to 3/22/19 – the next week has become unavailable for Budget team meetings).
 - Additional staffing requests will be discussed at the Budget Team meeting.
 - Any staffing change will be addressed as an Ask/Add.
 - Finance and HR are available to assist in costing out proposed changes.
- Overtime** – The intent is to keep the current budget levels. However, if changes are coming, this can be discussed with Finance during the entry period. Significant changes may have to wait for the Individual Dept meetings with Budget Team.
- Service Levels** – Are to be kept level. No increase in service levels are planned. Any increase must be balanced with a sustainable revenue source.
- Grants** – Are to be consider for the whole cost. What is the commitment the County will be making to gain the grant? Is it sustainable? Think past the current fiscal year budget.
 - Grants to fund new positions are not in line with County priorities.
- Capital** – Large purchases can be necessary. Consider useful life, current maintenance costs and funding sources.
 - All capital purchases will be treated as Ask/Add requests.
- Questions** – Communicate with Finance. We are here to assist.

BUDGET EXPANSIONS

Title: PERS Side Account

Department Requesting: Finance

Cost: \$3,840,000; Will result in \$275,915 savings in FY20 and increase for 20 years

Ongoing? One-time payment

Fund/Account: General Operating Reserve, Road Reserve, Building Code Funds – 51xxx PERS costs

Budget Team: Recommended

Management Team: Recommended

Current Status: Included in the FY20 Proposed Budget

REQUEST DETAIL:

Currently, investing can earn 2.75% and sometimes reach 3%. Offsetting this is the consistent increase in PERS rates every second year due to the unfunded actuarial liability. Instead of keeping a balance in the reserve accounts, Finance proposes setting aside \$3,840,000 from the General Fund, Public Works Reserve Fund, Building Codes General and Building Codes Electrical (\$3,000,000; \$801,000; \$24,000; and \$15,000 respectively) into a Side Account with PERS. The targeted earnings rate for PERS is 7.25% - which is achievable as PERS is allowed to invest in more of the market to generate the returns needed. The side accounts are amortized over 20 years

Assuming a \$3.8M side account, this could generate \$6.6M towards PERS costs over the next 20 years. Setting the same \$3.8M aside and managing it ourselves – even assuming we could get and keep a 3% rate of return (which we cannot) – the amount to offset PERS would only be \$5.1M or about \$1.7M less benefit to the County.

Using the PERS Employer Projection Tool – put out by PERS – the side accounts would result in a contribution reduction of \$6,643,559 over the twenty year projection. The projected Side Account Rate Offset is -3.97%. For the FY20-FY21 Biennium, PERS projects the savings to be \$551,829. Per year, this would be \$275,915.

If set up – not even necessarily funded – promptly, Wasco County would be able to apply for an award from the state to gain up to an additional 25% match. However, this has not been funded yet and priority will be given to entities with an Unfunded Actuarial Liability (UAL) to Payroll of 200% or more. Wasco County does not meet that threshold.

The impact will lessen the PERS costs across the board, but since the funding is General Fund, the self-contained funds will only benefit if the fund is able to participate. If the fund can't participate, then the rate credit will not apply. At this point, the most significant funds not participating would be 911 Communications (\$480,000), Community Corrections (\$354,000) and HHW (\$33,000).

BUDGET TEAM DISCUSSION:

This was brought to the Budget Team to discuss was determined to not be an Budget Expansion but rather a management decision. The intent is to lower the Unfunded Actuarial Liability. As of the most recent valuation – 12/31/2017 – this was \$11,229,996 or 173% of annual payroll. As a budget principle to avoid debt, the County will be working to reduce this number. This will provide a stable environment going forward.

BUDGET EXPANSIONS

PERS Side Account Continued

The Funds unable to participate will pay the difference in to the General Fund to make up for the benefit paid for with General Fund dollars. Some funds are unable to participate due to fund balance. However, each fund that can participate increases the Side Account and the benefit generated for all. Currently, the PERS rate for OPSERP is scheduled to increase from 11.52% to 17.20%. This is 5.68% difference or an increase of 49.3%. This plan will reduce the increase with a Side Account Offset Rate of -3.97% making the difference 1.71% or 14.8% increase. Tier 1/Tier 2 and OPSERP will see similar percentage declines – all will receive the same offset credit rate.

By FY26 – where the General Fund revenue and expense were projected to cross – this savings will be \$419K per year. This moves the point where General Fund expenses exceed revenues (by \$160K) to FY28 – the County gains 2 years. This is with no decrease in the transfers to reserves except in FY20; FY21 is projected to return to the same levels.

To fund the General Fund portion, the transfers originally schedule for the Reserve Funds will be directed to this purpose, Contingency funds will be decreased as will Unappropriated – Dedicated to Future Periods.

MANAGEMENT TEAM DISCUSSION:

The Management team was concerned about the possible risk this may expose the County to. This centered on what if interest rates drop, or money is lost. An additional concern was how secure the funds were and if either PERS or the State could repurpose the funds.

The risk is minimal. If interest rates drop, true, it will not offset as much. However it will still offset some of the rate. The funds are held in a statutory trust and can only be used to offset the employer's PERS contributions. There is no ability of the State to repurpose, sweep or re-appropriate the funds. Further, as it is a trust for the employers benefit, the employees have no claim or interest in the value nor can the employer pull the funds out and repurpose.

BUDGET EXPANSIONS

Title:	Merge the Youth Think Fund into the General Fund
Department Requesting:	Youth Services
Cost:	Net \$0 in FY20
Ongoing?	Yes, this would be a permanent change is service
Fund/Account:	General Fund and Youth Services Fund
Budget Team:	Not Recommended
Management Team:	Recommended – not unanimous
Current Status:	Included in the FY20 Proposed Budget – Position is grant funded

REQUEST DETAIL:

The Youth Think Fund currently functions as part of Youth Services. The function has been funded with grants and other state funding. There is a need for further funding due to the legalization of marijuana and the impact this is having on youth. The General Fund is receiving funding from the Marijuana Tax. Moving this function into the General Fund would allow the Marijuana Tax dollars to be able to supplement the grants currently funding the function.

BUDGET TEAM DISCUSSION:

While the fiscal impact in FY20 would be \$0, which is not necessarily accurate going forward. For FY20, current resources are \$241,054, with Personnel and Materials & Services totaling \$240,115. The problem is not all of the resources are ongoing. The Beginning Fund Balance is \$112,554. This means in FY20, current revenues fund \$128,500 of the \$240,115 expense or 54%. This appears to be primarily due to increases in the Contracted Services and Supplies – Program Activity intentionally spending down the Fund Balance. New funding exceeds Personnel by \$37,428.

The Budget Team does not recommend this change. The use of Marijuana Tax does make sense, but on a project by project and year to year basis. Moving this fund into the General Fund and expending the built up fund balance in the first year indicates a plan to effectively dedicate General Fund revenues in the future to keep the programs at the same level. It would also lessen the clear need of grant funding to maintain the programs.

An alternative discussed was dedicating (earmarking) the Marijuana Tax revenue for these programs/fund. This would be taking unrestricted funding and restricting it. This is not an option the Budget Team is comfortable with either.

The Budget Team believes the best option is for the Fund to continue as it has with grant funding but to request the use of Marijuana Tax dollars (General Fund) for specific projects on a project by project and year by year basis.

MANAGEMENT TEAM DISCUSSION:

The initial thought when the proposal was brought forward was to be able to gain access to a portion of the Marijuana Tax funding to aid in program costs. Wasco County tries to avoid having funds earmarked specifically, as this causes inflexibility in responding to the County needs.

BUDGET EXPANSIONS

Merge Youth Think into the General Fund Continued

The case was presented that when the Marijuana Tax was proposed, the revenue was originally intend for the types of prevention programs ran through the Youth Think Fund and Youth Services. However, that language was removed from the legislation and the funds are now not restricted.

Currently the position is grant funded and the risk of not pursuing adequate grant funding to cover the program was brought up. The Department Director assured the Management Team this would not be the case. The funding would be to provide the supplies needed to run the programs and grants would still be pursued.

This would also allow the Youth Services Department to have a stronger succession planning environment.

It was considered to keep the fund separate and either transfer in on a project basis a portion of the Marijuana Tax or have the revenues directly receipted into the funds. Neither seemed satisfactory to the Management Team.

The resulting recommendation is to merge the fund into the General Fund, but keep the Youth Think as a subunit of Youth Services. It will be tracked separate so the cost of operations can be measured against the grant revenue readily. The position will be grant funded and if the grants go away, the position would go away unless a new funding source could be utilized.

BUDGET EXPANSIONS

Title: Temporary Digital Scanning

Department Requesting: District Attorney's Office

Cost: \$6,950

Ongoing? Yes – for two (2) years

Fund/Account: General Fund

Budget Team: Recommended

Management Team: Recommended

Current Status: Included in the FY20 Proposed Budget – Position project based and ends in 2 years

REQUEST DETAIL:

The District Attorney's Office is requesting to continue to employ a temporary position to work on the backlog of scanning. The intent is to keep the position under 600 hours per year so benefits (insurance and PERS) are not part of the equation. The position is for an individual who is receiving employment coaching and the agency involved provides the equipment for the scanning. There is a large backlog of case files to be scanned and this assistance is affordable, available and reliable.

This has been approved the prior two years and has been continuing forward.

BUDGET TEAM DISCUSSION:

This is recommended but, the intent and expectation is the project will be completed within two years. The position can work up to 600 hours per calendar year without a PERS requirement – this needs to be utilized up to the limit so this project can be finished.

MANAGEMENT TEAM DISCUSSION:

The Management Team recommended this Budget Expansion because the position is project based with an end date that is targeted for two (2) years. Additionally, as a temporary, part-time position, many of the additional fringe costs are not a factor.

BUDGET EXPANSIONS

Title:	Compensation Package for Sheriff's Office
Department Requesting:	Sheriff's Office
Cost:	\$94,355 FY20; \$97,598 FY21 and increasing past that
Ongoing?	Yes
Fund/Account:	General Fund
Budget Team:	Not Recommended
Management Team:	Not Recommended – referred to follow the HR process
Current Status:	Not included in the FY20 Budget – Referred to HR for the process

REQUEST DETAIL:

The Sheriff's Office reviewed the compensation philosophy and the current pay structure of the Sheriff's Office. This has been due to a difficulty in filling and keeping non-rep positions of Sergeant and above. The review determined there was no incentive to move up to the Sergeant position as the benefits are less than received as a represented Deputy. Specifically, the insurance is 75% paid for Sergeants and above and 85% for Deputies; Deputies have the 6% paid to PERS by the County, while Sergeants and above pay out of the employees' wages; Finally, on wages, there is overlap where a Deputy is makes more than a Sergeant when the differences are considered. The request is for new pay ranges for Sergeants, Chief Deputy, Office Manager and the Sheriff. The Sergeant's range would start at 5% above a top step Deputy, the Chief at 5% above a top step Sergeant and the Sheriff at 5% above the top Chief Deputy Step. Since the initial request letter from the Sheriff, the Cost of Labor increase is 3.1% and the Collective Bargaining opened up steps 8, 9 & 10 for the Deputies.

Finance Note:

The proposed grade/step appears below:

Position	Monthly Step 1	Monthly Step 8	Annual Step 1	Annual Step 8
Sergeant (4)	\$5,855	\$6,961	\$72,260	\$83,532
Chief Deputy	\$7,309	\$8,689	\$87,708	\$104,268
Sheriff	\$9,123		\$109,842	
Office Mgr	\$4,618	\$4,618	\$55,421	\$55,421

Steps in the new ranges were created at 2.5% intervals, Sergeants & Chief Deputy assigned to the 1st step that is more than the current wage. Sheriff & Office Manager positions are flat increases.

Item	Cost FY20	Cost FY21
Wages	\$40,614	\$41,629
Insurance	\$11,800	\$12,980
PERS on wage	\$8,907	\$9,129
PERS 6%	\$33,034	\$33,860
Total	\$94,355	\$97,598

BUDGET EXPANSIONS

Compensation for Sheriff's Office continued

BUDGET TEAM DISCUSSION:

The perception of a cut in pay does exist, if a Deputy is promoted but the Deputy and Sergeant pay scales do not overlap until step 9. If the PERS is considered, this happens at for a Deputy at step 7. The proposed pay scales start above a Step 10 Deputy. Ranges can overlap – it could be better addressed by “promoting” to Step at least 5% above the current pay.

Pay equity issues of the Office Manager complicate the issues – The State of Oregon Pay Equity law would come into play as other offices have office managers. Further, this does not fit with the stated intent of providing incentive for Deputies to advance as the Office Manager is not an advancement path for a Deputy. Pay Equity is already an issue where the BOCC will have to be engaged as there are difficulties already.

This is not in line with the compensation philosophy and will lead to a fragmentation of the pay structure for the County.

MANAGEMENT TEAM DISCUSSION:

The Management Team reviewed the Budget Team discussion points. The Sheriff made points on the difficulty of retention promoting a Deputy to the Sergeant position. Several “A” players have been lost in the last year specifically.

The Management Team recommended following the HR process to address the inequities.

BUDGET EXPANSIONS

Title: Replace 7 MDT systems

Department Requesting: Information Services/Sheriff

Cost: \$17,500

Ongoing? No – but will be part of the regular rotation going forward

Fund/Account: General Fund/IS accounts

Budget Team: Recommended – should be in regular rotation for replacements

Management Team: Recommended – should be in regular rotation for replacements

Current Status: Included in the FY20 Budget

REQUEST DETAIL:

This request is to replace seven (7) Mobile Data Terminals (MDT) utilized by the Sheriff's department. The current systems have problems – They are all over 8 years old and parts are no longer available for these units and it is becoming increasingly difficult to update software on these units. The intent is the MDTs can then also be used as the officers' standard computer by placing in a dock in the office area. This will lessen the load as the desktop machines currently in place will not be replaced.

The Information Services Department asserts the new systems are needed. The current systems are becoming more difficult to support due to age. The intent is to include the MDT in the replacement schedule.

BUDGET TEAM DISCUSSION:

The ability to rotate out the desk top computers is a positive. Also of a benefit is the docking station so the computer can be used inside instead of letting the vehicle run solely to use the computer. This should be a part of the rotation going forward. Information Services had communicated to the Budget Team that the systems are getting difficult to maintain and replacement is needed.

MANAGEMENT TEAM DISCUSSION:

Recommended – make it a part of the ongoing rotation.

BUDGET EXPANSIONS

Title: AS400 Data Conversion

Department Requesting: Information Services/Assessor

Cost: \$13,000

Ongoing? No

Fund/Account: General Fund/IS Budget – 101.17.5113.53307 Equipment - Computer

Budget Team: Recommended

Management Team: Recommended

Current Status: In FY20 Proposed Budget

REQUEST DETAIL:

Currently, old data resides in an AS400 system that must be maintained. This is old technology and the data on it must still be able to be accessed. The solution is to move the data to a sequel data base. This has the advantage of being current technology, which would allow the system to cease relying on the AS400 system. Information Services' professional opinion is the AS400 system is on its last leg and is at risk of failure at any time.

BUDGET TEAM DISCUSSION:

This seems to be a prudent step to preserve data.

MANAGEMENT TEAM DISCUSSION:

Agree with the Budget Team.

BUDGET EXPANSIONS

Title:	“Magic Button”
Department Requesting:	Information Systems/all departments
Cost:	\$90,000
Ongoing?	No
Fund/Account:	General Fund/IS budget – 101.17.5113.53502 Software
Budget Team:	Recommended as long as in line with County Budget Principles
Management Team:	Recommended
Current Status:	In FY20 Proposed Budget

REQUEST DETAIL:

The “Magic Button” is a name for the overall project to have all available information on a property come up/be available by clicking on the property. This is across departments for involvement. The project involves several specific tasks and this Budget Expansion is for a specific range of related tasks appropriate, ready and identified to be contracted out. This is a long term strategic project in line with our Budget principles. The effort is to streamline access to information.

Information Services has identified this as a 900 hour project with work that could be done by an intern and/or contractor. That would cost between \$20 and \$100 per hour depending on the skill level of the intern/contractor. This provides a wide range for the cost from as little as \$18,000 to a high of \$90,000.

This would allow Information Systems to utilize outside help to complete the project sooner as it would not require time away from other competing projects.

BUDGET TEAM DISCUSSION:

Yes, as long as the project is in line with County Budget principles, is project based and has a time limit. This project meets those requirements as it is a project, will have a time limit on this phase and has been a part of cross department teams and strategic planning sessions.

MANAGEMENT TEAM DISCUSSION:

This is supported by all departments – specifically those most involved. The project will not finish the creation of the “Magic Button” but is a group of identified tasks that could be completed with additional bandwidth for IS. It has been an ongoing strategic plan item for several years now.

BUDGET EXPANSIONS

Title:	Position/Salary evaluation for DBA/Programmer/System Administrator
Department Requesting:	Information Services
Cost:	\$10,000
Ongoing?	Yes
Fund/Account:	General Fund/IS budget
Budget Team:	Not Recommended – follow HR process to review position
Management Team:	Not Recommended – follow HR process to review position
Current Status:	This request is not in the FY20 Proposed Budget, but the Cost of Labor study is. The Cost of Labor study recommendation is in the FY20 Proposed Budget

REQUEST DETAIL:

The current position is doing much more than just DBA/Programmer as the current job title. It is also doing Network and System Administration duties. The current salary is already well below what the average DBA/Programmer is making

BUDGET TEAM DISCUSSION:

This needs to be a part of the Compensation Philosophy/Program. The department needs to work within the compensation system by communicating with HR.

MANAGEMENT TEAM DISCUSSION:

The Management Team concurred with the Budget team.

Late information came up – the position was one of several identified by the cost of labor review as needing an additional salary adjustment beyond the adjustment for all positions. This adjustment is in the FY20 Proposed budget.

BUDGET EXPANSIONS

Title: Additional Sheriff's Deputies

Department Requesting: Sheriff's Office

Cost: \$420,693 current year; \$285,148 in next fiscal year including step increase;

Year 1 break down: Wages \$278,193; Setup \$22,500; Vehicles \$120,000

Ongoing? Yes

Fund/Account: General Fund/Sheriff's Office budget

Budget Team: Not Recommended

Management Team: Not Recommended – ensure enough is in Contingency and set team to review

Current Status: This request is not in the FY20 Proposed Budget – However, Contingency does have the appropriation proposed to fund this Budget Expansion The Sheriff has already started identifying Management Team members to serve on the team. The Finance Director will be part of the Team and a preliminary conversation has shown some potential partial sources to be explored.

The focus of the Team is for a single position to be reviewed and potentially added.

REQUEST DETAIL:

Based on call loads and lack of patrols in south Wasco County, the Sheriff's Office requests to add three (3) full time deputy positions. The intent is to have two (2) resident deputies in south Wasco County. This would increase the Sheriff's Office presence and patrols in the area and address concerns of residents. This is the cost to employ and outfit three (3) Deputies.

Finance Note:

The Budget Expansion is for three positions at a step 2 not yet certified (Grade M, Step 2). This will require three new vehicles, Computers, and supplies to outfit the Deputies. The only variable is the insurance option selected, for the estimate, the full family plan is assumed. Summarized below:

Cost	Single Position	All Three Positions
Wages – fully loaded	\$92,731	\$278,193
IS Systems	\$2,500	\$7,500
Supplies	\$5,000	\$15,000
Vehicle	\$40,000	\$120,000
Total	\$140,231	\$420,693

BUDGET TEAM DISCUSSION:

This request is not in line with the budget direction or principle of no new staff. This accelerates the point at which reserves will need to be pulled down based on current projections. Without this increase, the point at which General Fund expense exceeds General Fund revenues is FY26. With this increase, the crossing happens in year FY24 – accelerating the crossing point by 4 years.

BUDGET EXPANSIONS

Additional for Sheriff's Office continued

The current property taxes have been growing at approximately \$400K per year. This is used to cover the wage increases for General Fund departments. This Budget Expansion would effectively require the full increase expected for FY20.

This is a 13% increase over the proposed FY20 Personnel Budget for Law Enforcement and 18% for the proposed Law Enforcement budget out of General Fund.

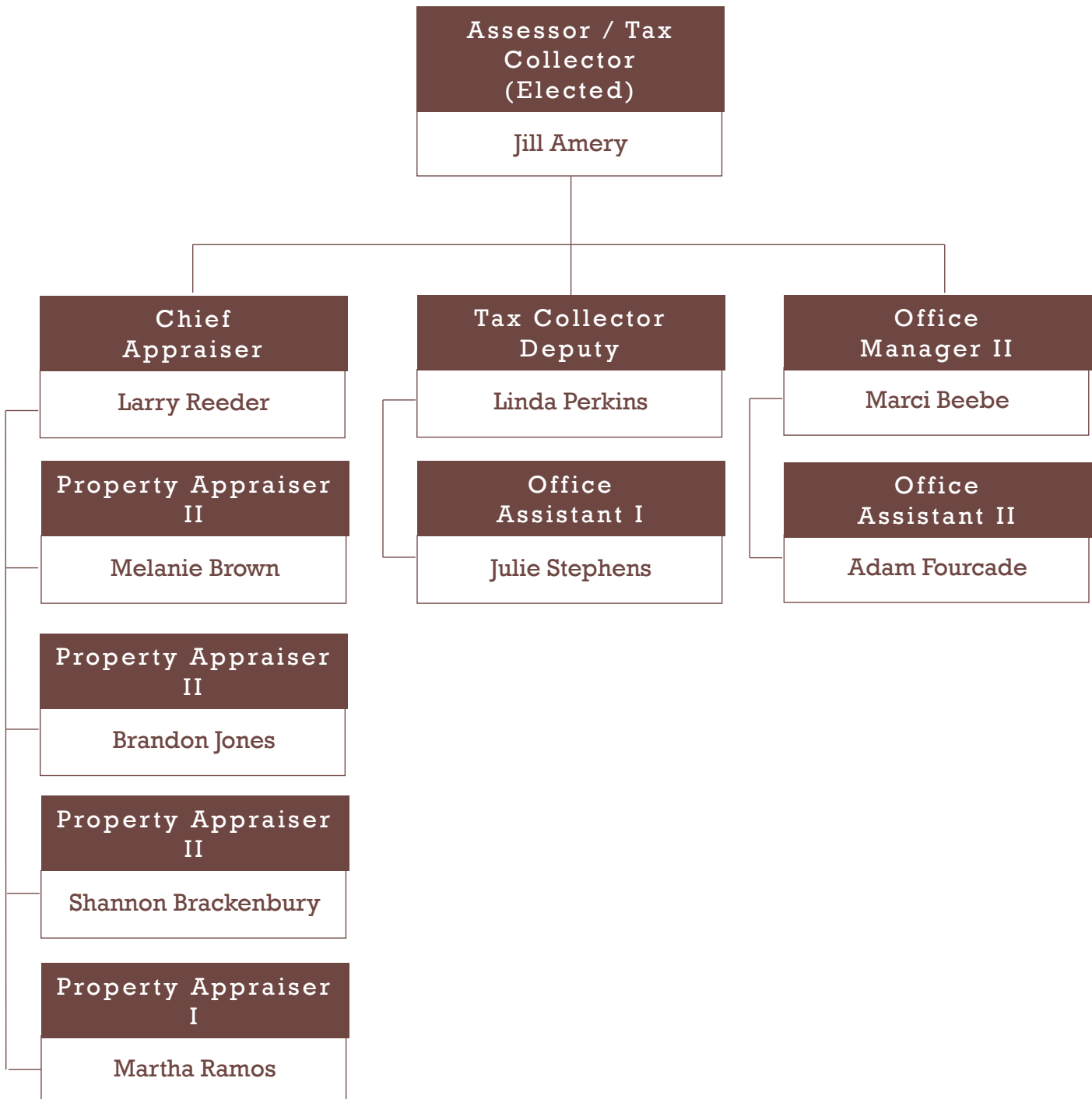
MANAGEMENT TEAM DISCUSSION:

The Sheriff made a case for the positions due to need in the south part of the County. The intent is to utilize these positions to create at least 1 resident Deputy in the south part of the County. The Sheriff emphasized the long response time to get a Deputy to locations in the south part of the County when leaving from The Dalles.

The Management Team discussed the financial cost in relation to financial projections. While there is need and support from the Management Team, the majority opinion was this needed some deeper analysis by a team. This team would work with the Sheriff to review the need and analyze the cost and where sustainable funds could be identified to be used.

ORGANIZATIONAL CHART

ASSESSMENT AND TAXATION



ASSESSMENT AND TAXATION

GENERAL FUND (101) ASSESSMENT & TAXATION (12) ASSESSMENT & TAXATION (5112)

The Assessment and Taxation department is responsible for property valuation, assessment, and tax collection.

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	12	\$853,087	\$720,510	\$132,577	16%
17/18	12	\$764,985	\$757,201	\$7,784	1%
18/19	12	\$791,428	\$771,202	\$20,226	3%
19/20	12	\$895,396			

SIGNIFICANT BUDGET CHANGES

None this year.

OPPORTUNITIES

Seeking efficiencies in reappraisal with technology enhancements.

CAPITAL NEEDS

Mobile Appraiser software and associated hardware (\$45,000-50,000)

EXTRAORDINARY ISSUES

Possible rewrites for Assessment & Taxation software with legislative changes.

Fund Name	101 - GENERAL FUND
Dept Name	12 - ASSESSMENT & TAXATION
Division (Subdept) Name	5112 - ASSESSMENT & TAXATION

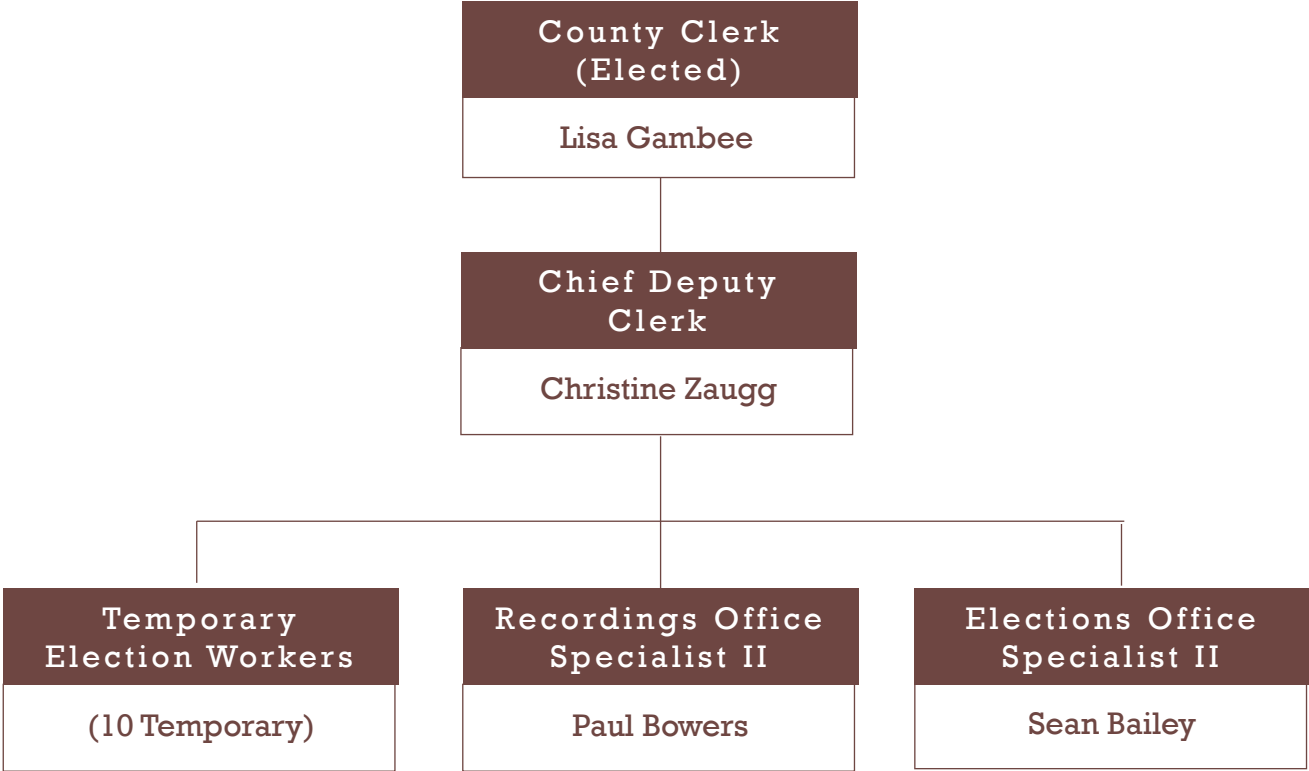
Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	36,522	37,280	36,315	19,450	28,500	28,500	28,500
RESOURCES	36,522	37,280	36,315	19,450	28,500	28,500	28,500
411.111 PUB/REDEMP FEE	-	9,638	-	6,000	6,000	6,000	6,000
411.115 ASSESSOR PLAT FEES	14,840	15,650	20,692	10,000	15,000	15,000	15,000
411.116 BCD OWNERSHIP FEES	1,930	-	-	-	-	-	-
411.156 LATE EXEMPT FILING FEE	765	737	754	750	700	700	700
411.161 MAPPING/FARM & FOREST DQ FEES	242	248	48	200	200	200	200
411.179 TRIP PERMIT FEES	10	-	-	-	-	-	-
415.351 WARRANT REC/REL FEES	6,252	7,493	4,803	2,000	5,000	5,000	5,000
420.452 PUB/REDEMP FEE	-	1,039	8,256	-	-	-	-
421.241 MISC RECEIPTS	9,788	460	-	-	-	-	-
421.242 PHOTO/DIGITAL COPY FEES	1,347	670	417	500	300	300	300
421.245 PAYROLL REIMBURSEMENT	1,349	1,346	1,345	-	1,300	1,300	1,300
Requirement	720,507	757,201	771,202	791,428	895,396	895,396	895,396
PERSONNEL	649,086	677,941	682,185	706,449	783,899	783,899	783,899
51106 OFFICE MANAGER	45,973	46,870	36,797	49,272	52,080	52,080	52,080
51269 SEASONAL/TEMPORARY	571	-	-	-	-	-	-
51400 ASSESSOR	77,196	80,361	83,173	83,184	88,560	88,560	88,560
51403 APPRAISER II	99,686	132,794	139,317	141,576	144,960	144,960	144,960
51404 CHIEF APPRAISER	58,697	58,863	58,863	60,336	62,273	62,273	62,273
51405 OFFICE SPECIALIST II	36,126	14,625	-	-	-	-	-
51406 OFFICE SPECIALIST II	36,308	36,456	37,342	37,254	38,364	38,364	38,364
51412 APPRAISER I	35,907	24,713	27,518	35,760	39,272	39,272	39,272
51413 TAX COLLECTION DEPUTY	40,791	40,791	40,791	41,430	43,779	43,779	43,779
51457 OFFICE SPECIALIST I	25,873	28,663	27,087	21,981	32,760	32,760	32,760
51602 OVERTIME	55	14	192	192	216	216	216
51680 VACATION CASH OUT	3,865	9	2,047	-	-	-	-
51681 COMP/HOLIDAY BANK CASHOUT	1,310	48	-	-	-	-	-
51701 FICA	34,099	34,185	33,709	34,623	36,275	36,275	36,275
51703 UNEMPLOYMENT INSURANCE	1,157	-	-	-	-	-	-
51705 WORKERS' COMPENSATION	2,246	2,856	2,843	3,933	3,460	3,460	3,460
51721 PERS	53,723	69,068	66,106	70,293	103,392	103,392	103,392

Fund Name	101 - GENERAL FUND
Dept Name	12 - ASSESSMENT & TAXATION
Division (Subdept) Name	5112 - ASSESSMENT & TAXATION

Row Labels	FY19 -		FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
	FY17 - Actual	FY18 - Actual				
51729 HEALTH INSURANCE	86,468	98,261	116,373	116,373	129,208	129,208
51730 DENTAL INSURANCE	6,465	6,613	7,456	7,456	6,368	6,368
51732 LONG TERM DISABILITY	2,320	2,482	2,324	2,489	2,662	2,662
51733 LIFE INSURANCE	252	271	247	297	270	270
MATERIALS & SERVICES	71,420	79,259	89,017	84,979	111,497	111,497
52111 DUES & SUBSCRIPTIONS	1,883	2,078	2,060	2,959	2,819	2,819
52115 LEGAL NOTICES & PUBLISHING	473	1,412	628	1,350	1,300	1,300
52116 POSTAGE	-	-	-	50	50	50
52122 TELEPHONE	397	350	500	500	500	500
52352 SERVICE/APPLICATION FEES	-	20	-	-	-	-
52383 TITLE SEARCH FEES	1,800	2,275	2,310	4,000	3,000	3,000
52401 CONTRACTED SERVICES	22,257	30,236	25,750	25,750	47,950	47,950
52407 CONTR SRVCS - MICROFICHE PROCESSING	804	-	-	-	-	-
52410 CONTR SRVCS - MAPPING	12,135	15,820	20,112	14,000	15,000	15,000
52425 CONTR SRVCS - TAX	16,189	10,154	18,479	11,000	16,495	16,495
52656 GAS & OIL	1,041	2,076	1,399	2,000	2,000	2,000
52657 VEHICLE - REPAIR & MAINTENANCE	669	157	449	1,000	1,000	1,000
52701 TRAINING & EDUCATION	1,649	2,175	4,105	8,580	13,178	13,178
52711 MEALS LODGING & REGISTRATION	-	-	-	-	1,205	1,205
52712 MEALS LODGING & REGISTRATION - ASSR	4,846	4,642	6,390	6,390	-	-
52732 TRAVEL & MILEAGE - ASSESSOR	166	214	300	300	-	-
52733 TRAVEL & MILEAGE - TAX	-	-	100	100	-	-
52910 SUPPLIES - OFFICE	7,112	7,652	6,435	7,000	7,000	7,000

ORGANIZATIONAL CHART

CLERK



COUNTY CLERK

GENERAL FUND (101) COUNTY CLERK (15) COUNTY CLERK (5115)

The County Clerk performs the following areas of responsibility:

- Maintain the County Lien Record, record and preserve all deeds and mortgages and other interests affecting title to real property
- Issue and maintain marriage records, solemnize marriages
- Handle Records Management (Archives) and assist with use of the Oregon Records Management Solution
- Serve as clerk for the Board of Property Tax Appeals
- House and maintain postage machine

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	3	\$227,352	\$216,051	\$11,301	5%
17/18	3	\$219,022	\$227,273	\$(8,251)	(4)%
18/19	3	\$236,970	\$231,426	\$5,544	2%
19/20	3				

SIGNIFICANT BUDGET CHANGES

We have seen a 25% reduction in recording this year due to a tight housing market and little inventory in The Dalles area. We foresee this trend continuing into FY2020. Marriage licenses are slightly down and FTE costs are slightly lower due to staff changes.

OPPORTUNITIES

Revenue primarily comes from recording of deeds and image subscriptions from local title companies, and because this fluctuates, projected revenue is a conservative estimate.

CAPITAL NEEDS

None

EXTRAORDINARY ISSUES

Back indexing of recorded documents continues to be a major effort for our team. This effort continues as time permits.

Fund Name	101 - GENERAL FUND
Dept Name	15 - COUNTY CLERK
Division (Subdept) Name	5115 - COUNTY CLERK

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	167,751	165,018	139,374	163,500	136,150	136,150	136,150
RESOURCES	167,751	165,018	139,374	163,500	136,150	136,150	136,150
411.119 COPY/CERTIFICATION FEES	25,989	24,492	26,848	25,000	23,400	23,400	23,400
411.121 CLERK LIEN FEES	4,195	2,710	2,208	2,500	3,000	3,000	3,000
411.124 COUNTY CLERK FEES	5,991	6,111	4,396	5,500	4,500	4,500	4,500
411.127 DEPT OF REV ASSESSMENT	2,681	2,479	2,026	2,500	2,250	2,250	2,250
411.162 MARRIAGE LICENSES	5,090	4,377	4,230	5,000	5,000	5,000	5,000
411.165 RECORDING FEES	123,806	124,850	99,666	123,000	98,000	98,000	98,000
Requirement	216,051	227,273	231,426	236,970	285,680	255,245	255,245
PERSONNEL	209,383	222,115	225,828	230,545	278,250	247,815	247,815
51020 CLERK	56,544	58,863	60,923	60,936	75,144	75,144	75,144
51021 CHIEF DEPUTY CLERK	45,476	46,613	44,231	47,827	44,536	44,536	44,536
51023 OFFICE SPECIALIST II	33,303	34,135	34,836	35,568	37,584	37,584	37,584
51269 SEASONAL/TEMPORARY	1,684	1,710	1,200	1,200	13,272	-	-
51602 OVERTIME	89	-	185	96	108	108	108
51622 STIPEND	15,000	15,000	15,000	15,000	15,000	-	-
51681 COMP/HOLIDAY BANK CASHOUT	33	-	-	-	-	-	-
51701 FICA	10,916	11,174	10,877	11,473	11,755	9,592	9,592
51705 WORKERS' COMPENSATION	189	208	1,044	332	257	257	257
51721 PERS	13,158	17,811	17,882	18,366	27,062	27,062	27,062
51729 HEALTH INSURANCE	30,150	33,743	36,863	36,863	50,706	50,706	50,706
51730 DENTAL INSURANCE	2,043	2,022	2,038	2,038	1,911	1,911	1,911
51732 LONG TERM DISABILITY	717	752	675	765	834	834	834
51733 LIFE INSURANCE	81	83	74	81	81	81	81
MATERIALS & SERVICES	6,668	5,158	5,598	6,425	7,430	7,430	7,430
52122 TELEPHONE	626	517	754	500	500	500	500
52360 BOPTA BOARD	-	-	897	1,175	1,500	1,500	1,500
52408 CONTR SRVCS - MICROFILM CONTRACT	904	-	-	-	-	-	-

Fund Name	101 - GENERAL FUND
Dept Name	15 - COUNTY CLERK
Division (Subdept) Name	5115 - COUNTY CLERK

Row Labels	FY17 - Actual	FY18 - Actual	FY19 -		FY20 -	FY20 -	FY20 -
			Projected	Budget	Proposed	Approved	Adopted
52601 EQUIPMENT - NON CAPITAL	652	-	-	-	-	-	-
52604 EQUIPMENT - OFFICE	-	-	-	250	300	300	300
52651 EQUIPMENT - REPAIR & MAINTENANCE	-	-	-	300	300	300	300
52711 MEALS LODGING & REGISTRATION	2,283	2,273	2,820	2,820	3,150	3,150	3,150
52731 TRAVEL & MILEAGE	74	376	115	400	100	100	100
52910 SUPPLIES - OFFICE	1,875	1,221	909	780	1,430	1,430	1,430
52911 SUPPLIES - PRINTED	263	771	103	200	150	150	150
52999 CASH OVER/SHORT	(9)	-	-	-	-	-	-

ELECTIONS

GENERAL FUND (101) COUNTY CLERK (15) ELECTIONS (5125)

The Elections staff provides the following services:

- Conducts elections for Federal, State, County, City and Special Districts
- Maintains Election Management and reporting of Federal, State, County, City and Special Districts
- Maintains the voter file on Oregon Centralized Voter Registration System

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	1+ pt	\$117,484	\$111,323	\$6,161	5%
17/18	1+ pt	\$102,999	\$83,364	\$19,635	22%
18/19	1+ pt	\$101,438	\$82,776	\$18,662	23%
19/20	1+ pt	\$108,636			

SIGNIFICANT BUDGET CHANGES

It is highly likely that the Oregon State Legislature will pass a law requiring the State of Oregon to pay for return postage on ballots starting with the May 2020 Primary. This will require us to pay for all new return envelopes as well as the postage up front, with the State reimbursement coming in most likely during the next budget cycle. Postage has increase, and our overall elections will continue to rise as new voters are added through the OMV program. We expect only one election (the May 2020 Primary) but have to budget for two elections in the case that a district decides to call an election.

OPPORTUNITIES

There are no significant opportunities to enhance revenue at this time.

CAPITAL NEEDS

Minor capital items include a paper folding machine for processing ballots in-house and a possible new scanner for the tabulation system.

EXTRAORDINARY ISSUES

Elections were designated as Critical Infrastructure by the Department of Homeland Security in 2018 which creates an increased focus on cyber-security and will require effort from the Clerk's office and the Information Services team. In FY2021, there will likely be impacts due to the 2020 Census and subsequent re-districting updates to voter files.

Fund Name	101 - GENERAL FUND
Dept Name	15 - COUNTY CLERK
Division (Subdept) Name	5125 - ELECTIONS

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	29,005	20,289	7,735	15,800	18,350	18,350	18,350
RESOURCES	29,005	20,289	7,735	15,800	18,350	18,350	18,350
411.117 CANDIDATE FILING FEES	610	200	760	500	250	250	250
414.304 COMPUTER & DATA SERVICES	534	297	556	300	300	300	300
414.356 STATE ELECTION REIMBURSEMENTS	2,358	19,583	2,185	-	-	-	-
414.357 SPECIAL DISTRICT REIMBURSEMENTS	25,475	209	4,234	15,000	17,800	17,800	17,800
421.241 MISC RECEIPTS	28	-	-	-	-	-	-
Requirement	111,323	83,364	82,776	101,438	108,636	111,801	111,801
PERSONNEL	57,670	52,041	44,256	59,198	57,464	60,629	60,629
51040 ELECTION WORKERS	6,462	1,719	4,600	4,600	3,912	3,912	3,912
51043 OFFICE SPECIALIST II	33,647	34,488	24,331	35,352	34,441	34,441	34,441
51269 SEASONAL/TEMPORARY	3,038	-	1,600	1,600	-	2,940	2,940
51602 OVERTIME	304	-	408	408	420	420	420
51681 COMP/HOLIDAY BANK CASHOUT	135	45	-	-	-	-	-
51701 FICA	2,847	2,720	1,905	3,210	2,667	2,892	2,892
51705 WORKERS' COMPENSATION	65	61	31	117	101	101	101
51721 PERS	3,008	3,973	1,694	4,120	5,484	5,484	5,484
51729 HEALTH INSURANCE	7,279	8,156	8,898	8,898	9,592	9,592	9,592
51730 DENTAL INSURANCE	681	666	679	679	637	637	637
51732 LONG TERM DISABILITY	178	186	96	187	183	183	183
51733 LIFE INSURANCE	27	28	14	27	27	27	27
MATERIALS & SERVICES	53,653	31,323	38,520	42,239	51,172	51,172	51,172
52115 LEGAL NOTICES & PUBLISHING	377	75	587	360	780	780	780
52117 POSTAGE - VOTE BY MAIL	5,239	5,424	6,292	6,996	11,070	11,070	11,070
52122 TELEPHONE	313	258	371	300	400	400	400
52401 CONTRACTED SERVICES	14,344	4,883	3,094	6,145	6,225	6,225	6,225
52601 EQUIPMENT - NON CAPITAL	3,224	577	-	600	2,900	2,900	2,900
52651 EQUIPMENT - REPAIR & MAINTENANCE	-	440	528	500	500	500	500

Fund Name	101 - GENERAL FUND
Dept Name	15 - COUNTY CLERK
Division (Subdept) Name	5125 - ELECTIONS

Row Labels	FY19 -				FY20 -	FY20 -	FY20 -
	FY17 - Actual	FY18 - Actual	Projected	FY19 - Budget	Proposed	Approved	Adopted
52654 ESS - LICENSE & MAINTENANCE	5,204	-	-	-	-	-	-
52665 OCVR R&M	3,358	3,358	3,732	3,732	3,844	3,844	3,844
52711 MEALS LODGING & REGISTRATION	1,601	2,316	3,360	3,360	2,195	2,195	2,195
52731 TRAVEL & MILEAGE	170	526	300	300	150	150	150
52909 SUPPLIES	759	1,497	1,303	1,080	730	730	730
52911 SUPPLIES - PRINTED	6,530	2,610	4,953	4,866	7,983	7,983	7,983
52970 BALLOT PRINTING	12,535	9,358	14,000	14,000	14,395	14,395	14,395
CAPITAL OUTLAY	-	-	-	1	-	-	-
53301 EQUIPMENT - CAPITAL	-	-	-	1	-	-	-

CLERK RECORDS

CLERK RECORDS FUND (237) COUNTY CLERK (15) CLERK RECORDS (5237)

This is a dedicated fund expended for restoration of historical document and support of the Records Management Program.

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	0	\$50,825	\$8,697	\$42,127	83%
17/18	0	\$18,500	\$11,488	\$7,011	38%
18/19	0	\$44,132	\$3,131	\$41,001	71%
19/20	0				

SIGNIFICANT BUDGET CHANGES

We have moved most records out of the basement archive and into the Clerk's vault (a 2-year project) as well as started doing electronic archiving through the Oregon Records Management Solution platform. We will continue doing book preservation each year for 2-3 books that are exhibiting the most significant deterioration. As noted in the Clerk's general fund, the 25% reduction in recording fees impacts the revenue for this fund, so the numbers have been lowered accordingly.

OPPORTUNITIES

Because of the dedicated fee revenue structure for this fund, there are no opportunities to enhance revenue.

CAPITAL NEEDS

Potential need to purchase a new plat cabinet by the end of FY2020.

EXTRAORDINARY ISSUES

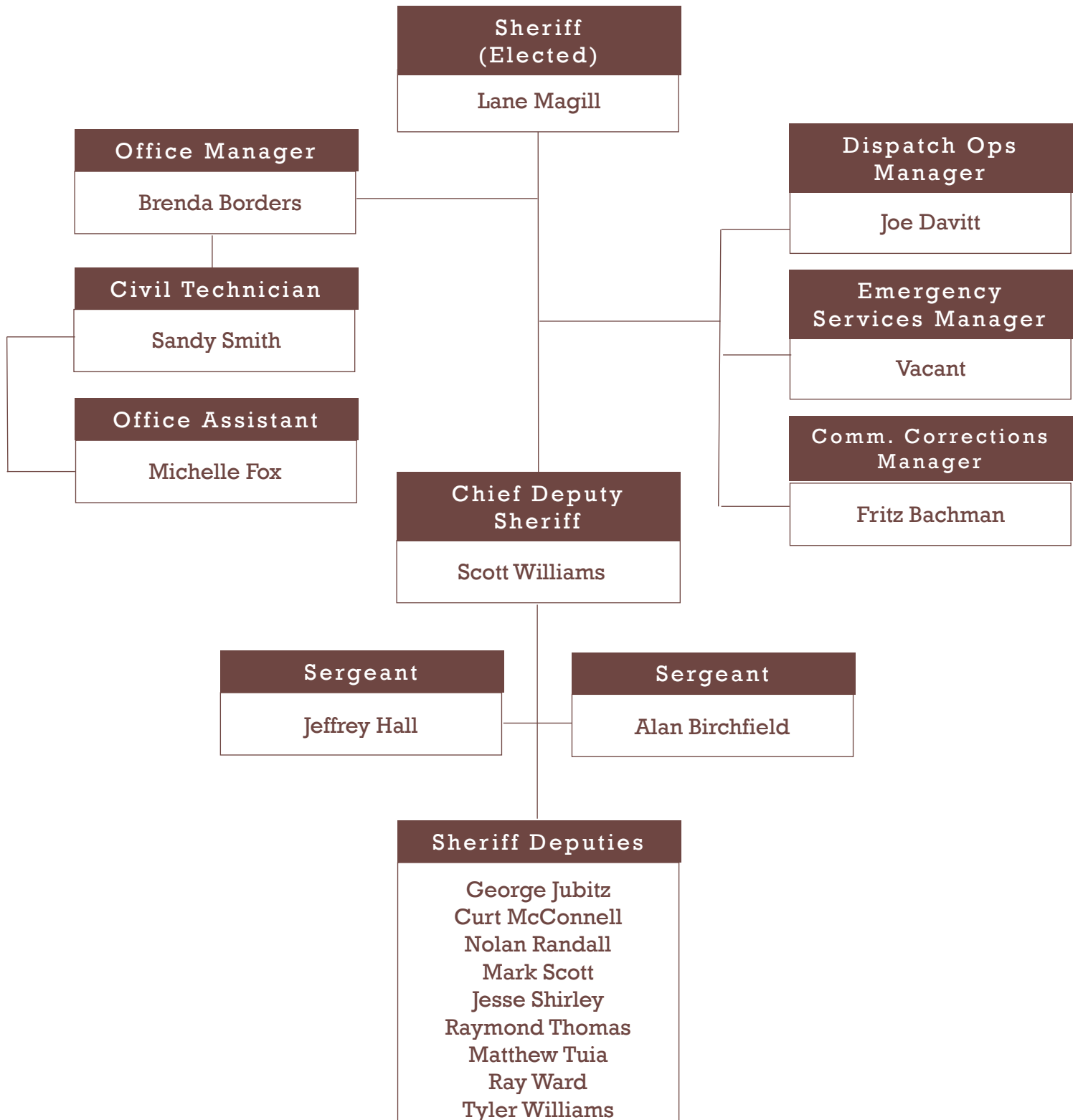
None foreseeable.

Fund Name	237 - CLERK RECORDS FUND
Dept Name	(All)
Division (Subdept) Name	(All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	42,681	44,247	41,209	44,132	46,203	46,203	46,203
RESOURCES	42,681	44,247	41,209	44,132	46,203	46,203	46,203
400.000 BEGINNING FUND BALANCE	-	-	-	-	37,203	37,203	37,203
400.237 BEGINNING FUND BALANCE	32,280	33,983	32,758	34,432	-	-	-
411.112 A&T FEES (\$.50)	2,680	2,479	2,026	2,400	2,000	2,000	2,000
411.153 LAND CORNER FEES(\$1)	4,219	4,199	3,496	4,000	4,000	4,000	4,000
411.192 GIS FEES	3,164	3,149	2,622	3,000	3,000	3,000	3,000
417.104 INTEREST EARNED	338	437	576	300	-	-	-
417.107 MARK TO MARKET - UNREALIZED GAIN/LOSS	-	-	(269)	-	-	-	-
Requirement	8,698	11,488	3,131	44,132	46,203	46,203	46,203
MATERIALS & SERVICES	8,698	6,488	3,131	10,217	6,750	6,750	6,750
52401 CONTRACTED SERVICES	7,444	4,076	3,131	7,717	6,750	6,750	6,750
52601 EQUIPMENT - NON CAPITAL	1,254	2,413	-	2,500	-	-	-
CAPITAL OUTLAY	-	5,000	-	-	4,800	4,800	4,800
53301 EQUIPMENT - CAPITAL	-	5,000	-	-	4,800	4,800	4,800
CONTINGENCY	-	-	-	33,915	34,653	34,653	34,653
57229 CONTINGENCY	-	-	-	33,915	34,653	34,653	34,653

ORGANIZATIONAL CHART

SHERIFF



EMERGENCY MANAGEMENT

GENERAL FUND (101) SHERIFF (16) EMERGENCY MANAGEMENT (5126)

The purpose of Emergency Management is to Plan, Prepare, Mitigate, and Restore for any major emergency for the citizens of Wasco County.

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	0.75	\$139,861	\$123,505	\$16,556	12%
17/18	1	\$137,115	\$89,770	\$47,345	35%
18/19	1	\$96,702	\$50,638	\$46,064	48%
19/20	1	\$102,092			

SIGNIFICANT BUDGET CHANGES

The Emergency Manager position became vacant in FY2019. A new candidate has been identified who is currently under contract with another agency and will be available by July FY 2020.

OPPORTUNITIES

This department is a 50/50 match utilizing Federal and State dollars appropriated from the Department of Emergency Management. The health of the fund depends directly on the allocated amount from the State.

CAPITAL NEEDS

None.

EXTRAORDINARY ISSUES

None.

Fund Name	101 - GENERAL FUND
Dept Name	16 - SHERIFF
Division (Subdept) Name	5126 - EMERGENCY MANAGEMENT

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	125,089	62,691	32,870	58,965	58,965	58,965	58,965
RESOURCES	125,089	62,691	32,870	58,965	58,965	58,965	58,965
412.681 STATE GRANT/REIMBURSEMENT	-	493	-	-	-	-	-
413.862 STATE FOR EM SERVICES - #97.042	30,587	50,699	21,370	47,465	47,465	47,465	47,465
413.912 STATE HOMELAND SECURITY - #97.073	83,002	-	-	-	-	-	-
414.305 CITY OF DUFUR	1,500	1,500	1,500	1,500	1,500	1,500	1,500
414.306 CITY OF MAUPIN	1,000	1,000	1,000	1,000	1,000	1,000	1,000
414.307 CITY OF MOSIER	-	-	-	-	-	-	-
414.308 CITY OF THE DALLES	9,000	9,000	9,000	9,000	9,000	9,000	9,000
421.241 MISC RECEIPTS	-	-	-	-	-	-	-
Requirement	123,304	89,770	50,638	96,702	102,092	102,092	102,092
PERSONNEL	59,295	79,097	45,847	83,002	88,392	88,392	88,392
51108 EMERG MGMT COORDINATOR	42,623	58,583	34,428	61,176	58,560	58,560	58,560
51602 OVERTIME	860	-	-	-	-	-	-
51681 COMP/HOLIDAY BANK CASHOUT	462	-	-	-	-	-	-
51701 FICA	3,362	4,482	2,634	4,680	4,480	4,480	4,480
51705 WORKERS' COMPENSATION	45	125	52	170	25	25	25
51721 PERS	3,729	6,749	3,966	7,048	6,746	6,746	6,746
51729 HEALTH INSURANCE	7,279	8,156	4,266	8,898	17,429	17,429	17,429
51730 DENTAL INSURANCE	681	666	329	679	693	693	693
51731 LONG TERM DISABILITY - SHERIFF	-	-	-	-	108	108	108
51732 LONG TERM DISABILITY	227	309	158	324	324	324	324
51733 LIFE INSURANCE	27	28	14	27	27	27	27
MATERIALS & SERVICES	7,606	10,673	4,791	13,700	13,700	13,700	13,700
52122 TELEPHONE	913	1,001	788	1,200	1,200	1,200	1,200
52401 CONTRACTED SERVICES	-	-	384	-	-	-	-
52604 EQUIPMENT - OFFICE	283	745	-	1,500	1,500	1,500	1,500
52651 EQUIPMENT - REPAIR & MAINTENANCE	375	371	365	1,500	1,500	1,500	1,500
52656 GAS & OIL	1,050	1,146	258	1,200	1,200	1,200	1,200
52657 VEHICLE - REPAIR & MAINTENANCE	159	391	484	1,000	1,000	1,000	1,000
52701 TRAINING & EDUCATION	82	416	-	1,000	1,000	1,000	1,000

Fund Name	101 - GENERAL FUND
Dept Name	16 - SHERIFF
Division (Subdept) Name	5126 - EMERGENCY MANAGEMENT

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
52711 MEALS LODGING & REGISTRATION	740	295	41	1,300	1,300	1,300	1,300
52919 SUPPLIES - EQUIPMENT	4,003	6,306	2,471	5,000	5,000	5,000	5,000
CAPITAL OUTLAY	56,404	-	-	-	-	-	-
53301 EQUIPMENT - CAPITAL	56,404	-	-	-	-	-	-

MARINE PATROL

GENERAL FUND (101) SHERIFF (16) MARINE PATROL (5130)

The Wasco County Sheriff's Office provides waterway safety enforcement for all waterways inside the County. This is conducted utilizing funding from the Oregon State Marine Board (SOMB) on an annual basis. This division of the Sheriff's Office also provides emergency Search and Rescue response for all waterways.

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	0.5	\$50,369	\$56,329	\$(4,690)	(12)%
17/18	0.5	\$56,694	\$53,186	\$3,507	6%
18/19	0.5	\$56,154	\$56,351	\$(197)	0%
19/20	0.5	\$52,536			

SIGNIFICANT BUDGET CHANGES

Based on current staff shortages, the Sheriff's office will not be providing a deputy for this seasonal function. An IGA with Hood River County Sheriff's Office has been established for the FY 2019/20 season. This agreement will not impact any general fund dollars and only the allocated OSMB funding will be used for payment to HRSO.

OPPORTUNITIES

None for the County, but it is notable that OSMB is currently working on a legislative concept to increase funding via additional licensing fees.

CAPITAL NEEDS

None.

EXTRAORDINARY ISSUES

If the legislative effort from OSMB is not successful, there is an estimated FY 2021 budget reductions of over 19%. This could result in shutdown of the program in Wasco County.

Fund Name	101 - GENERAL FUND
Dept Name	16 - SHERIFF
Division (Subdept) Name	5130 - MARINE PATROL

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	26,608	56,462	58,617	56,154	52,536	52,536	52,536
RESOURCES	26,608	56,462	58,617	56,154	52,536	52,536	52,536
412.681 STATE GRANT/REIMBURSEMENT	26,608	56,462	58,617	56,154	52,536	52,536	52,536
Requirement	56,329	53,186	56,351	56,154	52,536	52,536	52,536
PERSONNEL	49,085	48,824	51,210	51,013	-	-	-
51109 MARINE DEPUTY (6 MO)	27,666	28,705	28,121	28,121	-	-	-
51110 PART TIME - MARINE PATROL	64	49	197	-	-	-	-
51602 OVERTIME	2,116	2,039	1,992	1,992	-	-	-
51681 COMP/HOLIDAY BANK CASHOUT	569	524	-	-	-	-	-
51701 FICA	2,136	2,354	2,114	2,114	-	-	-
51705 WORKERS' COMPENSATION	3,996	99	848	848	-	-	-
51721 PERS	5,638	7,248	6,712	6,712	-	-	-
51729 HEALTH INSURANCE	6,494	7,446	10,805	10,805	-	-	-
51730 DENTAL INSURANCE	340	294	340	340	-	-	-
51731 LONG TERM DISABILITY - SHERIFF	53	48	54	54	-	-	-
51733 LIFE INSURANCE	13	18	27	27	-	-	-
MATERIALS & SERVICES	7,244	4,362	5,141	5,141	52,536	52,536	52,536
52124 UNIFORMS	-	-	-	-	-	-	-
52401 CONTRACTED SERVICES	-	-	-	-	48,786	48,786	48,786
52655 BOAT - OPERATION & MAINTENANCE	3,955	5	1,650	1,650	450	450	450
52656 GAS & OIL	1,866	2,967	2,191	2,191	2,925	2,925	2,925
52701 TRAINING & EDUCATION	649	715	1,000	1,000	-	-	-
52909 SUPPLIES	774	676	300	300	375	375	375

LAW ENFORCEMENT

GENERAL FUND (101) SHERIFF (16) LAW ENFORCEMENT (5131)

The Wasco County Sheriff's Office provides the citizens of the County the protections of persons and property within the County.

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	20	\$2,142,315	\$2,051,932	\$90,383	4%
17/18	20	\$2,190,964	\$2,125,719	\$65,245	3%
18/19	20	\$2,161,418	\$1,987,729	\$173,689	9%
19/20	20	\$2,331,364			

SIGNIFICANT BUDGET CHANGES

Personnel funding for 16 full time positions continues to remain in place at this time. One additional position is realized due to the OSMB and OPRD contracts for the department. Office staff is to remain at current levels and there are no anticipated additions to the department.

OPPORTUNITIES

All funding is received directly from the general fund, therefore direct opportunity to increase revenue for this department specifically is limited.

CAPITAL NEEDS

None.

EXTRAORDINARY ISSUES

The Sheriff's department has requested three additional deputy positions and changes to the compensation structure. Current staffing levels do not provide adequate coverage for our service area, particularly in south County.

Fund Name	101 - GENERAL FUND
Dept Name	16 - SHERIFF
Division (Subdept) Name	5131 - LAW ENFORCEMENT

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	258,897	243,240	260,868	277,860	213,160	213,160	213,160
RESOURCES	258,897	243,240	260,868	277,860	213,160	213,160	213,160
411.146 SHERIFF GUN PERMITS	42,535	35,775	34,176	36,000	36,000	36,000	36,000
411.168 SHERIFFS FEES	44,626	40,427	43,209	45,000	35,000	35,000	35,000
412.636 FOREST PATROL	21,193	23,153	18,260	18,260	18,260	18,260	18,260
412.682 OREGON STATE PARKS	56,394	66,368	85,000	85,000	60,000	60,000	60,000
412.695 BLM PATROL	10,840	5,568	10,000	10,000	10,000	10,000	10,000
412.702 THE DALLES WATERSHED PATROL	-	-	-	30,000	-	-	-
413.867 BULLETPROOF VEST PARTNERSHIP - #16.607	347	1,694	1,788	1,050	1,800	1,800	1,800
414.347 SHERIFF TRANSPORT M H	2,104	2,543	5,190	2,000	2,500	2,500	2,500
416.371 TRAFFIC FINES	51,429	53,070	53,604	40,000	40,000	40,000	40,000
416.374 COURT FINES ORS 609.060	654	-	172	-	-	-	-
421.241 MISC RECEIPTS	24,384	11,232	5,385	5,500	5,500	5,500	5,500
421.242 PHOTO/DIGITAL COPY FEES	692	645	721	750	750	750	750
421.245 PAYROLL REIMBURSEMENT	189	273	87	300	250	250	250
422.120 PASS THRU TO OREGON STATE	3,510	2,490	3,276	4,000	3,100	3,100	3,100
Requirement	2,051,929	2,125,719	1,987,729	2,161,418	2,331,364	2,331,364	2,331,364
PERSONNEL	1,831,560	1,879,556	1,792,215	1,941,918	2,107,664	2,107,664	2,107,664
51100 SHERIFF	82,710	86,101	89,115	89,112	94,320	94,320	94,320
51101 CHIEF DEPUTY SHERIFF	76,141	77,721	77,721	78,198	84,192	84,192	84,192
51102 CIVIL TECHNICIAN	42,913	43,451	44,859	43,464	45,912	45,912	45,912
51103 SERGEANTS	278,028	308,063	233,156	277,680	285,767	285,767	285,767
51104 DEPUTY SHERIFFS	574,504	505,724	494,211	562,826	621,214	621,214	621,214
51105 OFFICE ASSISTANT - SHERIFF	32,310	33,218	34,187	34,284	36,696	36,696	36,696
51106 OFFICE MANAGER	49,274	50,505	50,830	51,185	52,782	52,782	52,782
51107 PART TIME - SHERIFF	5,238	20,600	31,956	47,136	62,433	62,433	62,433
51111 FOREST CONTRACT DEPUTY	8,822	14,022	4,912	-	-	-	-
51124 OFF HIGHWAY VEHICLE ENFORCEMENT	-	416	-	-	-	-	-
51125 BLM CONTRACT PATROL	7,914	4,383	3,424	-	-	-	-
51269 SEASONAL/TEMPORARY	-	431	4,711	3,000	-	-	-
51602 OVERTIME	68,134	86,665	73,655	55,008	56,712	56,712	56,712
51621 CELL PHONE ALLOWANCE	-	-	-	-	-	-	-

Fund Name	101 - GENERAL FUND
Dept Name	16 - SHERIFF
Division (Subdept) Name	5131 - LAW ENFORCEMENT

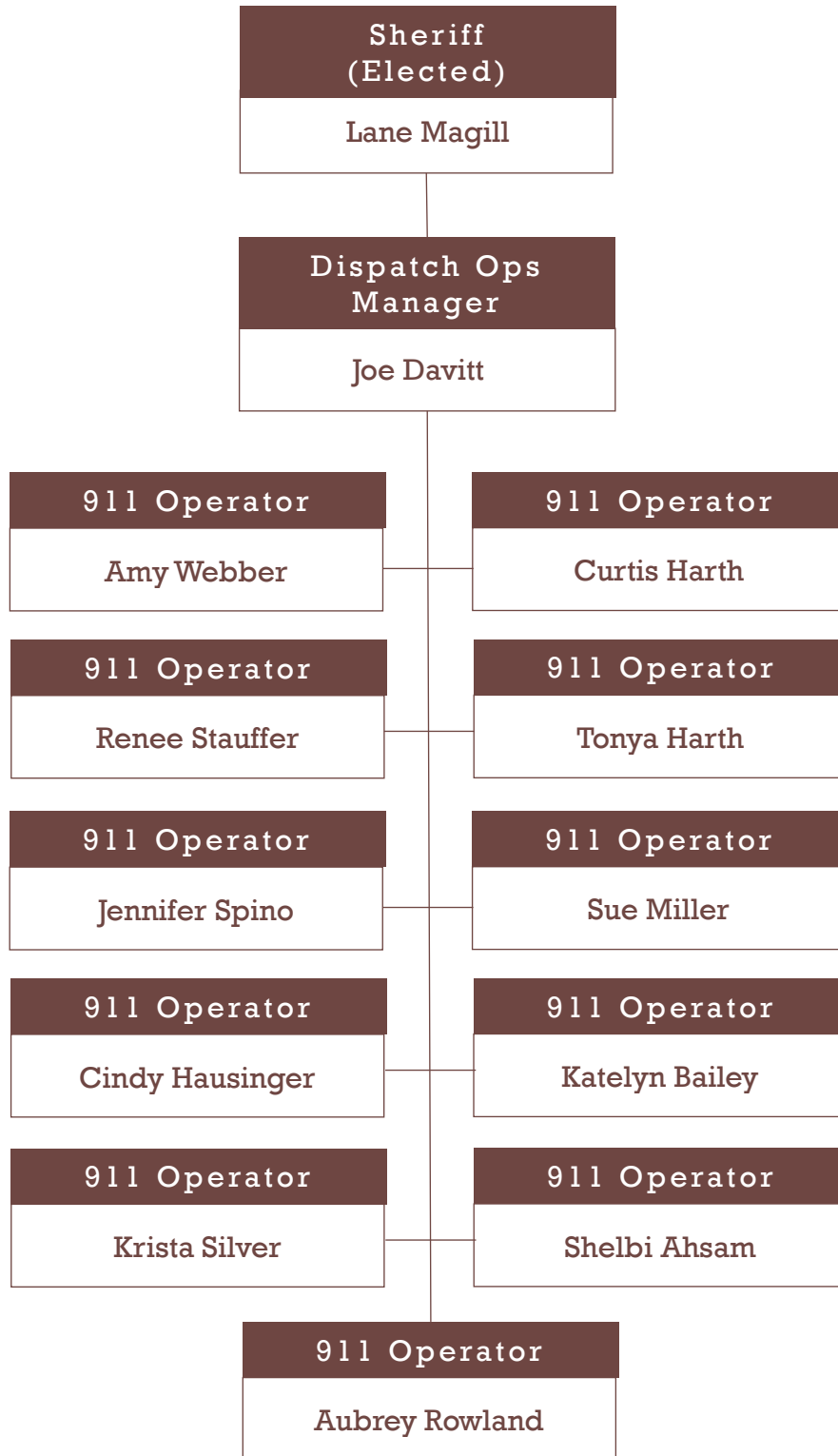
Row Labels	FY19 -		FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
	FY17 - Actual	FY18 - Actual				
51624 TRAINING STIPEND	150	-	135	-	-	-
51680 VACATION CASH OUT	11,426	8,356	4,992	4,992	5,160	5,160
51681 COMP/HOLIDAY BANK CASHOUT	4,398	8,143	6,281	3,000	3,096	3,096
51682 HOLIDAY BANK CASHOUT	1,462	3,754	3,000	3,000	3,096	3,096
51701 FICA	89,108	89,765	84,106	90,342	98,827	98,827
51705 WORKERS' COMPENSATION	20,745	15,992	15,388	31,540	24,209	24,209
51721 PERS	209,963	249,667	214,784	245,551	315,131	315,131
51729 HEALTH INSURANCE	251,090	255,837	303,442	303,442	300,751	300,751
51730 DENTAL INSURANCE	12,916	12,151	13,287	13,287	12,904	12,904
51731 LONG TERM DISABILITY - SHERIFF	1,315	1,155	1,078	1,350	1,571	1,571
51732 LONG TERM DISABILITY	2,490	2,735	2,225	2,630	2,000	2,000
51733 LIFE INSURANCE	510	700	760	891	891	891
MATERIALS & SERVICES	220,370	246,163	195,514	219,500	223,700	223,700
52115 LEGAL NOTICES & PUBLISHING	79	-	-	500	500	500
52122 TELEPHONE	8,029	8,030	5,134	7,500	4,500	4,500
52129 VESTS	694	2,735	5,567	2,100	3,600	3,600
52320 INMATE & MENTAL TRANSPORTS	95	277	218	500	250	250
52331 MEDICAL CARE/ASSESSMENT	392	866	361	500	500	500
52340 REFUNDS	25	81	-	100	100	100
52347 SPECIAL INVESTIGATIONS	761	4,303	6,177	4,500	5,000	5,000
52376 MENT/PHY EXAMS - NEW HIRES	123	385	1,705	400	1,200	1,200
52389 LAW ENFORCEMENT PAYMENTS	3,195	2,715	3,042	4,000	3,100	3,100
52401 CONTRACTED SERVICES	8,105	11,428	8,493	11,500	12,000	12,000
52602 EQUIPMENT - ELECTRONIC	6,177	5,943	9,828	8,000	12,000	12,000
52604 EQUIPMENT - OFFICE	921	5,743	-	1,000	500	500
52606 EQUIPMENT - RESERVES	783	2,192	-	3,000	-	-
52607 EQUIPMENT - UNIFORM	6,806	7,028	4,548	7,000	10,000	10,000
52651 EQUIPMENT - REPAIR & MAINTENANCE	125	1,212	459	400	400	400
52653 RADIO MAINTENANCE & REPAIR	3,385	4,086	3,237	5,000	10,400	10,400
52656 GAS & OIL	52,272	67,236	60,000	60,000	60,000	60,000
52657 VEHICLE - REPAIR & MAINTNEANCE	29,534	20,000	17,333	13,000	13,000	13,000
52661 TIRES	13,968	12,146	8,678	13,000	13,500	13,500

Fund Name	101 - GENERAL FUND
Dept Name	16 - SHERIFF
Division (Subdept) Name	5131 - LAW ENFORCEMENT

Row Labels	FY19 -		FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
	FY17 - Actual	FY18 - Actual				
52663 VEHICLE - SET-UP	25,288	27,009	16,000	16,000	16,000	16,000
52702 TRAINING & EDUCATION - S & R	5,820	5,101	1,692	6,000	6,000	6,000
52711 MEALS LODGING & REGISTRATION	20,566	19,291	16,444	22,000	24,000	24,000
52879 UTILITIES - SPECIAL	7,006	6,404	10,401	7,500	-	-
52909 SUPPLIES	8,374	13,607	3,179	8,000	8,000	8,000
52910 SUPPLIES - OFFICE	5,131	6,519	5,799	5,000	6,000	6,000
52930 SUPPLIES - NEIGHBOR WATCH	470	463	746	500	650	650
52941 SUPPLIES - FIREARMS	12,246	11,364	6,473	12,500	12,500	12,500
CAPITAL OUTLAY	-	-	-	-	-	-
53301 EQUIPMENT - CAPITAL	-	-	-	-	-	-

ORGANIZATIONAL CHART

911 COMMUNICATIONS



911 COMMUNICATIONS

911 COMMUNICATIONS FUND (220) SHERIFF (16) 911 (5220)

The 911 communications department provides dispatch services for 2 law enforcement agencies, 4 EMS agencies, and 11 fire agencies. They also provide emergent and non-emergent phone answering service for the entire Wasco County.

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	10.2	\$1,000,111	\$994,870	\$5,241	1%
17/18	11.2	\$1,054,325	\$1,016,519	\$37,806	4%
18/19	11.2	\$1,220,712	\$1,123,468	\$97,244	9%
19/20	11.2	\$1,272,885			

SIGNIFICANT BUDGET CHANGES

Funding constraints from partner agencies that fund majority of the program. Changes to state funding (four positions down to three).

OPPORTUNITIES

911 continues to seek grants to help with upgrading equipment in the backup 911 center.

CAPITAL NEEDS

Planned procurement of three computers for the CAD system and two new dispatch chairs.

EXTRAORDINARY ISSUES

Possible consolidation of services, personnel changes including an increase in overtime expense. Ongoing negotiations with employee association.

Fund Name	220 - 911 COMMUNICATIONS FUND
Dept Name	(All)
Division (Subdept) Name	(All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	1,023,932	1,084,650	1,261,072	1,220,712	1,272,885	1,272,885	1,272,885
RESOURCES	1,023,932	1,084,650	1,261,072	1,220,712	1,272,885	1,272,885	1,272,885
400.022 BEGINNING FUND BALANCE	(65,238)	28,888	67,954	27,211	55,795	55,795	55,795
412.602 PHONE TAX-DUFUR	3,793	3,095	3,037	3,037	3,113	3,113	3,113
412.603 PHONE TAX-MAUPIN	2,665	2,174	2,176	2,176	2,230	2,230	2,230
412.604 PHONE TAX-MOSIER	2,796	2,309	2,235	2,235	2,291	2,291	2,291
412.605 PHONE TAX-THE DALLES	91,148	74,820	72,868	72,868	74,690	74,690	74,690
412.606 PHONE TAX-WASCO COUNTY	316,548	262,815	252,592	252,592	258,907	258,907	258,907
414.301 CONTRACT-THE DALLES 911 SHARE	348,884	383,773	515,002	515,002	523,715	523,715	523,715
414.302 CONTRACT-MCFR 911 SHARE	79,424	77,856	94,418	94,418	96,015	96,015	96,015
414.354 911 SERVICES - DALLESPORT RFD	2,000	2,000	2,000	2,000	2,000	2,000	2,000
417.104 INTEREST EARNED	528	847	957	155	900	900	900
417.107 MARK TO MARKET - UNREALIZED GAIN/LOSS	-	-	(1,085)	-	-	-	-
421.241 MISC RECEIPTS	177	-	-	100	100	100	100
421.242 PHOTO/DIGITAL COPY FEES	45	45	-	-	-	-	-
450.101 TRANSFER FROM GENERAL FUND	241,162	183,987	248,918	248,918	253,129	253,129	253,129
450.324 TRANSFER FROM 911 RESERVE	-	62,042	-	-	-	-	-
Requirement	994,868	1,016,519	1,123,468	1,220,712	1,272,885	1,272,885	1,272,885
PERSONNEL	823,000	850,108	868,866	865,287	890,232	890,232	890,232
51116 911 MANAGER	54,372	55,731	56,876	58,080	60,696	60,696	60,696
51117 911 COMMUNICATIONS OPERATORS	407,517	448,853	446,845	443,142	438,672	438,672	438,672
51118 PART TIME - 911	18,566	24,023	26,602	24,328	25,296	25,296	25,296
51602 OVERTIME	60,133	34,117	34,858	34,992	36,096	36,096	36,096
51622 STIPEND	5,000	5,000	4,992	4,992	4,992	4,992	4,992
51624 TRAINING STIPEND	850	325	-	-	-	-	-
51680 VACATION CASH OUT	5,098	-	2,496	2,496	2,568	2,568	2,568
51681 COMP/HOLIDAY BANK CASHOUT	21,179	2,107	10,008	10,008	10,320	10,320	10,320
51682 HOLIDAY BANK CASHOUT	4,074	1,603	1,008	1,008	1,032	1,032	1,032
51701 FICA	41,962	41,269	41,617	41,445	42,237	42,237	42,237
51705 WORKERS' COMPENSATION	234	(129)	1,087	1,083	845	845	845
51721 PERS	90,187	111,962	114,762	116,061	145,037	145,037	145,037
51722 STANDARD RETIREMENT	-	-	-	-	-	-	-
51729 HEALTH INSURANCE	106,632	117,299	119,777	119,777	115,659	115,659	115,659
51730 DENTAL INSURANCE	5,590	6,124	6,114	6,114	5,121	5,121	5,121
51731 LONG TERM DISABILITY - SHERIFF	945	971	961	972	935	935	935

Fund Name	220 - 911 COMMUNICATIONS FUND
Dept Name	(All)
Division (Subdept) Name	(All)

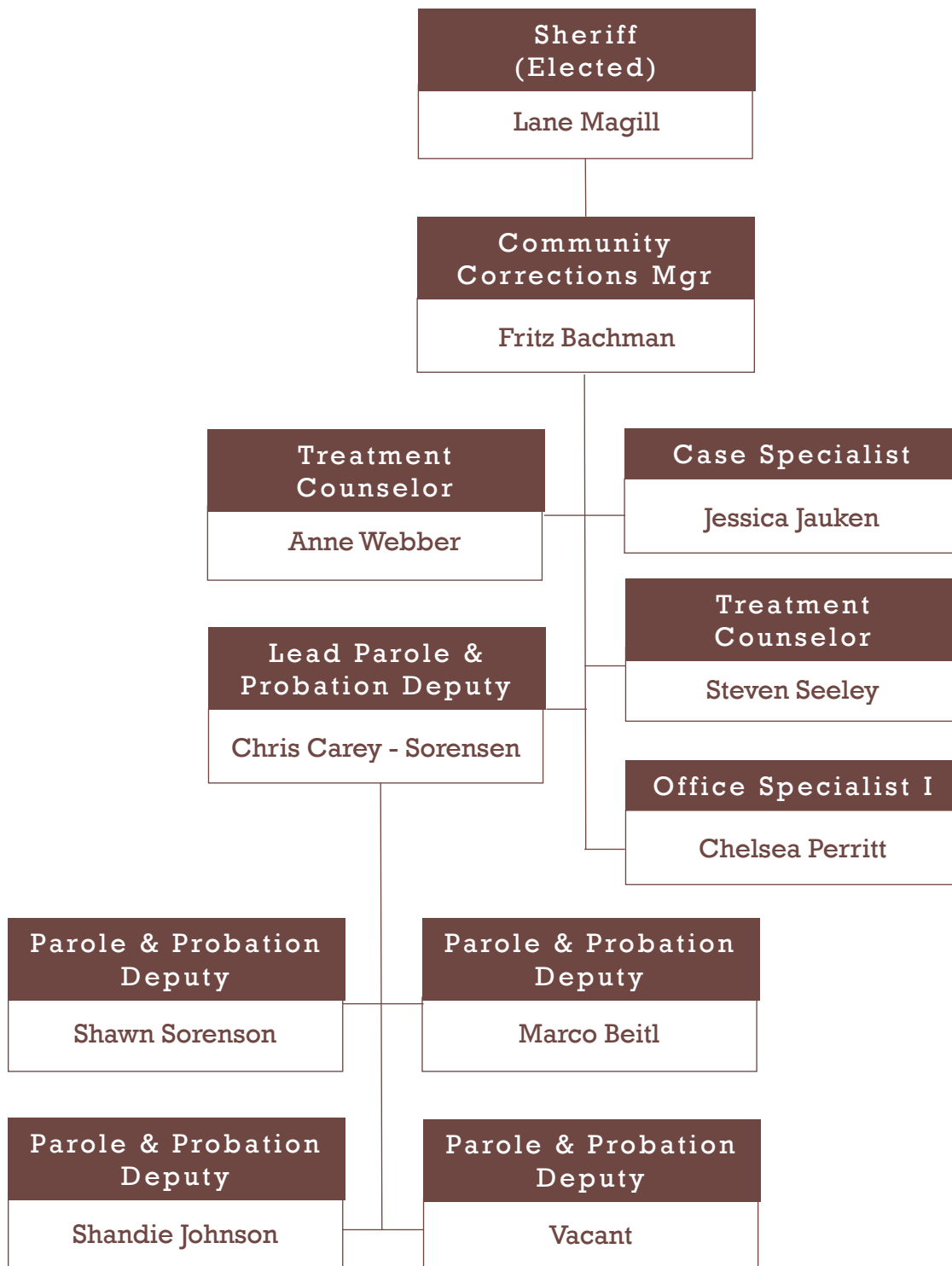
Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
51732 LONG TERM DISABILITY	386	530	551	465	402	402	402
51733 LIFE INSURANCE	274	324	312	324	324	324	324
MATERIALS & SERVICES	171,868	166,411	177,343	222,371	244,680	244,680	244,680
52111 DUES & SUBSCRIPTIONS	179	99	-	300	100	100	100
52113 INSURANCE & BONDS	1,398	1,295	1,205	1,450	1,450	1,450	1,450
52115 LEGAL NOTICES & PUBLISHING	-	-	-	50	50	50	50
52116 POSTAGE	-	-	-	50	50	50	50
52122 TELEPHONE	13,879	12,467	12,105	13,000	13,000	13,000	13,000
52306 EMPLOYEE MEALS	4,150	3,198	5,161	4,800	4,800	4,800	4,800
52337 PRE-EMPLOYMENT TESTING	2,146	643	101	2,200	2,200	2,200	2,200
52370 MISC EXPENDITURES	149	84	280	500	500	500	500
52398 ADMINISTRATIVE COST	50,078	51,590	62,354	62,354	63,913	63,913	63,913
52401 CONTRACTED SERVICES	7,500	2,013	944	7,500	7,000	7,000	7,000
52413 CONTR SRVCS - COMPUTER TECHNOLOGY	35,130	36,186	39,718	39,718	40,711	40,711	40,711
52601 EQUIPMENT - NON CAPITAL	8,155	5,406	180	4,000	13,500	13,500	13,500
52651 EQUIPMENT - REPAIR & MAINTENANCE	461	609	825	1,000	1,000	1,000	1,000
52701 TRAINING & EDUCATION	9,379	5,142	5,918	8,000	6,000	6,000	6,000
52711 MEALS LODGING & REGISTRATION	1,984	3,891	5,079	4,000	5,000	5,000	5,000
52731 TRAVEL & MILEAGE	596	593	778	800	1,500	1,500	1,500
52801 BLDG REPAIR & MAINT	53	-	-	-	-	-	-
52830 BUILDING - LEASE	15,106	15,106	15,363	15,363	15,620	15,620	15,620
52862 MAINTENANCE AGREEMENTS	17,552	21,872	25,198	53,286	63,286	63,286	63,286
52910 SUPPLIES - OFFICE	2,025	4,935	1,174	2,000	2,000	2,000	2,000
52928 SUPPLIES - KITCHEN/JANITOR	970	413	374	1,000	1,500	1,500	1,500
52937 SUPPLIES - PUBLIC ED	980	869	586	1,000	1,500	1,500	1,500
INTEREST	-	-	3,926	3,926	1,734	1,734	1,734
54307 INTEREST	-	-	3,926	3,926	1,734	1,734	1,734
TRANSFER OUT	-	-	73,333	73,333	73,333	73,333	73,333
55324 TRANSFER TO 911 EQUIPMENT RESERVE FUND	-	-	30,000	30,000	30,000	30,000	30,000
55327 TRANSFER TO OPERATING RESERVE	-	-	43,333	43,333	43,333	43,333	43,333
CONTINGENCY	-	-	-	55,795	62,906	62,906	62,906
57220 CONTINGENCY	-	-	-	55,795	62,906	62,906	62,906

Fund Name	324 - 911 EQUIPMENT RESERVE
Dept Name	(All)
Division (Subdept) Name	(All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	240,545	243,408	36,618	30,051	62,435	62,435	62,435
RESOURCES	240,545	243,408	36,618	30,051	62,435	62,435	62,435
400.324 BEGINNING FUND BALANCE	238,301	241,793	1,613	1	31,645	31,645	31,645
417.104 INTEREST EARNED	2,245	1,615	4,919	50	790	790	790
417.107 MARK TO MARKET - UNREALIZED GAIN/LOSS	-	-	86	-	-	-	-
450.220 TRANSFER FROM 911 COMMUNICATIONS FUND	-	-	30,000	30,000	30,000	30,000	30,000
Requirement	-	241,795	-	30,051	62,435	62,435	62,435
CAPITAL OUTLAY	-	179,753	-	30,051	30,000	30,000	30,000
53111 CAPITAL EXPENDITURES	-	179,753	-	30,051	-	-	-
53308 EQUIPMENT - 911	-	-	-	-	30,000	30,000	30,000
TRANSFER OUT	-	62,042	-	-	-	-	-
55220 TRANSFER TO 911 COMMUNICATIONS FUND	-	62,042	-	-	-	-	-
CONTINGENCY	-	-	-	-	32,435	32,435	32,435
57324 CONTINGENCY	-	-	-	-	32,435	32,435	32,435

ORGANIZATIONAL CHART

COMMUNITY CORRECTIONS



COMMUNITY CORRECTIONS

COMMUNITY CORRECTIONS (227) SHERIFF (16) COMMUNITY CORRECTIONS (5227)

The Community Corrections department provides supervision and accountability to offenders sentenced to probation and parole. The department focuses on enhancing rehabilitation of offenders by addressing their criminogenic needs, thereby reducing criminality, substance abuse, and recidivism. In addition, enhancing community safety through crime prevention.

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	8	\$2,450,382	\$1,335,997	\$1,114,385	45%
17/18	9	\$1,813,324	\$1,813,233	\$91	0%
18/19	9	\$3,045,419	\$2,170,228	\$875,191	40%
19/20	9	\$2,924,650			

SIGNIFICANT BUDGET CHANGES

County caseloads have been reduced from 350 to 280 over the past 2 years, which affects the proportion of funding received from the State. The current Governor's balanced budget provides much less than needed to fund Community Corrections, only slightly above the opt-out amount to return Community Corrections activities to the State. As of April, Community Corrections has two vacant positions actively being filled.

OPPORTUNITIES

Seeking grant opportunities to support rural housing, potential of billing peer mentor and treatment services to other agencies, and an increase to the current fee schedule. Also, new incentives for on time fee payment.

CAPITAL NEEDS

None at this time, although there are unresolved facility requests involving re-keying.

EXTRAORDINARY ISSUES

Community Corrections is currently being funded for drug crimes whose crime severity have been reduced to misdemeanors, The promise from the legislature is that these will continue to be funded as felonies. Change to this funding structure would drastically affect our revenue even as the number of cases that need supervision remains the same. The Oregon Association of Community Corrections Directors is keeping a close eye on this discussion.

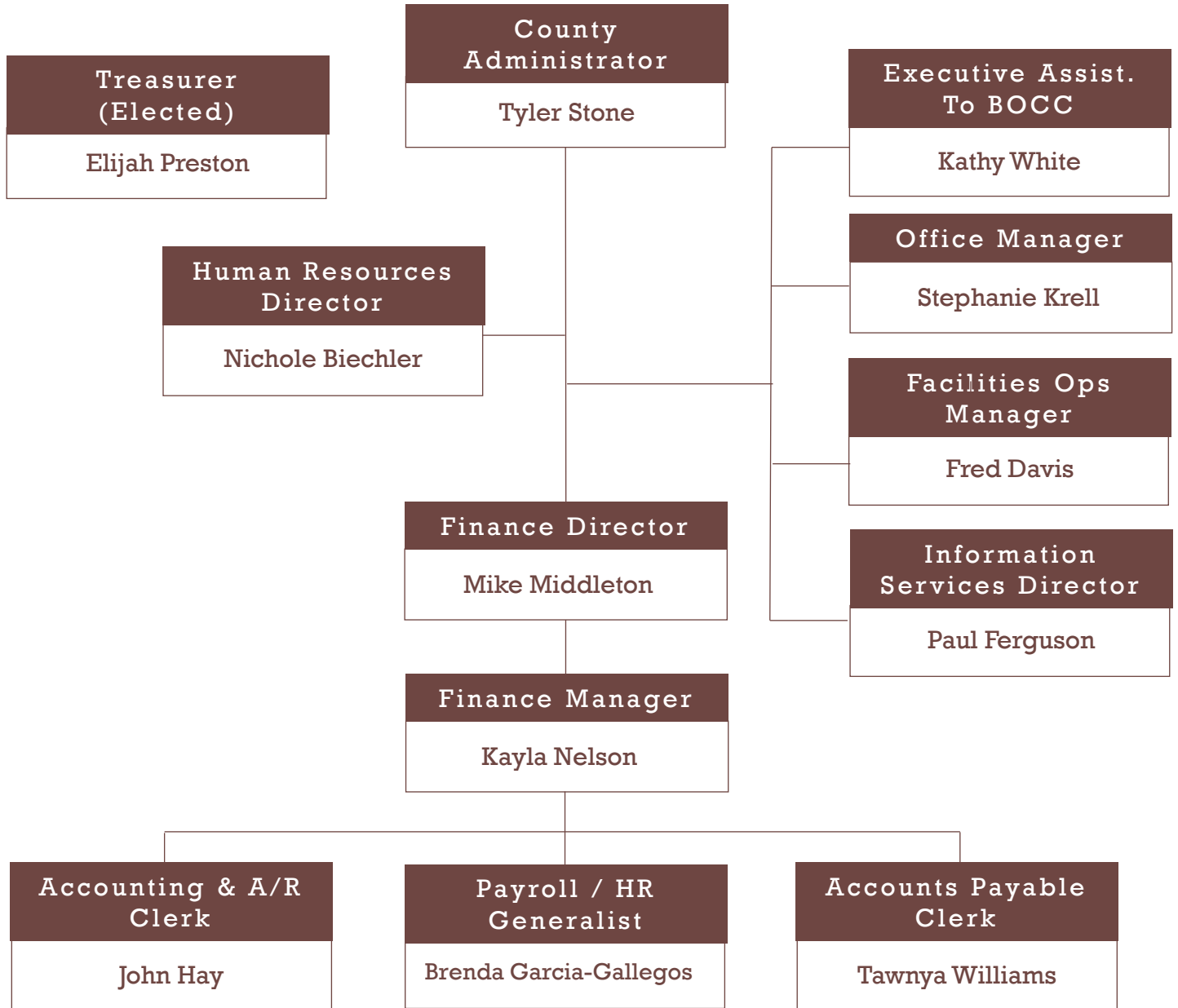
Fund Name	227 - COMMUNITY CORRECTIONS FUND
Dept Name	(All)
Division (Subdept) Name	(All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	2,539,938	3,323,091	3,437,080	3,045,419	2,924,650	2,924,650	2,924,650
RESOURCES	2,539,938	3,323,091	3,437,080	3,045,419	2,924,650	2,924,650	2,924,650
400.000 BEGINNING FUND BALANCE	-	-	-	-	1,149,650	1,149,650	1,149,650
400.227 BEGINNING FUND BALANCE	710,182	1,203,944	1,509,858	1,083,647	-	-	-
411.122 CLIENT FEES-COMM SERVICE	2,838	2,695	1,680	2,000	2,000	2,000	2,000
411.123 CLIENT FEES-SERVICES	6,387	7,813	17,380	8,000	8,000	8,000	8,000
411.166 CLIENT FEES - MONITORING	-	-	60	-	-	-	-
411.174 CLIENT FEES-SUPERVISION	73,419	102,339	100,892	85,000	85,000	85,000	85,000
412.610 TREATMENT GRANTS	-	123,105	-	61,552	55,000	55,000	55,000
412.630 JUSTICE REINVEST PRGM HB3194	186,307	222,324	222,324	222,324	200,000	200,000	200,000
412.633 DOC-GRANT IN AID - 1145 40% TO NORCOR	1,550,663	1,661,361	1,572,896	1,572,896	1,415,000	1,415,000	1,415,000
417.104 INTEREST EARNED	10,111	14,576	19,497	10,000	10,000	10,000	10,000
417.107 MARK TO MARKET - UNREALIZED GAIN/LOSS	-	(15,108)	(9,757)	-	-	-	-
421.241 MISC RECEIPTS	-	-	2,250	-	-	-	-
421.245 PAYROLL REIMBURSEMENT	31	41	-	-	-	-	-
Requirement	1,335,994	1,813,233	2,170,228	3,045,419	2,924,650	2,924,650	2,924,650
PERSONNEL	648,738	712,466	760,314	792,121	860,560	860,560	860,560
51119 COMMUNITY CORRECTIONS MANAGER	61,241	62,772	64,132	65,136	68,064	68,064	68,064
51121 PROBATION OFFICERS	244,046	264,210	265,052	270,447	272,592	272,592	272,592
51122 OFFICE SPECIALIST II	68,200	37,979	50,756	56,508	66,678	66,678	66,678
51123 PART TIME - COMMUNITY CORRECTIONS	4,439	8,994	-	5,352	-	-	-
51127 CORRECTIONS SPECIALIST II	-	24,974	38,003	38,088	40,584	40,584	40,584
51129 TREATMENT COUNSELOR	36,144	44,213	41,115	50,224	51,988	51,988	51,988
51602 OVERTIME	7,081	7,522	4,992	4,992	4,992	4,992	4,992
51622 STIPEND	5,477	5,550	5,592	5,592	4,992	4,992	4,992
51640 LONGEVITY	1,000	1,550	1,824	1,824	1,224	1,224	1,224
51641 CERTIFICATE	6,817	6,954	6,960	6,960	7,080	7,080	7,080
51660 LEAD PAY	545	3,616	3,624	3,624	3,696	3,696	3,696
51680 VACATION CASH OUT	-	-	3,173	3,000	3,096	3,096	3,096
51681 COMP/HOLIDAY BANK CASHOUT	6,565	5,160	6,000	6,000	12,192	12,192	12,192
51682 HOLIDAY BANK CASHOUT	1,259	7	4,446	-	-	-	-
51701 FICA	31,393	33,418	34,255	36,078	37,796	37,796	37,796
51705 WORKERS' COMPENSATION	9,037	8,053	6,042	10,287	8,843	8,843	8,843
51721 PERS	65,709	86,826	86,992	90,323	120,176	120,176	120,176
51729 HEALTH INSURANCE	91,696	102,466	128,076	128,076	147,535	147,535	147,535

51730 DENTAL INSURANCE	5,760	5,681	6,793	6,793	6,421	6,421	6,421
51731 LONG TERM DISABILITY - SHERIFF	-	-	-	-	108	108	108
51732 LONG TERM DISABILITY	2,109	2,290	2,257	2,547	2,233	2,233	2,233
51733 LIFE INSURANCE	222	233	230	270	270	270	270
MATERIALS & SERVICES	316,324	1,030,655	1,409,914	1,649,926	1,423,438	1,423,438	1,423,438
52113 INSURANCE & BONDS	2,107	3,580	2,358	4,000	4,000	4,000	4,000
52115 LEGAL NOTICES & PUBLISHING	-	-	48	100	100	100	100
52116 POSTAGE	(123)	20	66	700	700	700	700
52119 RENT	45,000	50,000	68,328	68,328	68,328	68,328	68,328
52122 TELEPHONE	7,291	7,413	7,191	6,000	7,000	7,000	7,000
52209 NORCOR - ADULT FACILITY	-	472,000	629,158	629,158	629,158	629,158	629,158
52325 LABOR/LEGAL COUNSEL	163	-	-	-	-	-	-
52337 PRE-EMPLOYMENT TESTING	935	50	-	-	-	-	-
52344 SEX OFFENDER TX	25,380	25,890	23,113	35,000	25,000	25,000	25,000
52351 TRANSITIONAL SERVICES	121,428	278,867	502,346	720,000	515,000	515,000	515,000
52353 DRUG TESTING	5,597	4,047	4,395	3,000	4,000	4,000	4,000
52361 BUS TICKETS	180	-	-	-	-	-	-
52365 DOMESTIC TREATMENT	17,755	18,270	11,256	16,000	16,000	16,000	16,000
52401 CONTRACTED SERVICES	4,090	4,163	6,082	4,800	6,000	6,000	6,000
52415 CONTR SRVCS - JANITORIAL	4,239	4,413	5,084	5,220	5,200	5,200	5,200
52427 CONTR SRVCS - OUTPATIENT A/D	4,616	4,884	13,673	4,000	4,000	4,000	4,000
52430 CONTR SRVCS - GRANTS	1,098	34,698	25,173	40,000	35,000	35,000	35,000
52447 CONTR SRVCS - JUSTICE REINVEST DISTRIBUT	33,844	76,465	74,120	74,120	64,452	64,452	64,452
52448 CONTR SRVCS - VOCATIONAL	-	-	-	-	-	-	-
52510 COMPUTER SOFTWARE	333	-	-	-	-	-	-
52601 EQUIPMENT - NON CAPITAL	19,699	13,682	7,980	7,500	7,500	7,500	7,500
52656 GAS & OIL	2,635	1,782	7,602	8,000	8,000	8,000	8,000
52657 VEHICLE - REPAIR & MAINTENANCE	377	7,813	1,636	6,000	6,000	6,000	6,000
52711 MEALS LODGING & REGISTRATION	9,120	12,790	12,552	10,000	10,000	10,000	10,000
52801 BLDG REPAIR & MAINT	1,085	1,000	362	1,000	1,000	1,000	1,000
52910 SUPPLIES - OFFICE	9,476	8,830	7,391	7,000	7,000	7,000	7,000
CAPITAL OUTLAY	-	70,112	-	-	-	-	-
53201 VEHICLES	-	70,112	-	-	-	-	-
TRANSFER OUT	370,932	-	-	-	-	-	-
55101 TRANSFER TO GENERAL FUND	370,932	-	-	-	-	-	-
CONTINGENCY	-	-	-	290,000	550,340	550,340	550,340
57227 CONTINGENCY	-	-	-	290,000	550,340	550,340	550,340
UNAPPROPRIATED	-	-	-	313,372	90,312	90,312	90,312
59227 COMM CORR - UNAPPROPRIATED	-	-	-	313,372	90,312	90,312	90,312

ORGANIZATIONAL CHART

ADMINISTRATIVE SERVICES



EMPLOYEE AND ADMIN SERVICES

GENERAL FUND (101) ADMIN SERVICES (17) EMPLOYEE AND ADMIN SERVICES (5118)

This department includes the County Commissioners, their administrative staff, human resources and the finance department. Strong community involvement is a priority for County Commissioners, and administrative staff strives to offer outstanding customer service and transparency while utilizing technology to ease work load.

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	7	\$904,631	\$797,459	\$107,172	12%
17/18	9.1	\$892,779	\$847,326	\$45,453	5%
18/19	9.1	\$950,953	\$935,270	\$15,683	2%
19/20	9.1	\$1,018,325			

SIGNIFICANT BUDGET CHANGES

No significant changes within the department specifically, however, with the addition of the Building Codes department will create additional support burden on staff. A planned budget of \$4 million and 8 additional employees directly impacts administration, human resources, finance, and payroll.

OPPORTUNITIES

Pursue grant writing, enhancements from state funding, engage in advocacy at the state level, better management of cash balances to ensure more interest across all funds.

CAPITAL NEEDS

Potential remodel of County Commission board room.

EXTRAORDINARY ISSUES

Armory site property development.

Fund Name	101 - GENERAL FUND
Dept Name	17 - ADMINISTRATIVE SERVICES
Division (Subdept) Name	5118 - EMPLOYEE & ADMINISTRATIVE SERVICES

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	7,702	7,086	1,655	1,250	1,150	1,150	1,150
RESOURCES	7,702	7,086	1,655	1,250	1,150	1,150	1,150
411.158 LE TEST FEES	533	75	75	100	-	-	-
419.439 CIS GRANT	-	750	-	-	-	-	-
421.241 MISC RECEIPTS	614	20	105	100	100	100	100
421.242 PHOTO/DIGITAL COPY FEES	3	17	12	50	50	50	50
421.245 PAYROLL REIMBURSEMENT	4,467	3,863	-	-	-	-	-
421.268 MISC REIMBURSEMENT	2,085	2,360	1,463	1,000	1,000	1,000	1,000
Requirement	797,459	847,326	935,270	950,953	1,018,325	1,018,325	1,018,325
PERSONNEL	747,344	763,479	818,852	840,435	918,507	918,507	918,507
51004 ADMIN ASSISTANT	47,541	48,730	51,196	49,996	54,096	54,096	54,096
51024 OFFICE SPECIALIST II	30,607	11,115	-	-	-	-	-
51050 FINANCE DIRECTOR	92,975	94,835	96,731	100,128	101,736	101,736	101,736
51051 TREASURER	6,041	6,288	6,509	5,280	5,448	5,448	5,448
51053 ACCOUNTING CLERK	35,980	58,983	73,187	73,522	78,144	78,144	78,144
51106 OFFICE MANAGER	37,276	37,741	34,821	40,596	39,216	39,216	39,216
51321 HUMAN RESOURCE MANAGER	51,657	62,725	78,876	86,538	83,352	83,352	83,352
51325 ADMINISTRATIVE OFFICER	148,684	137,295	139,033	142,104	147,024	147,024	147,024
51326 PAYROLL/HR GENERALIST	48,172	45,619	43,247	43,290	46,032	46,032	46,032
51337 FINANCE MANAGER	62,577	56,112	67,370	67,636	72,504	72,504	72,504
51602 OVERTIME	-	-	-	-	-	-	-
51620 VEHICLE ALLOWANCE	6,450	6,480	6,552	6,552	6,960	6,960	6,960
51621 CELL PHONE ALLOWANCE	600	600	600	600	600	600	600
51622 STIPEND	-	11	630	-	-	-	-
51680 VACATION CASH OUT	-	948	-	-	-	-	-
51681 COMP/HOLIDAY BANK CASHOUT	9	439	-	-	-	-	-
51701 FICA	44,021	43,905	43,181	44,897	46,032	46,032	46,032
51705 WORKERS' COMPENSATION	1,798	1,976	1,994	3,009	2,291	2,291	2,291
51721 PERS	49,975	58,774	67,477	68,583	109,675	109,675	109,675
51729 HEALTH INSURANCE	75,223	83,208	99,155	99,155	116,489	116,489	116,489
51730 DENTAL INSURANCE	5,042	4,900	5,435	5,435	5,732	5,732	5,732
51732 LONG TERM DISABILITY	2,488	2,567	2,633	2,871	2,933	2,933	2,933
51733 LIFE INSURANCE	227	229	225	243	243	243	243
MATERIALS & SERVICES	50,116	83,848	116,418	110,518	99,818	99,818	99,818

Fund Name	101 - GENERAL FUND
Dept Name	17 - ADMINISTRATIVE SERVICES
Division (Subdept) Name	5118 - EMPLOYEE & ADMINISTRATIVE SERVICES

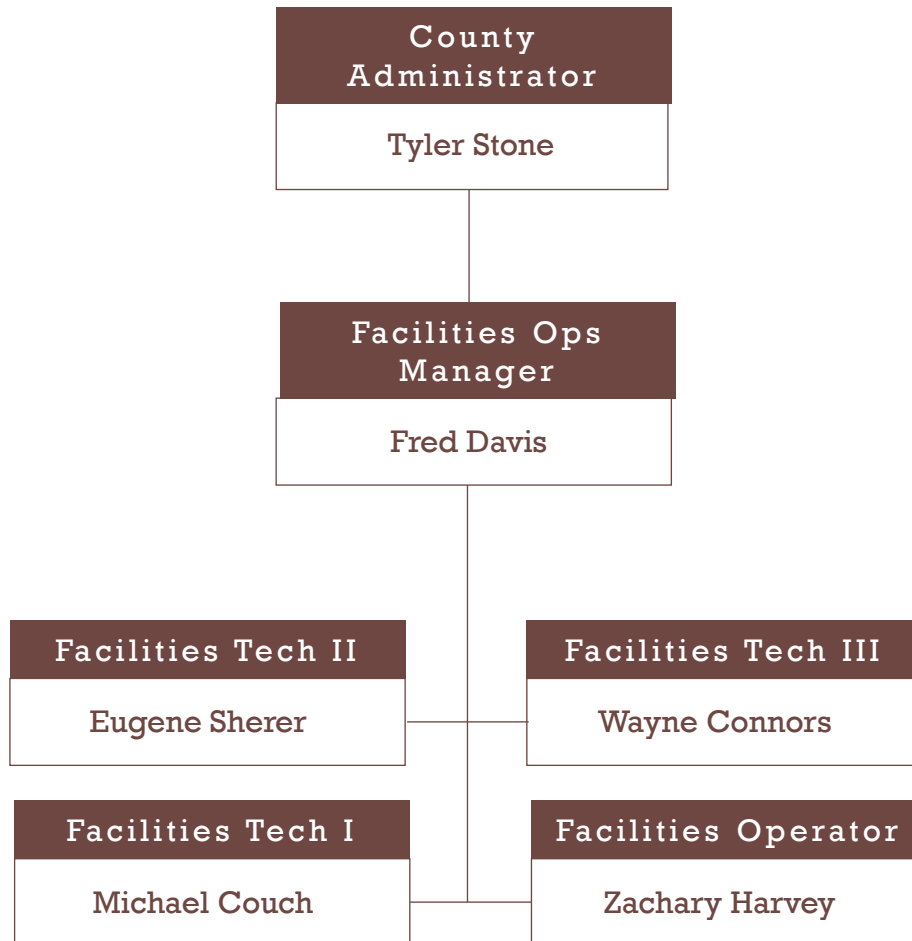
Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
52104 BANK CHARGES	-	0	-	-	-	-	-
52105 COPYING & PRINTING	205	45	245	50	50	50	50
52111 DUES & SUBSCRIPTIONS	4,607	3,905	4,198	4,198	4,198	4,198	4,198
52115 LEGAL NOTICES & PUBLISHING	1,742	4,942	2,490	5,000	5,000	5,000	5,000
52116 POSTAGE	-	24	62	-	-	-	-
52122 TELEPHONE	2,485	2,059	2,625	2,700	2,700	2,700	2,700
52307 HEALTH PROGRAMS	-	824	2,000	2,000	2,000	2,000	2,000
52329 LE TESTS	929	332	-	1,000	-	-	-
52337 PRE-EMPLOYMENT TESTING	870	884	1,112	700	800	800	800
52363 TESTING & CERTIFICATIONS	758	695	984	720	720	720	720
52401 CONTRACTED SERVICES	-	23,792	40,000	40,000	30,000	30,000	30,000
52651 EQUIPMENT - REPAIR & MAINTENANCE	350	-	-	450	450	450	450
52701 TRAINING & EDUCATION	230	2,909	5,967	10,000	10,000	10,000	10,000
52704 TRAINING	633	540	499	-	-	-	-
52711 MEALS LODGING & REGISTRATION	25,670	31,546	44,389	32,000	33,200	33,200	33,200
52731 TRAVEL & MILEAGE	2,871	1,605	2,752	5,000	5,000	5,000	5,000
52910 SUPPLIES - OFFICE	7,332	9,667	8,708	6,500	5,500	5,500	5,500
52911 SUPPLIES - PRINTED	1,434	81	394	200	200	200	200
52914 SUPPLIES - COMPUTER	-	-	24	-	-	-	-
52999 CASH OVER/SHORT	-	-	(31)	-	-	-	-

Fund Name	101 - GENERAL FUND
Dept Name	17 - ADMINISTRATIVE SERVICES
Division (Subdept) Name	5116 - COUNTY COMMISSION

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Requirement	194,924	207,683	216,013	215,719	233,643	233,643	233,643
PERSONNEL	194,924	207,683	216,013	215,719	233,643	233,643	233,643
51001 COMMISSIONER	40,521	42,182	43,659	43,656	47,688	47,688	47,688
51002 COMMISSIONER	40,521	42,182	44,494	43,656	47,688	47,688	47,688
51003 COMMISSIONER	40,521	42,182	43,659	43,656	47,688	47,688	47,688
51620 VEHICLE ALLOWANCE	19,350	19,440	19,656	19,656	20,880	20,880	20,880
51621 CELL PHONE ALLOWANCE	1,800	1,800	1,800	1,800	1,800	1,800	1,800
51622 STIPEND	484	-	1,261	-	-	-	-
51701 FICA	10,935	11,272	11,832	11,630	12,641	12,641	12,641
51705 WORKERS' COMPENSATION	166	288	280	392	318	318	318
51721 PERS	16,022	21,104	19,965	21,766	23,414	23,414	23,414
51729 HEALTH INSURANCE	21,836	24,444	26,694	26,694	28,776	28,776	28,776
51730 DENTAL INSURANCE	2,043	2,022	2,038	2,038	1,911	1,911	1,911
51732 LONG TERM DISABILITY	644	682	604	694	758	758	758
51733 LIFE INSURANCE	81	83	71	81	81	81	81

ORGANIZATIONAL CHART

FACILITIES



FACILITIES

GENERAL FUND (101) ADMINISTRATIVE SERVICES (17) FACILITIES (5121)

Facilities supports the operation of every service provider occupying County buildings, providing remedial and preventative upkeep of grounds, buildings, and systems.

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	4	\$952,396	\$743,370	\$209,026	22%
17/18	4	\$914,088	\$670,240	\$243,848	37%
18/19	4	\$1,639,338	\$633,900	\$1,005,438	61%
19/20	4	\$2,132,849			

SIGNIFICANT BUDGET CHANGES

The courthouse first floor remodel accounts for approximately \$1,000,000 of capital expenditures for the planned budget year.

OPPORTUNITIES

The facilities department is exploring opportunities involving rental antenna space as well as other leasing opportunities.

CAPITAL NEEDS

In addition to the first floor remodel, there is an increased need for updated camera equipment.

EXTRAORDINARY ISSUES

None.

Fund Name	101 - GENERAL FUND
Dept Name	17 - ADMINISTRATIVE SERVICES
Division (Subdept) Name	5121 - FACILITIES

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	243,954	252,807	306,757	287,095	222,525	222,525	222,525
RESOURCES	243,954	252,807	306,757	287,095	222,525	222,525	222,525
412.681 STATE GRANT/REIMBURSEMENT	-	-	-	-	-	-	-
414.325 VOIP PHONE SYST REIMB	10,800	10,800	17,844	17,844	17,844	17,844	17,844
415.353 JANITORIAL-ROAD DEPT	-	1,255	2,259	-	-	-	-
418.400 RENT-911 COMMUNICATIONS	15,106	15,106	15,106	15,106	15,363	15,363	15,363
418.401 RENT	-	-	12,500	-	-	-	-
418.405 RENT-FAIR HOUSE	175	-	-	-	-	-	-
418.406 RENT-OR YOUTH AUTHORITY	14,426	13,746	14,125	11,662	11,662	11,662	11,662
418.407 CELL TOWER LEASE	56,273	61,238	62,118	62,118	62,118	62,118	62,118
418.408 RENT-CENTER FOR LIVING	53,067	54,589	56,713	56,713	14,139	14,139	14,139
418.410 RENT-COMMUNITY CORRECTIONS	45,000	50,000	68,328	68,328	68,328	68,328	68,328
418.411 RENT-CFL ANNEX C	35,303	35,303	36,683	36,683	9,171	9,171	9,171
418.413 BUILDING CODES SPACE	-	4,995	15,141	15,141	20,400	20,400	20,400
421.241 MISC RECEIPTS	9,934	635	90	-	-	-	-
421.245 PAYROLL REIMBURSEMENT	-	-	-	-	-	-	-
421.252 CIR CT LONG DIST REIMB	3,871	5,140	5,850	3,500	3,500	3,500	3,500
Requirement	743,368	670,240	633,900	1,639,338	2,132,849	2,132,849	2,132,849
PERSONNEL	272,083	287,842	294,109	298,998	319,549	319,549	319,549
51329 FACILITIES OP MGR	64,871	65,135	66,421	68,816	70,272	70,272	70,272
51330 FACILITIES TECH III	49,446	49,446	49,446	49,440	50,976	50,976	50,976
51332 JANITORS	-	-	-	-	-	-	-
51336 FACILITIES TECH II	43,442	43,442	43,442	43,440	44,784	44,784	44,784
51338 TECH I	25,194	28,025	28,652	28,670	30,024	30,024	30,024
51602 OVERTIME	120	-	451	312	360	360	360
51621 CELL PHONE ALLOWANCE	600	600	600	600	600	600	600
51680 VACATION CASH OUT	-	-	-	-	-	-	-
51681 COMP/HOLIDAY BANK CASHOUT	256	78	-	-	-	-	-
51701 FICA	12,580	12,787	12,988	13,203	13,541	13,541	13,541
51705 WORKERS' COMPENSATION	3,094	3,627	3,657	5,552	4,245	4,245	4,245
51721 PERS	23,949	30,557	30,938	31,380	43,096	43,096	43,096
51729 HEALTH INSURANCE	44,864	50,321	53,751	53,751	57,957	57,957	57,957

Fund Name	101 - GENERAL FUND
Dept Name	17 - ADMINISTRATIVE SERVICES
Division (Subdept) Name	5121 - FACILITIES

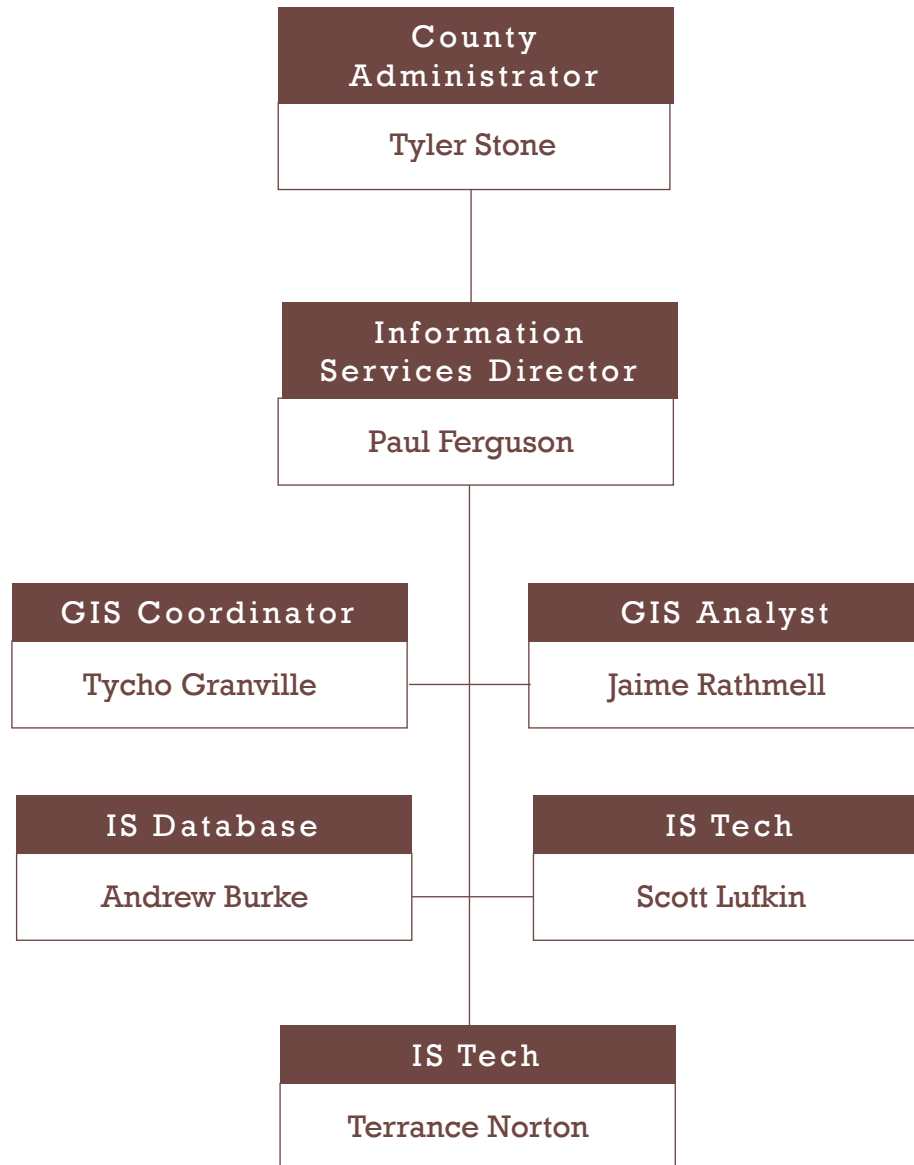
Row Labels	FY19 -				FY20 -	FY20 -	FY20 -
	FY17 - Actual	FY18 - Actual	Projected	FY19 - Budget	Proposed	Approved	Adopted
51730 DENTAL INSURANCE	2,608	2,712	2,717	2,717	2,547	2,547	2,547
51732 LONG TERM DISABILITY	956	1,002	944	1,009	1,039	1,039	1,039
51733 LIFE INSURANCE	104	111	102	108	108	108	108
MATERIALS & SERVICES	346,179	362,498	326,433	340,340	401,300	401,300	401,300
52122 TELEPHONE	40	43	21	40	-	-	-
52124 UNIFORMS	496	486	279	500	500	500	500
52305 ELEVATOR EXPENSES	3,983	4,329	4,998	4,200	4,400	4,400	4,400
52330 LONG DISTANCE - CIRCUIT COURT	3,871	4,202	4,681	3,500	3,500	3,500	3,500
52348 SPECIAL PROJECTS	29,679	11,902	32,000	52,000	20,000	20,000	20,000
52401 CONTRACTED SERVICES	78,244	78,144	83,000	83,000	83,000	83,000	83,000
52601 EQUIPMENT - NON CAPITAL	2,733	2,821	2,595	2,500	3,000	3,000	3,000
52611 FURNITURE - NON CAPITAL	12,002	5,120	2,148	2,000	2,000	2,000	2,000
52631 SAFETY EQUIPMENT & SUPPLIES	559	585	979	350	600	600	600
52651 EQUIPMENT - REPAIR & MAINTENANCE	1,614	797	408	500	500	500	500
52656 GAS & OIL	5,089	4,333	5,437	4,000	4,000	4,000	4,000
52657 VEHICLE - REPAIR & MAINTENANCE	9,357	3,192	3,726	3,500	1,500	1,500	1,500
52711 MEALS LODGING & REGISTRATION	1,002	942	1,000	1,000	800	800	800
52731 TRAVEL & MILEAGE	32	-	200	200	-	-	-
52813 BLDG REPAIR & MAINT - ANNEX B	6,348	8,062	2,390	2,500	2,000	2,000	2,000
52814 BLDG REPAIR & MAINT - MUSEUM	-	-	-	200	-	-	-
52815 BLDG REPAIR & MAINT - ANNEX A	12,396	10,200	9,205	8,500	10,000	10,000	10,000
52816 BLDG REPAIR & MAINT - YOUTH SERV	1,317	2,312	336	1,800	2,000	2,000	2,000
52817 BLDG REPAIR & MAINT - COURTHOUSE	8,725	31,471	24,549	18,500	106,500	106,500	106,500
52818 BLDG REPAIR & MAINT - DEQ CLEAN-UP	2	-	-	-	-	-	-
52819 BUILDING R&M - WALNUT ST	17,636	8,877	-	400	-	-	-
52820 BLDG REPAIR & MAINT - OLD SHOPS	467	35	1,566	2,200	2,000	2,000	2,000
52824 BUILDING R&M - 610 COURT ST	92	30	406	500	4,000	4,000	4,000
52825 BLDG REPAIR & MAINT - 606 COURT ST	49	440	530	500	500	500	500
52828 BLDG REPAIR & MAINT - ANNEX C	8,871	3,361	4,229	3,000	4,000	4,000	4,000
52829 BLDG REPAIR & MAINT - HARDING HOUSE	-	38,129	3,877	12,000	3,500	3,500	3,500
52834 BLDG REPAIR & MAINT - PUBLIC WORKS	9,955	8,265	9,969	10,000	25,600	25,600	25,600
52836 VETERANS CEMETERY REPAIR & MAINT	-	-	-	-	-	-	-

Fund Name	101 - GENERAL FUND
Dept Name	17 - ADMINISTRATIVE SERVICES
Division (Subdept) Name	5121 - FACILITIES

Row Labels	FY19 -				FY20 -	FY20 -	FY20 -
	FY17 - Actual	FY18 - Actual	Projected	FY19 - Budget	Proposed	Approved	Adopted
52851 JANITORIAL - CARPETS	235	877	270	1,500	1,500	1,500	1,500
52861 MAINTENANCE - GROUNDS	202	1,250	1,500	1,500	1,500	1,500	1,500
52871 UTILITIES - ANNEX A & B	25,776	27,091	25,689	24,000	25,000	25,000	25,000
52872 UTILITIES - COURTHOUSE	43,961	42,928	41,812	38,500	35,000	35,000	35,000
52874 UTILITIES - ANNEX C	13,578	13,065	13,609	13,000	12,000	12,000	12,000
52875 UTILITIES - OBARR	6,847	7,184	6,806	6,250	6,250	6,250	6,250
52876 UTILITIES - OLD SHOPS	5,292	5,779	5,876	4,800	4,800	4,800	4,800
52880 UTILITIES - TELEPHONE	24,323	24,771	21,812	21,500	21,500	21,500	21,500
52881 UTILITIES - WALNUT ST	1,181	960	14	-	-	-	-
52884 UTILITIES - HARDING HOUSE	-	2,648	4,022	2,800	2,800	2,800	2,800
52919 SUPPLIES - EQUIPMENT	1,406	773	1,419	1,000	1,100	1,100	1,100
52925 SUPPLIES - JANITORIAL - ANNEX	3,847	2,421	2,154	3,000	2,500	2,500	2,500
52926 SUPPLIES - JANITORIAL - CITY BLDGS	-	40	155	-	-	-	-
52927 SUPPLIES - JANITORIAL - COURTHOUSE	3,389	2,655	2,008	3,000	2,000	2,000	2,000
52934 SUPPLIES - ADMINISTRATION	466	1,285	267	600	450	450	450
52939 SUPPLIES - SECURITY	1,116	693	491	1,500	1,000	1,000	1,000
CAPITAL OUTLAY	125,106	19,900	13,358	1,000,000	1,412,000	1,412,000	1,412,000
53101 BUILDINGS	125,106	19,900	13,358	1,000,000	1,400,000	1,400,000	1,400,000
53301 EQUIPMENT - CAPITAL	-	-	-	-	12,000	12,000	12,000

ORGANIZATIONAL CHART

INFORMATION SERVICES



Fund Name	101 - GENERAL FUND
Dept Name	17 - ADMINISTRATIVE SERVICES
Division (Subdept) Name	5113 - INFORMATION TECHNOLOGY

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	111,719	123,245	103,316	107,250	99,250	99,250	99,250
RESOURCES	111,719	123,245	103,316	107,250	99,250	99,250	99,250
411.159 MAP PRODUCTION FEES	7,711	5,563	5,502	4,000	4,000	4,000	4,000
411.163 MAP PRODUCTION FEES-SHERMAN COUNTY	3,439	5,995	436	750	750	750	750
411.165 RECORDING FEES	57,095	72,099	62,385	56,000	56,000	56,000	56,000
411.197 RECORDING FEES - SHERMAN COUNTY	4,959	4,589	4,993	3,500	3,500	3,500	3,500
414.304 COMPUTER & DATA SERVICES	4,950	5,000	-	5,000	5,000	5,000	5,000
414.312 CITY OF THE DALLES	12,000	12,000	12,000	12,000	12,000	12,000	12,000
414.313 N WASCO PUD	6,000	6,000	6,000	6,000	6,000	6,000	6,000
414.315 WASCO FIRE & RESCUE	6,000	6,000	6,000	6,000	6,000	6,000	6,000
414.346 REMOTE ACCESS SERVICES	5,750	6,000	6,000	6,000	6,000	6,000	6,000
421.241 MISC RECEIPTS	3,815	-	-	-	-	-	-
421.245 PAYROLL REIMBURSEMENT	-	-	-	-	-	-	-
421.275 NCPHD REIMBURSEMENT FOR PURCHASE	-	-	-	8,000	-	-	-
Requirement	816,541	861,671	1,006,389	1,044,918	1,024,526	1,024,526	1,024,526
PERSONNEL	374,637	467,335	503,296	498,905	505,083	505,083	505,083
51270 GIS COORDINATOR	63,002	63,389	63,389	63,384	65,352	65,352	65,352
51271 GIS ANALYST	45,407	46,709	47,825	47,876	56,300	56,300	56,300
51322 INFORMATION SYSTEMS DIRECTOR	78,876	80,848	82,869	85,776	87,576	87,576	87,576
51323 DATABASE ADMINISTRATOR/PROGRAMMER	33,541	55,457	57,370	56,842	61,512	61,512	61,512
51328 INFORMATION SERVICES TECH	49,274	77,503	90,718	87,438	51,504	51,504	51,504
51602 OVERTIME	152	152	312	312	312	312	312
51621 CELL PHONE ALLOWANCE	600	950	1,200	1,200	1,200	1,200	1,200
51681 COMP/HOLIDAY BANK CASHOUT	101	25	-	-	-	-	-
51701 FICA	19,419	23,157	24,285	24,322	23,085	23,085	23,085
51705 WORKERS' COMPENSATION	1,365	1,441	1,263	2,052	1,621	1,621	1,621
51721 PERS	29,029	44,470	48,776	44,310	65,376	65,376	65,376
51729 HEALTH INSURANCE	49,291	67,580	79,346	79,346	85,554	85,554	85,554
51730 DENTAL INSURANCE	3,059	3,788	4,076	4,076	3,821	3,821	3,821
51732 LONG TERM DISABILITY	1,399	1,710	1,714	1,809	1,708	1,708	1,708
51733 LIFE INSURANCE	122	157	153	162	162	162	162
MATERIALS & SERVICES	340,767	361,440	367,373	410,293	416,443	416,443	416,443
52111 DUES & SUBSCRIPTIONS	100	-	840	600	600	600	600
52115 LEGAL NOTICES & PUBLISHING	-	397	-	-	-	-	-

Fund Name	101 - GENERAL FUND
Dept Name	17 - ADMINISTRATIVE SERVICES
Division (Subdept) Name	5113 - INFORMATION TECHNOLOGY

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
52122 TELEPHONE	2,071	1,776	1,858	2,700	2,700	2,700	2,700
52401 CONTRACTED SERVICES	24,520	39,942	46,170	49,638	44,138	44,138	44,138
52403 CONTR SRVCS - HARDWARE SUPPORT	25,751	20,084	21,895	22,000	-	-	-
52501 COMPUTER REPLACEMENTS	53,784	43,851	34,071	58,500	77,300	77,300	77,300
52502 NETWORK COMPONENTS	9,164	7,421	55	6,000	6,000	6,000	6,000
52503 NETWORK CONNECTIVITY	31,472	30,487	33,603	33,000	35,400	35,400	35,400
52504 PC EQUIPMENT/TOOLS	233	173	-	250	250	250	250
52505 PRINTERS	1,477	-	1,500	1,500	1,500	1,500	1,500
52506 COMPUTER COMPONENTS	1,631	1,453	1,700	1,700	1,500	1,500	1,500
52510 COMPUTER SOFTWARE	20,066	21,434	27,500	27,500	27,500	27,500	27,500
52512 COMPUTER SOFTWARE - GIS	250	250	575	575	575	575	575
52518 COMPUTER SUPPORT	-	140,045	144,950	144,950	163,750	163,750	163,750
52519 COMPUTER SUPPORT - ESRI	25,500	-	-	-	-	-	-
52520 COMPUTER SUPPORT - CMI	2,500	-	-	-	-	-	-
52521 COMPUTER SUPPORT - EDEN - FINANCE	20,610	-	-	-	-	-	-
52522 COMPUTER SUPPORT - TAX/ASSESSMENT	43,248	-	-	-	-	-	-
52523 COMPUTER SUPPORT - KARPEL	5,600	-	-	-	-	-	-
52524 COMPUTER SUPPORT - AWBREY	7,200	-	-	-	-	-	-
52525 COMPUTER SUPPORT - HELION	9,377	-	-	-	-	-	-
52526 COMPUTER SOFTWARE - MAINTENANCE	11,878	-	-	-	-	-	-
52527 COMPUTER MAINT POOL	6,269	816	438	7,500	500	500	500
52541 ELECTRONIC EQUIP DISPOSAL	-	13	100	100	100	100	100
52601 EQUIPMENT - NON CAPITAL	3,506	8,557	1,134	4,400	4,950	4,950	4,950
52656 GAS & OIL	315	647	780	750	750	750	750
52658 COPIER - LEASE & MAINTENANCE	29,401	30,363	32,880	32,880	32,880	32,880	32,880
52701 TRAINING & EDUCATION	495	7,193	6,214	7,500	5,000	5,000	5,000
52711 MEALS LODGING & REGISTRATION	2,367	4,391	7,265	5,250	7,750	7,750	7,750
52731 TRAVEL & MILEAGE	641	1,106	2,161	1,600	1,900	1,900	1,900
52910 SUPPLIES - OFFICE	1,341	1,043	1,400	1,400	1,400	1,400	1,400
52933 SUPPLIES - OFFICE - PLOTTING	-	-	284	-	-	-	-
CAPITAL OUTLAY	101,137	32,896	135,720	135,720	103,000	103,000	103,000
53307 EQUIPMENT - COMPUTER	101,137	32,896	75,000	75,000	13,000	13,000	13,000
53502 SOFTWARE	-	-	60,720	60,720	90,000	90,000	90,000

Fund Name	101 - GENERAL FUND
Dept Name	(Multiple Items)
Division (Subdept) Name	(All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	19,366,227	19,050,126	19,995,751	19,643,521	21,202,922	21,202,922	21,322,922
RESOURCES	19,366,227	19,050,126	19,995,751	19,643,521	21,202,922	21,202,922	21,322,922
400.000 BEGINNING FUND BALANCE	-	-	-	-	7,758,296	7,758,296	7,878,296
400.101 BEGINNING FUND BALANCE	7,035,970	7,200,343	7,628,451	7,437,175	-	-	-
410.102 CURRENT TAXES	8,221,882	8,680,798	9,249,136	9,249,136	9,463,636	9,463,636	9,463,636
410.103 PRIOR YEARS TAXES	499,191	315,227	280,000	280,000	280,000	280,000	280,000
410.116 PILT	23,085	109,764	30,000	30,000	30,000	30,000	30,000
411.155 LANDFILL LICENSE FEE	118,823	111,346	102,371	131,060	118,021	118,021	118,021
411.171 SOLID WASTE HOST FEE	1,118,845	1,096,132	1,038,564	960,000	1,128,000	1,128,000	1,128,000
411.194 FRANCHISE FEES	37,883	30,503	31,506	30,375	32,259	32,259	32,259
412.609 AD VAL (RR CAR) TAX	12,945	12,821	18,473	13,000	13,000	13,000	13,000
412.611 AMUSEMENT TAX	11,106	2,015	4,812	2,100	4,000	4,000	4,000
412.612 ASSESS/TAX FUNDING	271,649	195,925	121,698	224,520	192,740	192,740	192,740
412.616 BLM IN LIEU OF TAX	-	-	-	-	-	-	-
412.622 CIGARETTE TAX	27,024	22,907	25,617	25,560	23,426	23,426	23,426
412.623 FR CO-OPS IN LIEU OF TAX	113,903	123,777	132,453	130,000	136,427	136,427	136,427
412.646 LIQUOR TAX	151,239	147,893	110,828	147,444	158,328	158,328	158,328
412.659 SCENIC ACT IN LIEU OF TAX	1,595	-	-	-	-	-	-
412.667 TIMBER SEVERANCE OFFSET	207	631	150	150	150	150	150
412.672 VIDEO POKER-ECONOMIC DEV	-	-	-	-	200,000	200,000	200,000
412.701 MARIJUANA TAX DISTRIBUTION	-	187,982	88,239	50,000	88,240	88,240	88,240
413.885 TAYLOR GRAZING FUNDS - #15.227	3,916	3,262	3,200	3,200	3,200	3,200	3,200
417.104 INTEREST EARNED	65,032	129,092	298,456	90,000	197,856	197,856	197,856
417.105 UNSEG TAX INTEREST EARNED	4,375	52	229	200	200	200	200
417.107 MARK TO MARKET - UNREALIZED GAIN/LOSS	-	(80,895)	(80,695)	-	-	-	-
418.404 RENT - OFFICE	-	8,800	8,800	8,800	8,800	8,800	8,800
418.409 BN RR LEASE	1,344	3,000	3,047	3,000	3,046	3,046	3,046
421.241 MISC RECEIPTS	5,765	59,065	48,947	2,000	2,000	2,000	2,000
421.244 RETURNED CHECK CHARGE	435	645	350	300	525	525	525
421.263 MISC REVENUE	7,311	6,414	143	-	-	-	-
421.273 COLUMBIA BASIN NURSING HOME PAYMENTS	40,000	40,000	40,000	40,000	40,000	40,000	40,000
421.276 ADMINISTRATIVE SERVICES	119,421	137,652	220,976	105,501	105,501	105,501	105,501
450.205 TRANSFER FROM LAND CORNER FUND	2,500	2,500	-	-	-	-	-
450.206 TRANSFER FROM FOREST HEALTH FUND	-	-	-	75,000	119,459	119,459	119,459

Fund Name	101 - GENERAL FUND
Dept Name	(Multiple Items)
Division (Subdept) Name	(All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
450.208 TRANSFER FROM ECONOMIC DEVELOPMENT FUND	999,650	500,676	590,000	590,000	475,812	475,812	475,812
450.209 TRANSFER FROM LAW LIBRARY FUND	8,000	-	-	-	-	-	-
450.210 TRANSFER FROM DISTRICT ATTORNEY FUND	1,800	1,800	-	-	-	-	-
450.227 TRANSFER FROM COMMUNITY CORRECTIONS FUND	370,932	-	-	-	-	-	-
450.232 TRANSFER FROM CHILDREN & FAMILY FUND	-	-	-	-	120,000	120,000	120,000
450.326 TR FROM FACILITY CAPITAL RESERVE	90,400	-	-	15,000	-	-	-
450.150 TRANSFER FROM BUILDING CODES - GENERAL	-	-	-	-	250,000	250,000	250,000
450.150 TRANSFER FROM BUILDING CODES - ELECTRICAL	-	-	-	-	250,000	250,000	250,000
Requirement	2,887,662	2,456,354	3,445,918	9,100,645	9,075,244	9,227,047	9,227,047
TRANSFER OUT	2,887,662	2,456,354	3,445,918	3,445,918	3,299,629	3,424,162	3,424,162
55203 TRANSFER TO COUNTY FAIR FUND	29,000	29,000	29,000	29,000	29,000	29,000	29,000
55211 TRANSFER TO MUSEUM FUND	17,500	17,500	17,500	17,500	17,500	17,500	17,500
55220 TRANSFER TO 911 COMMUNICATIONS FUND	241,162	183,987	248,918	248,918	253,129	253,129	253,129
55322 TRANSFER TO CAP ACQUISITION FUND	900,000	700,000	850,000	850,000	-	-	-
55326 TRANSFER TO FACILITIES CAPITAL REPLACEME	900,000	700,000	1,150,000	1,150,000	-	-	-
55327 TRANSFER TO OPERATING RESERVE	800,000	825,867	1,150,500	1,150,500	3,000,000	3,124,533	3,124,533
CONTINGENCY	-	-	-	1,342,110	1,315,341	1,315,341	1,315,341
57101 CONTINGENCY	-	-	-	1,342,110	1,315,341	1,315,341	1,315,341
UNAPPROPRIATED	-	-	-	4,312,617	4,460,274	4,487,544	4,487,544
59101 UNAPPROPRIATED	-	-	-	4,312,617	4,460,274	4,487,544	4,487,544

Fund Name	101 - GENERAL FUND
Dept Name	18 - ADMINISTRATION
Division (Subdept) Name	5117 - ADMINISTRATION

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	21,340	25,912	18,404	26,200	25,200	25,200	25,200
RESOURCES	21,340	25,912	18,404	26,200	25,200	25,200	25,200
420.451 VEHICLES SOLD	-	1,190	-	4,000	4,000	4,000	4,000
421.240 CBNH REIMBURSEMENT	17,201	16,065	14,257	17,200	17,200	17,200	17,200
421.243 INSURANCE REFUNDS	-	-	-	-	-	-	-
421.246 POSTAGE REIMBURSEMENT	2,919	1,497	2,547	4,000	3,000	3,000	3,000
421.267 LEGAL FEE REIMBURSEMENT	1,220	6,620	820	1,000	1,000	1,000	1,000
421.268 MISC REIMBURSEMENT	-	540	780	-	-	-	-
Requirement	561,213	641,026	503,575	645,665	670,520	670,520	790,520
PERSONNEL	382	3,576	120	-	-	-	-
51703 UNEMPLOYMENT INSURANCE	236	-	-	-	-	-	-
51705 WORKERS' COMPENSATION	-	-	-	-	-	-	-
51721 PERS	146	3,576	120	-	-	-	-
MATERIALS & SERVICES	450,487	438,224	383,455	525,665	534,520	534,520	534,520
52104 BANK CHARGES	3,355	(985)	2,894	4,000	4,000	4,000	4,000
52112 INSURANCE - NURSING HOME	17,201	16,065	14,257	17,500	17,500	17,500	17,500
52113 INSURANCE & BONDS	110,692	93,830	113,665	112,000	123,665	123,665	123,665
52114 INSURANCE & BONDS - FAIR	-	(1)	-	-	-	-	-
52115 LEGAL NOTICES & PUBLISHING	6,850	5,017	826	14,000	9,000	9,000	9,000
52116 POSTAGE	20,294	16,291	14,672	20,000	20,000	20,000	20,000
52118 POSTAL PERMITS	225	-	282	225	235	235	235
52125 BUDGET WORKSHOPS	298	-	-	600	600	600	600
52325 LABOR/LEGAL COUNSEL	184,766	154,459	131,526	175,000	175,000	175,000	175,000
52338 PRE-TAX CHECK FEES	1,223	1,275	1,184	1,300	1,300	1,300	1,300
52348 SPECIAL PROJECTS	26,060	40,091	35,759	40,000	40,000	40,000	40,000
52350 TAXES/PERMITS/ASSESSMENTS	555	665	798	800	800	800	800
52360 BOPTA BOARD	540	628	-	-	-	-	-
52370 MISC EXPENDITURES	1,868	1,520	545	-	-	-	-
52374 SALARY PROVISIONS	-	36,378	-	38,000	38,000	38,000	38,000

Fund Name	101 - GENERAL FUND
Dept Name	18 - ADMINISTRATION
Division (Subdept) Name	5117 - ADMINISTRATION

Row Labels	FY19 -				FY20 -	FY20 -	FY20 -
	FY17 - Actual	FY18 - Actual	Projected	FY19 - Budget	Proposed	Approved	Adopted
52401 CONTRACTED SERVICES	20,423	13,318	4,056	50,000	50,000	50,000	50,000
52412 CONTR SRVCS - AUDIT CONTRACT	38,840	47,750	42,850	40,400	42,350	42,350	42,350
52422 CONTR SRVCS - SHREDDING CONTRACT	1,423	1,785	2,242	3,000	3,000	3,000	3,000
52443 CONTR SRVCS - ADD'L AUDIT SERVICES	6,500	-	-	-	-	-	-
52652 MAIL MACHINE - LEASE & MAINT	4,103	3,381	4,595	3,840	4,070	4,070	4,070
52663 VEHICLE - SET-UP	-	1,100	9,308	-	-	-	-
52664 VEHICLE TRADE-IN/OUTFITTING	-	-	-	-	-	-	-
52803 CO PROP-TAX/ASSMNT/EXP	4,210	5,166	3,594	5,000	5,000	5,000	5,000
52999 CASH OVER/SHORT	1,063	489	402	-	-	-	-
CAPITAL OUTLAY	110,344	199,226	120,000	120,000	136,000	136,000	256,000
53201 VEHICLES	110,344	199,226	120,000	120,000	136,000	136,000	256,000

PASS THROUGH GRANTS

GENERAL FUND (101) ADMINISTRATION (18) PASS-THROUGH GRANTS (5128)

Wasco County serves as the fiscal agent for several pass-through grants. This allows other agencies to provide additional services, such as The Link and Dial-A-Ride. These services are provided primarily via Mid Columbia Economic Development District and Mid Columbia Center for Living.

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	0	\$186,092	\$195,107	\$(9,015)	(5)%
17/18	0	\$171,885	\$190,930	\$(19,045)	(11)%
18/19	0	\$321,885	\$321,885	\$0	0%
19/20	0	\$825,594			

SIGNIFICANT BUDGET CHANGES

Following the transition of services from MCCOG to MCEDD, it has taken a couple of fiscal cycles to find the right rhythm (timing of grant receipt and payout). FY 2019 was a year of improvement and this next period should allow for fine tuning and improved partnership.

OPPORTUNITIES

N/A – all grants are purely pass through. Additional funding from the state, hence the total budget increase.

CAPITAL NEEDS

None.

EXTRAORDINARY ISSUES

None.

Fund Name	101 - GENERAL FUND
Dept Name	18 - ADMINISTRATION
Division (Subdept) Name	5128 - PASS-THROUGH GRANTS

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	217,763	174,595	315,752	320,385	825,594	825,594	825,594
RESOURCES	217,763	174,595	315,752	320,385	825,594	825,594	825,594
412.619 CFL ALCOHOL/DRUG	34,011	23,220	20,367	25,000	25,000	25,000	25,000
412.645 STATE TRANSPORTATION BILL	-	-	150,000	150,000	639,925	639,925	639,925
412.663 SPEC TRANSP TAX(MCEDD)	80,000	111,804	67,000	67,000	67,700	67,700	67,700
413.927 ODOT-PUBLIC TRANSIT DIV. GRANT - #20.513	103,752	39,571	78,385	78,385	92,969	92,969	92,969
Requirement	195,107	190,930	321,885	321,885	825,594	825,594	825,594
MATERIALS & SERVICES	195,107	190,930	321,885	321,885	825,594	825,594	825,594
52201 CENTER FOR LIVING	34,011	25,380	25,000	25,000	25,000	25,000	25,000
52208 MCEDD - LINK	81,096	98,495	79,885	79,885	92,969	92,969	92,969
52216 MCEDD SPEC TRANSP TAX	80,000	67,000	67,000	67,000	67,700	67,700	67,700
52371 STATE TRANSPORTATION BILL	-	-	150,000	150,000	639,925	639,925	639,925
52910 SUPPLIES - OFFICE	-	55	-	-	-	-	-

NORCOR

GENERAL FUND (101) ADMINISTRATION (18) NORCOR (5135)

Wasco County is one of the funding sources for the Northern Oregon Regional Corrections Facility. The facility is funded by contributions from Wasco, Hood river, Sherman, and Gilliam counties and provides jail facilities and youth programs for contributing counties.

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	0	\$1,943,848	\$1,953,375	\$(9,527)	0%
17/18	0	\$1,469,748	\$1,467,756	\$1,992	0%
18/19	0	\$1,352,590	\$1,344,449	\$8,141	1%
19/20	0	\$1,623,923			

SIGNIFICANT BUDGET CHANGES

As of the creation of this budget, the NORCOR was not set. The most recent estimate was used. A decrease in state funding for the Community Corrections Fund could result in additional pressure on the General Fund to maintain the current funding level to NORCOR.

OPPORTUNITIES

NORCOR could work to find additional revenue sources, such as increase bed rates to other agencies and/or pursuing grant opportunities.

CAPITAL NEEDS

None.

EXTRAORDINARY ISSUES

Current pending litigation related to NORCOR's contract with ICE, which currently generates approximately \$1M in revenue. The administrator of NORCOR and now one of the participating County's Sheriff fills the role, while Wasco County's Youth Services Director serves as the juvenile administrator. Also, one of the partner Counties is facing budgetary difficulties which could result in more costs being pushed to Wasco County.

Fund Name	101 - GENERAL FUND
Dept Name	18 - ADMINISTRATION
Division (Subdept) Name	5135 - NORCOR

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	33,284	34,250	34,572	34,572	34,572	34,572	34,572
RESOURCES	33,284	34,250	34,572	34,572	34,572	34,572	34,572
413.876 JUVENILE CRIME PREV - #16.540	33,284	34,250	34,572	34,572	34,572	34,572	34,572
413.883 SCAAP GRANT - #16.606	-	-	-	-	-	-	-
Requirement	1,953,375	1,467,756	1,344,449	1,352,590	1,623,923	1,499,390	1,499,390
MATERIALS & SERVICES	1,953,375	1,467,756	1,344,449	1,352,590	1,623,923	1,499,390	1,499,390
52209 NORCOR - ADULT FACILITY	1,493,676	1,021,676	904,518	904,518	1,103,506	978,973	978,973
52210 NORCOR - JUVENILE DETENTION	423,072	423,072	423,072	423,072	-	-	-
52211 MEDICAL CARE - NORCOR	36,627	23,008	16,859	25,000	25,000	25,000	25,000
52324 JUVENILE DETENTION	-	-	-	-	495,417	495,417	495,417
52372 SCAAP GRANT PMT	-	-	-	-	-	-	-

Fund Name	101 - GENERAL FUND
Dept Name	18 - ADMINISTRATION
Division (Subdept) Name	5159 - SPECIAL PAYMENTS

Row Labels	FY19 -				FY20 -	FY20 -	FY20 -
	FY17 - Actual	FY18 - Actual	Projected	FY19 - Budget	Proposed	Approved	Adopted
Requirement	425,876	415,609	485,202	477,746	501,993	501,993	501,993
MATERIALS & SERVICES	425,876	415,609	485,202	477,746	501,993	501,993	501,993
52106 DUES - ASSOC OREGON COUNTIES	14,725	14,956	24,577	19,000	30,000	30,000	30,000
52107 DUES - CHAMBER	366	768	738	775	775	775	775
52108 DUES - MCEDD	35,095	5,028	5,531	5,531	6,031	6,031	6,031
52110 DUES - NACO	-	504	504	550	550	550	550
52201 CENTER FOR LIVING	26,553	27,100	27,200	27,000	27,300	27,300	27,300
52207 CITY - COUNTY LIBRARY	31	-	-	-	-	-	-
52214 SIX RIVERS MEDIATION	5,000	5,000	5,000	5,000	5,000	5,000	5,000
52215 WILDLIFE CONTROL	4,107	5,893	6,762	5,000	5,000	5,000	5,000
52229 NORTH CENTRAL PUBLIC HEALTH DEPARTMENT	340,000	356,360	414,890	414,890	427,337	427,337	427,337

ORGANIZATIONAL CHART

VETERANS



VETERANS SERVICE OFFICE

GENERAL FUND (101) ADMINISTRATION (18) VETERANS (5153)

The Veteran's Service Office provides assistance to Wasco County's estimated 2,521 Veterans, plus their spouses, dependents, and survivors in dealing with the U.S. Department of Veterans Affairs and other agencies and organizations. These services include developing and filing claims and appeals for disability benefits, low-income pension benefits, assisting with applications for medical care, insurance and educational benefits, and working with billing companies and creditors.

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	2	\$145,251	\$143,409	\$1,842	1%
17/18	2	\$152,070	\$143,214	\$8,856	6%
18/19	2	\$142,599	\$138,674	\$4,225	3%
19/20	2	\$157,685			

SIGNIFICANT BUDGET CHANGES

Plans to attend the National Associating of County Veterans Service Officers annual conference to become cross-accredited with other National Service Organizations.

OPPORTUNITIES

Funding from the Oregon Department of Veterans Affairs is based on Veteran population, so there are limited opportunities to enhance revenue for this department.

CAPITAL NEEDS

None.

EXTRAORDINARY ISSUES

There have been several major changes in veterans' laws, rules, and regulations in the last year that will affect how we file claims and appeals. These changes are to speed up the overall process, but place more of the burden on the veteran and their representatives (Veterans Service Offices)

Fund Name	101 - GENERAL FUND
Dept Name	18 - ADMINISTRATION
Division (Subdept) Name	5153 - VETERANS

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	54,859	92,644	79,360	87,944	87,944	87,944	87,944
RESOURCES	54,859	92,644	79,360	87,944	87,944	87,944	87,944
412.653 ODVA - BASE	13,050	10,440	16,960	69,678	69,678	69,678	69,678
412.678 ODVA - SB 5629 (EXPANSION)	41,809	77,504	62,400	18,266	18,266	18,266	18,266
421.241 MISC RECEIPTS	-	4,700	-	-	-	-	-
421.300 COUNTY BASE VET FUNDING	-	-	-	-	17,736	17,736	17,736
421.301 COUNTY BASE CONTRA ACCOUNT	-	-	-	-	(17,736)	(17,736)	(17,736)
421.302 OTHER COUNTY FUNDING VETS	-	-	-	-	36,919	36,919	36,919
421.303 OTHER COUNTY FUND VETS CONTRA	-	-	-	-	(36,919)	(36,919)	(36,919)
Requirement	143,408	143,214	138,674	142,599	157,685	157,685	157,685
PERSONNEL	130,661	127,321	123,542	124,521	136,037	136,037	136,037
51022 INTAKE COORDINATOR	34,136	-	-	-	-	-	-
51570 VETERANS SERVICE OFFICER	63,761	100,344	102,528	103,824	108,336	108,336	108,336
51602 OVERTIME	-	76	566	-	-	-	-
51701 FICA	7,489	7,682	7,887	7,943	8,288	8,288	8,288
51705 WORKERS' COMPENSATION	120	137	119	190	151	151	151
51721 PERS	8,674	11,568	11,877	11,960	18,634	18,634	18,634
51729 HEALTH INSURANCE	14,558	6,357	-	-	-	-	-
51730 DENTAL INSURANCE	1,362	560	-	-	-	-	-
51732 LONG TERM DISABILITY	508	540	514	550	574	574	574
51733 LIFE INSURANCE	54	56	51	54	54	54	54
MATERIALS & SERVICES	12,747	15,894	15,132	18,078	21,648	21,648	21,648
52111 DUES & SUBSCRIPTIONS	1,546	1,488	2,527	1,767	2,087	2,087	2,087
52122 TELEPHONE	615	585	660	800	700	700	700
52126 RENT - VETERANS SERVICES	-	-	-	1	1	1	1
52348 SPECIAL PROJECTS	-	-	311	-	1,550	1,550	1,550
52415 CONTR SRVCS - JANITORIAL	3,060	2,295	2,142	3,060	3,060	3,060	3,060
52601 EQUIPMENT - NON CAPITAL	187	2,411	-	500	600	600	600

Fund Name	101 - GENERAL FUND
Dept Name	18 - ADMINISTRATION
Division (Subdept) Name	5153 - VETERANS

Row Labels	FY19 -				FY20 -	FY20 -	FY20 -
	FY17 - Actual	FY18 - Actual	Projected	FY19 - Budget	Proposed	Approved	Adopted
52701 TRAINING & EDUCATION	-	-	-	800	800	800	800
52711 MEALS LODGING & REGISTRATION	1,114	1,871	2,540	3,000	4,500	4,500	4,500
52731 TRAVEL & MILEAGE	10	207	386	1,400	1,600	1,600	1,600
52801 BLDG REPAIR & MAINT	236	1,088	546	750	750	750	750
52807 OFFICE IMPROVEMENTS	-	8	-	-	-	-	-
52870 UTILITIES	3,824	3,822	3,583	3,500	3,500	3,500	3,500
52910 SUPPLIES - OFFICE	2,155	2,120	2,437	2,500	2,500	2,500	2,500

Fund Name	204 - COUNTY SCHOOL FUND
Dept Name	(All)
Division (Subdept) Name	(All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	89,769	241,769	255,278	443,115	424,440	424,440	424,440
RESOURCES	89,769	241,769	255,278	443,115	424,440	424,440	424,440
400.000 BEGINNING FUND BALANCE	-	-	-	-	200	200	200
400.204 BEGINNING FUND BALANCE	(12,692)	-	6	25,350	-	-	-
412.609 AD VAL RR CAR TAX	7,262	7,413	11,243	7,200	8,500	8,500	8,500
412.634 ELECTRIC CO-OP TAX	56,866	61,889	66,127	65,000	70,000	70,000	70,000
413.868 FEDERAL FOREST RECEIPTS - #10.665	37,953	171,216	177,079	345,365	345,365	345,365	345,365
413.905 FLOOD CONTROL LEASES - #12.112	175	174	175	-	175	175	175
417.104 INTEREST EARNED	205	1,076	554	200	200	200	200
417.107 MARK TO MARKET - UNREALIZED GAIN/LOSS	-	-	94	-	-	-	-
Requirement	89,730	230,490	244,424	443,115	424,440	424,440	424,440
MATERIALS & SERVICES	89,730	230,490	244,424	443,115	424,440	424,440	424,440
52203 DISTRIBUTE TO SCHOOLS	89,730	230,490	244,424	443,115	424,440	424,440	424,440

Fund Name 208 - SPECIAL ECON DEV PAYMENTS FUND
 Dept Name (All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	2,283,603	1,586,710	1,604,187	1,570,169	2,397,924	2,397,924	2,397,924
1208 - SPECIAL ECON DEV PAYMENTS FUND	954,226	380,877	350,641	320,169	258,699	258,699	258,699
RESOURCES	954,226	380,877	350,641	320,169	258,699	258,699	258,699
400.000 BEGINNING FUND BALANCE	-	-	-	-	254,699	254,699	254,699
400.208 BEGINNING FUND BALANCE	949,236	379,953	343,694	317,369	-	-	-
417.104 INTEREST EARNED	4,990	4,882	9,382	2,800	4,000	4,000	4,000
417.107 MARK TO MARKET - UNREALIZED GAIN/LOSS	-	(3,957)	(2,435)	-	-	-	-
5207 - ECONOMIC DEVELOPMENT	200,639	155,832	203,546	200,000	-	-	-
RESOURCES	200,639	155,832	203,546	200,000	-	-	-
412.672 VIDEO POKER-ECONOMIC DEV	200,639	155,832	203,546	200,000	-	-	-
5208 - DESIGN LLC	1,128,738	1,050,000	1,050,000	1,050,000	2,139,225	2,139,225	2,139,225
RESOURCES	1,128,738	1,050,000	1,050,000	1,050,000	2,139,225	2,139,225	2,139,225
419.441 DESIGN LLC TAX ABATEMENT	-	-	-	-	-	-	-
419.455 2005 TAX ABATEMENT DEC 2007 - 2022	250,000	250,000	250,000	250,000	250,000	250,000	250,000
419.456 2013 TAX ABATEMENT DEC 2016 - 2031	800,000	800,000	800,000	800,000	800,000	800,000	800,000
419.457 2015 TAX ABATEMENT (START - END TBD)	-	-	-	-	1,089,225	1,089,225	1,089,225
419.458 INITIAL PAYMENT ABATEMENT AGREEMENT	78,738	-	-	-	-	-	-
Requirement	1,942,348	1,204,318	1,281,750	1,570,169	2,397,924	2,397,924	2,397,924
5207 - ECONOMIC DEVELOPMENT	190,000	105,676	200,000	200,000	75,797	75,797	75,797
MATERIALS & SERVICES	-	-	-	-	(15)	(15)	(15)
52232 DISTRIBUTED TO WASCO	-	-	-	-	(719,030)	(719,030)	(719,030)
52348 SPECIAL PROJECTS	-	-	-	-	719,015	719,015	719,015
TRANSFER OUT	190,000	105,676	200,000	200,000	75,812	75,812	75,812
55101 TRANSFER TO GENERAL FUND	190,000	105,676	200,000	200,000	75,812	75,812	75,812
5208 - DESIGN LLC	1,752,348	1,098,641	1,081,750	1,370,169	2,322,127	2,322,127	2,322,127
MATERIALS & SERVICES	942,698	698,641	686,750	975,169	1,917,127	1,917,127	1,917,127
52225 CITY OF THE DALLES	443,698	405,000	405,000	405,000	954,113	954,113	954,113
52230 SCHOOL DISTRICT	240,000	240,000	240,000	240,000	240,000	240,000	240,000
52232 DISTRIBUTED TO WASCO	-	-	-	-	719,015	719,015	719,015
52348 SPECIAL PROJECTS	259,000	53,641	41,750	330,169	3,999	3,999	3,999
TRANSFER OUT	809,650	400,000	395,000	395,000	405,000	405,000	405,000
55101 TRANSFER TO GENERAL FUND	809,650	395,000	390,000	390,000	400,000	400,000	400,000
55211 TRANSFERS TO MUSEUM FUND	-	5,000	5,000	5,000	5,000	5,000	5,000

MCCFL BUILDING PROJECT

CDBG GRANT FUND (330) ADMINISTRATION (18) CDBG GRANT (5330)

Wasco County acts as a multi- year pass through entity for a Community Development Block Grant to construct a new facility for Mid Columbia Center for Living, located in The Dalles. All costs are born by the grant proceeds and MCCFL.

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	0	\$5,508,670	\$265,816	\$5,242,854	95%
17/18	0	\$5,365,122	\$769,576	\$4,595,546	86%
18/19	0	\$5,307,027	\$5,307,027	0	0%
19/20	0	\$3,578,760			

SIGNIFICANT BUDGET CHANGES

The remaining balance of the project budget is budgeted in this fund each year.

OPPORTUNITIES

CAPITAL NEEDS

None, although the final phases of the project have begun and majority of purchases are completed.

EXTRAORDINARY ISSUES

Preparing for transition of services at project completion.

Fund Name	330 - CDBG GRANT FUND
Dept Name	(All)
Division (Subdept) Name	(All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	343,871	788,282	3,786,629	5,307,027	3,578,760	560,000	560,000
RESOURCES	343,871	788,282	3,786,629	5,307,027	3,578,760	560,000	560,000
400.322 BEGINNING FUND BALANCE	-	82,711	52,107	73,422	-	-	-
413.931 CDBG GRANT	270,909	10,067	1,797,383	1,797,383	142,438	142,438	142,438
417.104 INTEREST EARNED	513	731	1,117	200	300	300	300
419.454 CENTER FOR LIVING CONTRIBUTION	72,449	694,773	1,936,022	1,936,022	1,936,022	-	-
490.490 LOAN PROCEEDS	-	-	-	1,500,000	1,500,000	417,262	417,262
Requirement	265,816	769,576	5,307,027	5,307,027	3,578,760	560,000	560,000
CAPITAL OUTLAY	265,816	769,576	5,307,027	5,307,027	3,578,760	560,000	560,000
53111 CAPITAL EXPENDITURES	265,816	769,576	5,307,027	5,307,027	3,578,760	560,000	560,000

Fund Name	229 - COURT FACILITIES SECURITY FUND
Dept Name	(All)
Division (Subdept) Name	(All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	128,559	157,550	172,984	157,983	178,562	178,562	178,562
RESOURCES	128,559	157,550	172,984	157,983	178,562	178,562	178,562
400.000 BEGINNING FUND BALANCE	-	-	-	-	149,562	149,562	149,562
400.229 BEGINNING FUND BALANCE	96,721	128,559	145,873	129,983	-	-	-
416.375 COURT SECURITY FINES - OR JUDICIAL	30,134	27,537	25,769	27,000	27,000	27,000	27,000
416.377 COURT SECURITY FINES - CITY THE DALLES	682	-	-	-	-	-	-
417.104 INTEREST EARNED	1,022	1,634	2,487	1,000	2,000	2,000	2,000
417.107 MARK TO MARKET - UNREALIZED GAIN/LOSS	-	(180)	(1,145)	-	-	-	-
419.436 DONATIONS	-	-	-	-	-	-	-
Requirement	-	11,677	4,417	157,983	178,562	178,562	178,562
MATERIALS & SERVICES	-	11,677	4,417	43,000	43,000	43,000	43,000
52401 CONTRACTED SERVICES	-	2,182	4,417	25,000	25,000	25,000	25,000
52601 EQUIPMENT - NON CAPITAL	-	9,495	-	18,000	18,000	18,000	18,000
CONTINGENCY	-	-	-	114,983	135,562	135,562	135,562
57229 CONTINGENCY	-	-	-	114,983	135,562	135,562	135,562

Fund Name	206 - FOREST HEALTH PROGRAM FUND
Dept Name	(All)
Division (Subdept) Name	(All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	129,645	315,422	318,066	279,658	374,117	374,117	374,117
RESOURCES	129,645	315,422	318,066	279,658	374,117	374,117	374,117
400.000 BEGINNING FUND BALANCE	-	-	-	-	331,150	331,150	331,150
400.206 BEGINNING FUND BALANCE	128,002	274,889	315,422	276,958	-	-	-
413.866 FEDERAL TITLE III INCOME - #10.665	-	40,267	-	-	40,267	40,267	40,267
417.104 INTEREST EARNED	1,643	3,325	4,792	2,700	2,700	2,700	2,700
417.107 MARK TO MARKET - UNREALIZED GAIN/LOSS	-	(3,058)	(2,148)	-	-	-	-
Requirement	-	-	-	279,658	374,117	374,117	374,117
CAPITAL OUTLAY	-	-	-	-	50,000	50,000	50,000
53301 EQUIPMENT - CAPITAL	-	-	-	-	50,000	50,000	50,000
TRANSFER OUT	-	-	-	75,000	119,459	119,459	119,459
55101 TRANSFER TO GENERAL FUND	-	-	-	75,000	119,459	119,459	119,459
CONTINGENCY	-	-	-	204,658	204,658	204,658	204,658
57206 CONTINGENCY	-	-	-	204,658	204,658	204,658	204,658

KRAMER FIELD

KRAMER FIELD FUND (233) ADMINISTRATION (18) KRAMER FIELD (5233)

This fund serves to provide a funding source for Kramer Field repairs and improvements.

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	0	\$33,145	0	\$33,145	100%
17/18	0	\$33,434	0	\$33,434	100%
18/19	0	\$33,851	0	\$33,851	100%
19/20	0	\$34,484			

SIGNIFICANT BUDGET CHANGES

None this year.

OPPORTUNITIES

None, this fund is funded solely by interest accrued.

CAPITAL NEEDS

None.

EXTRAORDINARY ISSUES

None.

Fund Name	233 - KRAMER FIELD FUND
Dept Name	(All)
Division (Subdept) Name	(All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	33,303	33,694	33,962	33,851	34,484	34,484	34,484
RESOURCES	33,303	33,694	33,962	33,851	34,484	34,484	34,484
400.000 BEGINNING FUND BALANCE	-	-	-	-	34,184	34,184	34,184
400.233 BEGINNING FUND BALANCE	32,994	33,303	33,694	33,551	-	-	-
417.104 INTEREST EARNED	309	390	537	300	300	300	300
417.107 MARK TO MARKET - UNREALIZED GAIN/LOSS	-	-	(269)	-	-	-	-
Requirement	-	-	-	33,851	34,484	34,484	34,484
MATERIALS & SERVICES	-	-	-	33,851	34,484	34,484	34,484
52401 CONTRACTED SERVICES	-	-	-	33,851	34,484	34,484	34,484

FORT DALLES MUSEUM

FORT DALLES MUSEUM FUND (211) ADMINISTRATION (18) MUSEUM (5211)

This fund maintains the Fort Dalles Museum and Anderson Homestead located in The Dalles. The grounds also serve as rental space for events, concerts, and other community happenings.

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	0.8	\$296,475	\$74,616	\$221,859	75%
17/18	1	\$106,229	\$75,288	\$30,941	29%
18/19	1	\$317,589	\$96,757	\$220,832	70%
19/20	1	\$343,976			

SIGNIFICANT BUDGET CHANGES

Improvements to the grounds and buildings, primarily the vehicle building, are generating new interest and should drive growth as reflected in the budget.

OPPORTUNITIES

A new ship will be bringing visitors to the Museum when stopped in The Dalles, a fundraiser is planned for the fall.

CAPITAL NEEDS

None.

EXTRAORDINARY ISSUES

None.

Fund Name	211 - MUSEUM
Dept Name	(All)
Division (Subdept) Name	(All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	298,129	317,908	330,577	317,589	343,976	343,976	343,976
RESOURCES	298,129	317,908	330,577	317,589	343,976	343,976	343,976
400.000 BEGINNING FUND BALANCE	-	-	-	-	86,483	86,483	86,483
400.211 BEGINNING FUND BALANCE	44,603	80,742	99,845	89,314	-	-	-
400.900 RESERVED BEGINNING FUND BALANCE	142,775	142,775	142,775	142,775	144,828	144,828	144,828
411.129 ADMISSIONS	18,451	22,827	24,800	22,500	28,000	28,000	28,000
411.136 MERCHANDISE SALES	3,389	2,400	2,847	3,000	3,000	3,000	3,000
411.191 MEMBERSHIPS	5,437	8,301	8,118	6,500	8,000	8,000	8,000
412.676 DALLES CITY-MUSEUMS	23,958	24,375	22,500	22,500	22,500	22,500	22,500
412.681 STATE GRANT/REIMBURSEMENT	35,000	-	-	-	-	-	-
414.313 N WASCO PUD	-	-	-	-	18,565	18,565	18,565
417.104 INTEREST EARNED	1,991	2,937	3,837	2,000	3,600	3,600	3,600
417.107 MARK TO MARKET - UNREALIZED GAIN/LOSS	-	(1,439)	(1,623)	-	-	-	-
419.436 DONATIONS	5,024	12,491	2,456	6,500	6,500	6,500	6,500
421.241 MISC RECEIPTS	-	-	2,522	-	-	-	-
450.101 TRANSFER FROM GENERAL FUND	17,500	17,500	17,500	17,500	17,500	17,500	17,500
450.208 TRANSFER FROM ECONOMIC DEVELOPMENT FUND	-	5,000	5,000	5,000	5,000	5,000	5,000
Requirement	74,612	75,288	96,757	317,589	343,976	343,976	343,976
PERSONNEL	28,606	35,467	35,487	39,254	42,773	42,773	42,773
51571 MUSEUM STAFF	17,292	22,155	21,594	24,720	25,488	25,488	25,488
51602 OVERTIME	288	37	-	-	408	408	408
51701 FICA	1,345	1,698	1,652	1,891	1,981	1,981	1,981
51703 UNEMPLOYMENT INSURANCE	-	-	-	-	-	-	-
51705 WORKERS' COMPENSATION	38	54	29	60	74	74	74
51721 PERS	1,558	2,557	2,488	2,848	4,431	4,431	4,431
51729 HEALTH INSURANCE	7,279	8,156	8,898	8,898	9,592	9,592	9,592
51730 DENTAL INSURANCE	681	666	679	679	637	637	637
51732 LONG TERM DISABILITY	99	117	121	131	135	135	135
51733 LIFE INSURANCE	27	28	26	27	27	27	27
MATERIALS & SERVICES	45,626	37,082	61,270	69,150	58,065	58,065	58,065

Fund Name	211 - MUSEUM
Dept Name	(All)
Division (Subdept) Name	(All)

Row Labels	FY19 -			FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
	FY17 - Actual	FY18 - Actual	Projected				
52101 ADVERTISING & PROMOTIONS	5,422	6,292	7,892	4,500	5,000	5,000	5,000
52111 DUES & SUBSCRIPTIONS	300	390	-	250	350	350	350
52116 POSTAGE	425	319	372	500	500	500	500
52122 TELEPHONE	1,237	1,239	1,126	1,250	1,250	1,250	1,250
52141 SPECIAL EVENTS	298	38	630	500	500	500	500
52333 MUSEUM EXPENSES	5,858	3,328	1,534	1,350	1,500	1,500	1,500
52401 CONTRACTED SERVICES	9,897	2,139	-	18,400	19,565	19,565	19,565
52651 EQUIPMENT - REPAIR & MAINTENANCE	-	-	-	500	500	500	500
52658 COPIER - LEASE & MAINTENANCE	176	389	894	500	500	500	500
52701 TRAINING & EDUCATION	785	-	100	1,000	1,000	1,000	1,000
52801 BLDG REPAIR & MAINT	3,364	1,085	31,195	20,000	6,000	6,000	6,000
52808 RENTALS	-	-	-	500	500	500	500
52861 MAINTENANCE - GROUNDS	4,113	8,001	4,706	7,500	7,500	7,500	7,500
52870 UTILITIES	10,059	10,170	7,649	10,000	10,000	10,000	10,000
52942 SUPPLIES - MERCHANDISE	180	310	729	100	100	100	100
52952 SUPPLIES - MUSEUM	1,987	1,865	2,831	2,000	2,000	2,000	2,000
52971 BOOKS	1,526	1,517	1,612	300	1,300	1,300	1,300
CAPITAL OUTLAY	381	2,739	-	6,500	6,500	6,500	6,500
53111 CAPITAL EXPENDITURES	-	-	-	6,500	6,500	6,500	6,500
53520 ANDERSON HOUSE ROOF	381	2,739	-	-	-	-	-
53523 *** Title Not Found ***	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	142,775	177,904	177,904	177,904
57211 CONTINGENCY	-	-	-	142,775	177,904	177,904	177,904
UNAPPROPRIATED	-	-	-	59,910	58,734	58,734	58,734
59211 UNAPPROPRIATED	-	-	-	59,910	58,734	58,734	58,734

COUNTY FAIR

COUNTY FAIR FUND (203) ADMINISTRATION (18) COUNTY FAIR (5260)

The annual Wasco County Fair is managed via this fund, hosted at the Wasco County Fairgrounds.

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	0.6	\$223,653	\$175,357	\$48,296	22%
17/18	0.5	\$197,313	\$186,939	\$374	0%
18/19	0.3	\$251,042	\$173,856	\$77,186	31%
19/20	0.3	\$322,316			

SIGNIFICANT BUDGET CHANGES

None this year.

OPPORTUNITIES

Selling online tickets, looking for a way to ensure attendees pay to enter (better control of entrances), and increasing online presence via social media.

CAPITAL NEEDS

Work is needed on the water and electrical systems, a generator to be wired in, additional bleachers/seating for the rodeo.

EXTRAORDINARY ISSUES

There are 11 different electric accounts for the Fair/Park complex. Each account has a base charge of \$50/month. To minimize this cost would take an intense redesign of the power distribution at the Fair/Park. At this time, the Fair does not have the capital to do so.

Fund Name	203 - COUNTY FAIR FUND
Dept Name	(All)
Division (Subdept) Name	(All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	284,775	284,323	310,438	251,042	322,316	322,316	322,316
RESOURCES	284,775	284,323	310,438	251,042	322,316	322,316	322,316
400.000 BEGINNING FUND BALANCE	-	-	-	-	104,106	104,106	104,106
400.203 BEGINNING FUND BALANCE	79,742	82,577	97,383	59,110	-	-	-
411.129 ADMISSIONS	21,271	25,722	28,218	26,000	29,000	29,000	29,000
411.131 FAIR-CAMPING FEES	6,900	6,413	13,736	17,000	19,000	19,000	19,000
411.132 FAIR REVENUE	61,727	43,836	36,702	36,368	36,368	36,368	36,368
411.133 FAIR-COMMERCIAL BOOTHS	7,537	7,688	7,288	6,500	7,200	7,200	7,200
411.134 FAIR-FOOD VENDORS	-	-	238	-	-	-	-
411.137 FAIR-STALL RENTALS	499	246	1,744	500	1,000	1,000	1,000
411.140 Ranch Sorting	-	-	3,202	-	-	-	-
411.141 GROUNDS-CAMPING FEES	-	-	3,690	-	1,500	1,500	1,500
411.142 GROUNDS-BLDG/ARENA RENTALS	-	5,400	11,497	-	11,865	11,865	11,865
411.143 GROUNDS-RV DUMP	6	228	243	-	240	240	240
411.144 GROUNDS-SHOWERS	-	-	477	-	270	270	270
411.182 FAIR-CARNIVAL	-	3,476	3,349	3,500	3,500	3,500	3,500
411.196 DERBY ENTRY FEE	-	350	-	-	-	-	-
412.647 LOTTERY DISTRIBUTION	53,667	53,167	53,167	53,000	53,167	53,167	53,167
417.104 INTEREST EARNED	677	1,115	1,379	864	900	900	900
417.107 MARK TO MARKET - UNREALIZED GAIN/LOSS	-	(1,079)	(371)	-	-	-	-
418.405 RENT-FAIR HOUSE	945	7,200	7,200	7,200	7,200	7,200	7,200
419.436 DONATIONS	17,984	18,984	12,000	12,000	18,000	18,000	18,000
419.437 DONATIONS-FAIR FRIENDS	-	-	-	-	-	-	-
419.451 FAIR AMBASSADOR EXPENSE	4,705	-	-	-	-	-	-
421.259 FAIR-MISC	116	-	296	-	-	-	-
450.101 TRANSFER FROM GENERAL FUND	29,000	29,000	29,000	29,000	29,000	29,000	29,000
Requirement	202,198	186,939	173,856	251,042	322,316	322,316	322,316
PERSONNEL	22,353	21,231	16,596	15,097	19,171	19,171	19,171
51573 FACILITIES OPERATOR	14,958	14,240	9,649	10,004	10,188	10,188	10,188
51602 OVERTIME	131	-	-	-	-	-	-

Fund Name	203 - COUNTY FAIR FUND
Dept Name	(All)
Division (Subdept) Name	(All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
51680 VACATION CASH OUT	1,011	-	-	-	-	-	-
51681 COMP/HOLIDAY BANK CASHOUT	18	-	-	-	-	-	-
51701 FICA	1,194	1,089	667	765	628	628	628
51705 WORKERS' COMPENSATION	270	195	1,105	241	183	183	183
51721 PERS	892	1,640	1,112	1,153	1,752	1,752	1,752
51729 HEALTH INSURANCE	3,538	3,677	3,822	2,669	6,167	6,167	6,167
51730 DENTAL INSURANCE	272	300	185	204	191	191	191
51732 LONG TERM DISABILITY	58	77	48	53	54	54	54
51733 LIFE INSURANCE	11	12	8	8	8	8	8
MATERIALS & SERVICES	179,845	165,708	157,260	168,590	176,080	176,080	176,080
52101 ADVERTISING & PROMOTIONS	8,672	14,747	9,000	9,000	9,000	9,000	9,000
52111 DUES & SUBSCRIPTIONS	1,643	1,005	1,107	1,600	1,000	1,000	1,000
52113 INSURANCE & BONDS	-	-	-	-	33,000	33,000	33,000
52114 INSURANCE & BONDS - FAIR	30,173	30,393	31,251	30,000	-	-	-
52115 LEGAL NOTICES & PUBLISHING	64	-	-	-	-	-	-
52122 TELEPHONE	1,068	1,286	1,108	640	1,280	1,280	1,280
52135 QUEEN SCHOLARSHIPS	500	-	-	500	500	500	500
52147 AMBASSADOR FUND	4,145	2,346	-	2,500	2,500	2,500	2,500
52316 GROUNDS	1,155	282	408	4,000	4,000	4,000	4,000
52386 FAIR	78,882	76,989	69,505	68,000	70,000	70,000	70,000
52401 CONTRACTED SERVICES	6,000	3,750	8,038	4,000	10,000	10,000	10,000
52601 EQUIPMENT - NON CAPITAL	2,807	-	41	6,000	6,000	6,000	6,000
52651 EQUIPMENT - REPAIR & MAINTENANCE	2,108	983	1,042	4,500	4,500	4,500	4,500
52656 GAS & OIL	419	212	1,429	850	1,300	1,300	1,300
52711 MEALS LODGING & REGISTRATION	4,960	5,273	4,834	5,500	5,500	5,500	5,500
52731 TRAVEL & MILEAGE	2,817	1,388	1,833	2,000	2,000	2,000	2,000
52801 BLDG REPAIR & MAINT	11,902	7,200	2,741	6,000	2,000	2,000	2,000
52870 UTILITIES	19,621	19,359	21,628	20,000	20,000	20,000	20,000
52909 SUPPLIES	2,909	494	3,295	3,500	3,500	3,500	3,500
CAPITAL OUTLAY	-	-	-	1	-	-	-

Fund Name	203 - COUNTY FAIR FUND
Dept Name	(All)
Division (Subdept) Name	(All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
53111 CAPITAL EXPENDITURES	-	-	-	1	-	-	-
CONTINGENCY	-	-	-	18,318	33,000	33,000	33,000
57203 CONTINGENCY	-	-	-	18,318	33,000	33,000	33,000
UNAPPROPRIATED	-	-	-	49,036	94,065	94,065	94,065
59203 UNAPPROPRIATED	-	-	-	49,036	94,065	94,065	94,065

PARKS

HUNT PARK (223) ADMINISTRATION (18) PARKS (5223)

Hunt Park, located in Tygh Valley next to the Wasco County Fairgrounds, is a facility designed for large group gathering and events as well as short term RV camping.

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	0.8	\$296,475	\$74,616	\$221,859	75%
17/18	1	\$106,229	\$75,288	\$30,941	29%
18/19	1	\$317,589	\$96,757	\$220,832	70%
19/20	1	\$343,976			

SIGNIFICANT BUDGET CHANGES

None.

OPPORTUNITIES

Fair board is exploring the use of online reservations and site management, a new payment box is being installed, and increasing online presence.

CAPITAL NEEDS

Work needs to be done on the electrical and water systems. There are plug ins that don't work and some circuits get blown under common loads.

EXTRAORDINARY ISSUES

There are 11 different electric accounts for the Fair/Park complex. Each account has a base charge of \$50/month. To minimize these costs, it would take an intense redesign of the power distribution. At this time, there is not enough capital to support this effort.

Fund Name	223 - PARKS FUND
Dept Name	(All)
Division (Subdept) Name	(All)

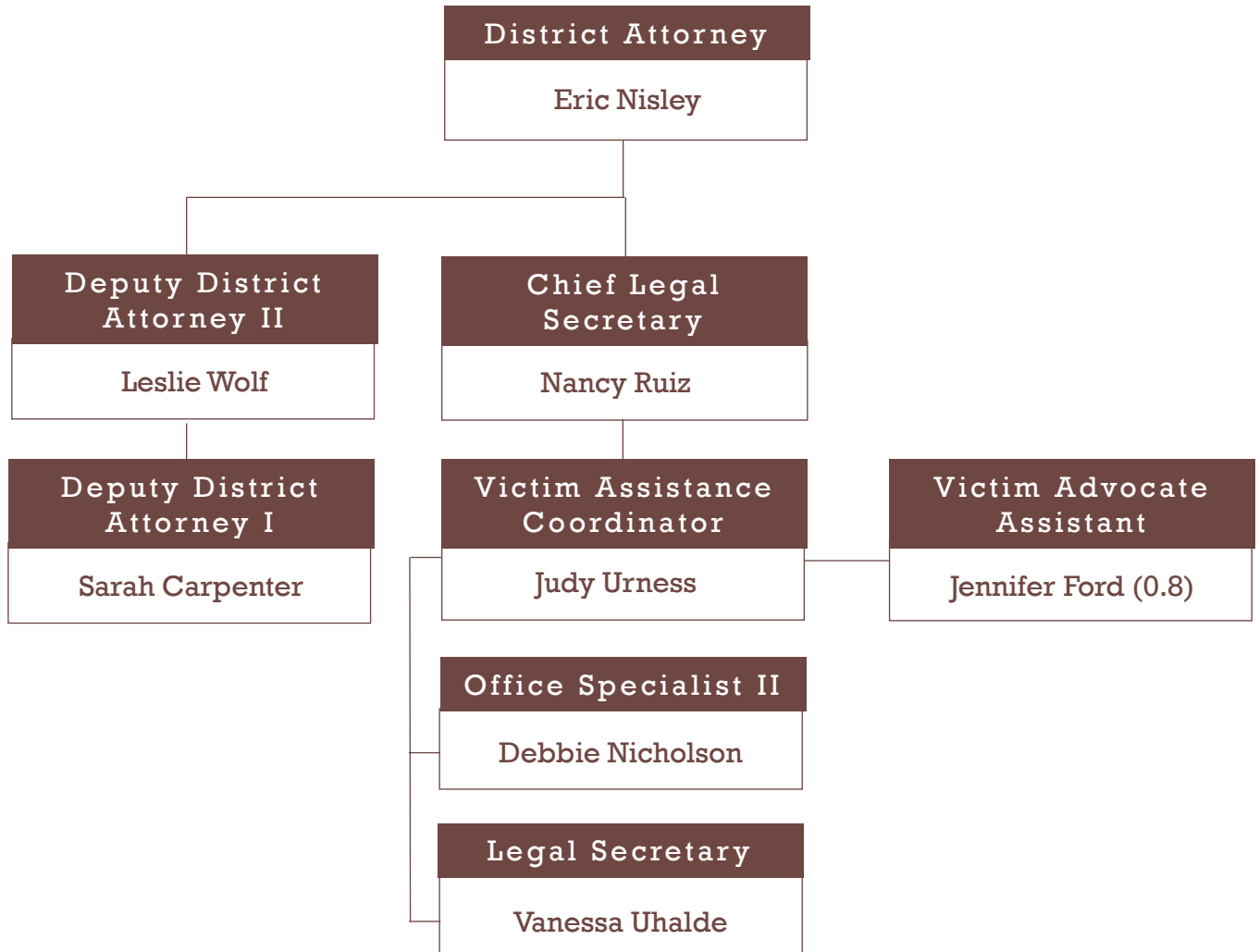
Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	278,721	322,689	343,826	343,898	362,389	362,389	362,389
RESOURCES	278,721	322,689	343,826	343,898	362,389	362,389	362,389
400.000 BEGINNING FUND BALANCE	-	-	-	-	268,670	268,670	268,670
400.223 BEGINNING FUND BALANCE	172,934	227,490	256,637	255,898	-	-	-
411.141 GROUNDS-CAMPING FEES	25,632	31,571	25,000	25,000	25,000	25,000	25,000
411.144 GROUNDS-SHOWERS	2,779	2,719	2,000	2,000	2,000	2,000	2,000
412.658 STATE RV ALLOCATION	74,259	59,381	57,894	59,000	64,719	64,719	64,719
412.681 STATE GRANT/REIMBURSEMENT	-	-	-	-	-	-	-
417.104 INTEREST EARNED	1,831	2,836	4,186	2,000	2,000	2,000	2,000
417.107 MARK TO MARKET - UNREALIZED GAIN/LOSS	-	(1,439)	(1,891)	-	-	-	-
418.405 RENT-FAIR HOUSE	1,155	-	-	-	-	-	-
421.241 MISC RECEIPTS	131	132	-	-	-	-	-
Requirement	51,981	66,052	77,778	343,898	362,389	362,389	362,389
PERSONNEL	14,902	26,019	33,909	35,230	44,734	44,734	44,734
51573 HUNT PARK MANAGER (5MO)	9,972	17,404	22,513	23,344	23,772	23,772	23,772
51602 OVERTIME	87	-	-	-	-	-	-
51680 VACATION CASH OUT	674	-	-	-	-	-	-
51681 COMP/HOLIDAY BANK CASHOUT	12	-	-	-	-	-	-
51701 FICA	796	1,331	1,555	1,786	1,466	1,466	1,466
51705 WORKERS' COMPENSATION	180	324	411	563	426	426	426
51721 PERS	595	2,005	2,594	2,689	4,089	4,089	4,089
51729 HEALTH INSURANCE	2,359	4,479	6,229	6,229	14,390	14,390	14,390
51730 DENTAL INSURANCE	181	367	476	476	446	446	446
51732 LONG TERM DISABILITY	39	94	113	124	126	126	126
51733 LIFE INSURANCE	7	15	18	19	19	19	19
MATERIALS & SERVICES	37,079	40,033	43,869	62,295	69,970	69,970	69,970
52122 TELEPHONE	1,068	1,077	1,663	960	1,920	1,920	1,920
52316 GROUNDS	818	518	1,233	5,000	5,000	5,000	5,000
52401 CONTRACTED SERVICES	2,914	5,779	12,849	19,500	19,500	19,500	19,500

Fund Name	223 - PARKS FUND
Dept Name	(All)
Division (Subdept) Name	(All)

Row Labels	FY19 -				FY20 -	FY20 -	FY20 -
	FY17 - Actual	FY18 - Actual	Projected	FY19 - Budget	Proposed	Approved	Adopted
52456 CONTR SRVCS - PINE HOLLOW PARK MAINT	-	-	-	-	-	-	-
52601 EQUIPMENT - NON CAPITAL	6,350	4,752	767	8,000	8,000	8,000	8,000
52651 EQUIPMENT - REPAIR & MAINTENANCE	665	1,609	988	2,500	2,500	2,500	2,500
52656 GAS & OIL	969	212	935	935	1,050	1,050	1,050
52731 TRAVEL & MILEAGE	13	1,000	-	1,000	1,000	1,000	1,000
52801 BLDG REPAIR & MAINT	8,206	5,907	3,383	5,000	5,000	5,000	5,000
52861 MAINTENANCE - GROUNDS	-	55	234	-	3,000	3,000	3,000
52870 UTILITIES	14,249	15,148	19,852	14,400	18,000	18,000	18,000
52909 SUPPLIES	1,828	3,977	1,965	5,000	5,000	5,000	5,000
CAPITAL OUTLAY	-	-	-	20,000	30,000	30,000	30,000
53111 CAPITAL EXPENDITURES	-	-	-	20,000	30,000	30,000	30,000
CONTINGENCY	-	-	-	60,000	60,000	60,000	60,000
57223 CONTINGENCY	-	-	-	60,000	60,000	60,000	60,000
UNAPPROPRIATED	-	-	-	166,373	157,685	157,685	157,685
59223 UNAPPROPRIATED	-	-	-	166,373	157,685	157,685	157,685

ORGANIZATIONAL CHART

DISTRICT ATTORNEY



DISTRICT ATTORNEY

GENERAL FUND (101) DISTRICT ATTORNEY (19) DISTRICT ATTORNEY (5133)

The District Attorney's office prosecutes crimes in Wasco County. In 2018, the office received approximately 1,315 Law Enforcement referrals, 908 of which resulted in misdemeanor and felony charges. This excludes the 553 probation violation and 123 violation cases filed as well. The department also assists Oregon State Police, the Wasco County Sheriff's Office, the City of The Dalles Police, Inter-Tribe, Warm Springs, and Federal Law Enforcement with investigation of crimes within Wasco County.

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	7.2	\$576,865	\$577,999	\$(1,134)	0%
17/18	7.4	\$700,904	\$624,999	\$75,905	11%
18/19	7.7	\$680,795	\$638,393	\$42,402	6%
19/20	7.7	\$707,147			

SIGNIFICANT BUDGET CHANGES

As of this publishing, there are plans to assume responsibility for municipal criminal cases from the City of The Dalles. The intention is for the City to fund this activity, and in turn, Wasco County will likely hire a paralegal to manage the caseload.

OPPORTUNITIES

With potential funding from the City of The Dalles, and ongoing grant revenue, the DA's office is sufficiently funded.

CAPITAL NEEDS

The DA's office is seeking a dedicated meeting space be constructed or repurposed from another space.

EXTRAORDINARY ISSUES

A long-tenured employee is planning retirement within fiscal year 2020 so succession planning is actively occurring.

Fund Name	101 - GENERAL FUND
Dept Name	19 - DISTRICT ATTORNEY
Division (Subdept) Name	5133 - DISTRICT ATTORNEY

Row Labels	FY19 -				FY20 -	FY20 -	FY20 -
	FY17 - Actual	FY18 - Actual	Projected	FY19 - Budget	Proposed	Approved	Adopted
Resource	220,990	195,609	214,577	221,484	221,484	221,484	221,484
RESOURCES	220,990	195,609	214,577	221,484	221,484	221,484	221,484
412.102 CRIMINAL FINES AND ASSESSMENT (CFA)	25,296	25,194	25,160	28,609	28,609	28,609	28,609
412.617 CAMI GRANT-WASCO	48,168	52,616	56,507	56,507	56,507	56,507	56,507
412.621 CHILD SUPPORT ENFORCEMENT	9,824	2,322	-	-	-	-	-
412.640 DOJ - DEPENDENCY	-	-	-	-	-	-	-
413.892 VOCA BASIC - #16.575	64,650	56,826	56,365	56,365	56,365	56,365	56,365
413.916 CHILD SUPPORT ENFORCEMENT #93.563	52,206	13,138	-	-	-	-	-
413.931 VOCA EXPANSION #16.575	-	18,652	34,023	34,023	34,023	34,023	34,023
413.932 VOCA SST #16.757	-	-	18,480	18,480	18,480	18,480	18,480
413.933 VOCA ONE TIME #16.575	-	4,604	7,500	7,500	7,500	7,500	7,500
421.241 MISC RECEIPTS	16	-	-	-	-	-	-
421.242 PHOTO/DIGITAL COPY FEES	20,830	22,258	16,518	20,000	20,000	20,000	20,000
421.245 PAYROLL REIMBURSEMENT	-	-	24	-	-	-	-
Requirement	577,994	624,999	638,393	680,795	707,147	707,147	707,147
PERSONNEL	516,007	532,646	554,560	563,767	608,041	608,041	608,041
51269 SEASONAL/TEMPORARY	-	3,372	5,677	9,984	10,800	10,800	10,800
51451 DEPUTY DA I	65,862	67,646	67,509	69,192	69,600	69,600	69,600
51452 CHIEF LEGAL SECRETARY	42,515	44,549	45,638	45,674	48,360	48,360	48,360
51453 CHILD SUPPORT SPECIALIST	39,367	-	-	-	-	-	-
51454 LEGAL SECRETARY	36,462	36,880	37,781	37,796	40,032	40,032	40,032
51455 OFFICE SPECIALIST II	24,108	31,346	31,153	30,648	31,584	31,584	31,584
51456 VICTIM ASSISTANCE	40,791	40,791	40,791	40,800	42,048	42,048	42,048
51457 OFFICE SPECIALIST I	27,389	31,528	32,247	32,328	34,440	34,440	34,440
51458 DEPUTY DA II	77,618	78,588	79,559	79,560	82,032	82,032	82,032
51459 VICTIM ADVOCATE GRANT POSITION	11,953	22,168	24,980	26,130	27,336	27,336	27,336
51681 COMP/HOLIDAY BANK CASHOUT	947	442	38	-	-	-	-
51701 FICA	26,708	25,463	25,651	26,353	27,355	27,355	27,355
51703 UNEMPLOYMENT INSURANCE	-	861	-	-	-	-	-
51705 WORKERS' COMPENSATION	467	485	424	705	563	563	563
51721 PERS	42,679	52,150	53,977	55,371	76,996	76,996	76,996

Fund Name	101 - GENERAL FUND
Dept Name	19 - DISTRICT ATTORNEY
Division (Subdept) Name	5133 - DISTRICT ATTORNEY

Row Labels	FY19 -				FY20 -	FY20 -	FY20 -
	FY17 - Actual	FY18 - Actual	Projected	FY19 - Budget	Proposed	Approved	Adopted
51729 HEALTH INSURANCE	71,949	88,928	101,692	101,692	109,631	109,631	109,631
51730 DENTAL INSURANCE	5,158	5,311	5,435	5,435	5,095	5,095	5,095
51732 LONG TERM DISABILITY	1,828	1,918	1,803	1,883	1,953	1,953	1,953
51733 LIFE INSURANCE	205	220	205	216	216	216	216
MATERIALS & SERVICES	51,091	92,353	83,833	117,028	99,106	99,106	99,106
52111 DUES & SUBSCRIPTIONS	5,129	5,413	6,259	5,530	5,470	5,470	5,470
52122 TELEPHONE	1,224	1,238	1,250	1,400	1,296	1,296	1,296
52302 DA LAW LIBRARY	3,445	3,381	3,240	4,000	3,620	3,620	3,620
52303 DA WITNESS FEES	-	-	300	300	300	300	300
52331 MEDICAL CARE/ASSESSMENT	-	1,299	(1,347)	2,500	2,500	2,500	2,500
52332 MEDICAL EXAMINER	13,666	9,564	16,718	7,500	12,000	12,000	12,000
52347 SPECIAL INVESTIGATIONS	6,748	5,413	4,127	8,000	8,000	8,000	8,000
52349 ELECTRONIC DISCOVERY FEE	2,165	2,325	2,520	2,880	2,880	2,880	2,880
52356 VICTIM SERVICES	-	-	2,000	7,258	4,294	4,294	4,294
52409 CONTR SRVCS - OTHER	-	-	2,368	13,600	-	-	-
52446 CONTR SRVCS - CAMI	215	31,901	27,900	35,000	35,000	35,000	35,000
52476 CONTR SVCS & EQUIP-CAMI	-	-	-	-	-	-	-
52604 EQUIPMENT - OFFICE	482	10,657	1,297	10,714	5,000	5,000	5,000
52651 EQUIPMENT - REPAIR & MAINTENANCE	333	289	210	500	500	500	500
52703 TRAINING & EDUCATION - CAMI	5,826	5,466	5,183	6,000	6,000	6,000	6,000
52711 MEALS LODGING & REGISTRATION	6,401	8,740	6,952	5,850	6,000	6,000	6,000
52731 TRAVEL & MILEAGE	1,860	1,575	1,857	1,500	1,750	1,750	1,750
52910 SUPPLIES - OFFICE	3,398	5,093	2,999	3,996	3,996	3,996	3,996
52912 SUPPLIES - CAMI	199	-	-	500	500	500	500
CAPITAL OUTLAY	10,896	-	-	-	-	-	-
53111 CAPITAL EXPENDITURES	10,896	-	-	-	-	-	-

Fund Name	209 - LAW LIBRARY FUND
Dept Name	(All)
Division (Subdept) Name	(All)

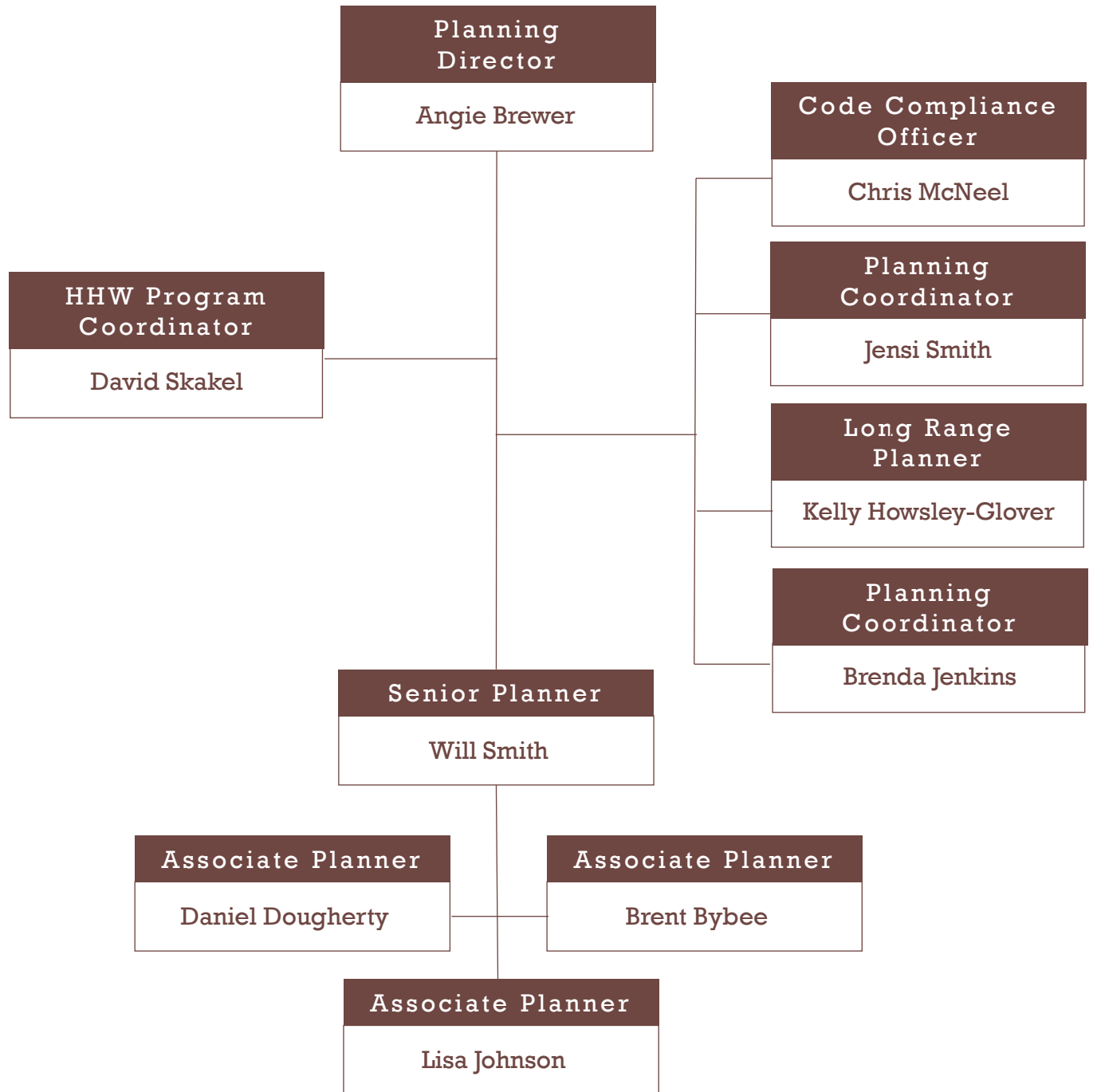
Row Labels	FY19 -				FY20 -	FY20 -	FY20 -
	FY17 - Actual	FY18 - Actual	Projected	FY19 - Budget	Proposed	Approved	Adopted
Resource	156,516	159,121	165,568	160,104	174,025	174,025	174,025
RESOURCES	156,516	159,121	165,568	160,104	174,025	174,025	174,025
400.000 BEGINNING FUND BALANCE	-	-	-	-	142,625	142,625	142,625
400.209 BEGINNING FUND BALANCE	129,645	134,514	135,585	128,704	-	-	-
411.157 LIBRARY FEES	25,531	23,992	28,791	30,000	30,000	30,000	30,000
417.104 INTEREST EARNED	1,340	1,694	2,272	1,400	1,400	1,400	1,400
417.107 MARK TO MARKET - UNREALIZED GAIN/LOSS	-	(1,079)	(1,080)	-	-	-	-
Requirement	22,001	23,536	23,205	160,104	174,025	174,025	174,025
MATERIALS & SERVICES	14,001	23,536	23,205	46,364	46,229	46,229	46,229
52119 RENT	-	8,800	8,800	8,800	8,800	8,800	8,800
52601 EQUIPMENT - NON CAPITAL	-	-	-	2,500	2,500	2,500	2,500
52971 BOOKS	14,001	14,736	14,405	35,064	34,929	34,929	34,929
TRANSFER OUT	8,000	-	-	-	-	-	-
55101 TRANSFER TO GENERAL FUND	8,000	-	-	-	-	-	-
CONTINGENCY	-	-	-	110,300	110,300	110,300	110,300
57209 CONTINGENCY	-	-	-	110,300	110,300	110,300	110,300
UNAPPROPRIATED	-	-	-	3,440	17,496	17,496	17,496
59209 UNAPPROPRIATED	-	-	-	3,440	17,496	17,496	17,496

Fund Name	210 - DISTRICT ATTORNEY
Dept Name	(All)
Division (Subdept) Name	(All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	24,438	21,626	17,532	16,141	15,323	15,323	15,323
RESOURCES	24,438	21,626	17,532	16,141	15,323	15,323	15,323
400.000 BEGINNING FUND BALANCE	-	-	-	-	11,163	11,163	11,163
400.210 BEGINNING FUND BALANCE	19,721	17,334	13,242	12,011	-	-	-
417.104 INTEREST EARNED	176	166	199	130	160	160	160
417.107 MARK TO MARKET - UNREALIZED GAIN/LOSS	-	-	(22)	-	-	-	-
419.431 VICTIM DONATION	3,004	3,193	2,592	3,000	3,000	3,000	3,000
419.432 DRUG COURT DONATIONS	1,537	933	1,521	1,000	1,000	1,000	1,000
Requirement	7,104	8,384	9,337	16,141	15,323	15,323	15,323
MATERIALS & SERVICES	5,304	6,584	9,337	16,141	15,323	15,323	15,323
52353 DRUG TESTING	589	606	779	1,200	900	900	900
52356 VICTIM SERVICES	2,035	5,790	5,199	9,676	9,198	9,198	9,198
52390 TREATMENT	-	-	1,000	1,000	1,000	1,000	1,000
52391 INCENTIVES	596	-	-	500	500	500	500
52398 ADMINISTRATIVE COST	-	-	1,800	1,800	1,800	1,800	1,800
52711 MEALS LODGING & REGISTRATION	2,054	76	500	1,900	1,900	1,900	1,900
52731 TRAVEL & MILEAGE	30	34	59	65	25	25	25
52910 SUPPLIES - OFFICE	-	79	-	-	-	-	-
TRANSFER OUT	1,800	1,800	-	-	-	-	-
55101 TRANSFER TO GENERAL FUND	1,800	1,800	-	-	-	-	-

ORGANIZATIONAL CHART

PLANNING



PLANNING

GENERAL FUND (101) PLANNING (21) PLANNING & DEVELOPMENT (5124)

The Planning Department provides customer service (to landowners, realtors, applicants, partner agencies, and others), development review, long-range planning, special project planning, code compliance, inter-jurisdictional coordination, Hazardous Waste and Recycling Program, and addressing.

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	9.4	\$759,017	\$671,315	\$87,702	12%
17/18	9.4	\$752,362	\$692,864	\$59,498	8%
18/19	9.8	\$993,905	\$932,683	\$61,222	6%
19/20	9.8	\$899,045			

SIGNIFICANT BUDGET CHANGES

In FY2019, the County took over collection of CET charges, which is simply a pass through to the NWCSO. There are increases to legal notices and dues & subscription lines, as well as registration as additional staff members will be attending the national APA conference. Also, an increase to contracted services for the Wasco County 2040 project, a hearings officer for quasi-judicial land use hearings, and a land use attorney assistant for complex cases.

OPPORTUNITIES

Use of Code Compliance tool will increase citations revenue, stability in Code Compliance will allow pursuit of land use violation cases resulting in fines, and increasing fees to better align with cost of staff and resources.

CAPITAL NEEDS

Purchase of three new chairs, a portion of a trailer for the abatement program, and a postage meter.

EXTRAORDINARY ISSUES

Retirement of long-tenured employees in FY19/20 resulting in staffing changes. With the County taking over building codes, several changes may be necessary for the planning department related to workflow and physical work space. Ongoing updates to Wasco County 2040 and Gorge 2020, as well as ongoing participation the City of The Dalles assessments related to housing and economic issues.

Fund Name	101 - GENERAL FUND
Dept Name	21 - PLANNING
Division (Subdept) Name	5124 - PLANNING & DEVELOPMENT

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	208,196	169,418	393,586	311,980	166,600	166,600	166,600
RESOURCES	208,196	169,418	393,586	311,980	166,600	166,600	166,600
411.154 LAND USE PERMITS	107,812	151,467	151,261	102,000	102,000	102,000	102,000
411.165 RECORDING FEES	10,274	11,547	11,768	5,000	10,000	10,000	10,000
411.198 CODE COMPLIANCE	-	-	-	1,000	1,000	1,000	1,000
412.681 STATE GRANT/REIMBURSEMENT	-	-	35,046	8,500	8,500	8,500	8,500
413.851 NATL SCENIC AREA GRANT - #10.670	90,000	-	45,000	45,000	45,000	45,000	45,000
414.359 PROJECT SERVICES	-	-	380	380	-	-	-
421.241 MISC RECEIPTS	-	108	50	50	50	50	50
421.242 PHOTO/DIGITAL COPY FEES	110	721	50	50	50	50	50
421.245 PAYROLL REIMBURSEMENT	-	-	31	-	-	-	-
421.276 CONSTRUCTION EXCISE TAX (CET)	-	5,576	150,000	150,000	-	-	-
Requirement	671,311	692,864	932,683	993,905	899,045	899,045	899,045
PERSONNEL	627,731	642,651	718,944	791,854	810,869	810,869	810,869
51000 PERSONAL SERVICES	-	-	1,388	-	-	-	-
51269 SEASONAL/TEMPORARY	-	-	20,000	33,000	-	-	-
51550 PLANNING DIR	63,633	67,142	72,763	77,198	76,896	76,896	76,896
51551 ASSOC PLANNERS	164,325	198,419	191,850	219,900	223,114	223,114	223,114
51552 PLANNING COORDINATOR	43,442	48,125	74,950	44,592	81,309	81,309	81,309
51553 PLANNING ASSISTANT	76,305	57,680	35,064	74,844	45,468	45,468	45,468
51554 SENIOR PLANNER	68,154	65,420	65,518	65,622	69,768	69,768	69,768
51555 CODE ENFORCEMENT OFFICER	46,444	23,870	43,052	50,188	51,417	51,417	51,417
51602 OVERTIME	-	48	-	-	-	-	-
51680 VACATION CASH OUT	-	-	2	-	-	-	-
51681 COMP/HOLIDAY BANK CASHOUT	69	54	-	-	-	-	-
51701 FICA	35,318	34,256	35,674	39,230	40,411	40,411	40,411
51703 UNEMPLOYMENT INSURANCE	-	-	4,743	-	-	-	-
51705 WORKERS' COMPENSATION	3,852	4,578	4,458	7,414	5,647	5,647	5,647
51721 PERS	46,504	58,209	53,577	63,457	86,632	86,632	86,632
51729 HEALTH INSURANCE	71,025	76,719	106,720	106,720	121,061	121,061	121,061
51730 DENTAL INSURANCE	5,943	5,508	6,579	6,579	6,194	6,194	6,194
51732 LONG TERM DISABILITY	2,482	2,391	2,363	2,822	2,664	2,664	2,664

Fund Name	101 - GENERAL FUND
Dept Name	21 - PLANNING
Division (Subdept) Name	5124 - PLANNING & DEVELOPMENT

Row Labels	FY19 -						
	FY17 - Actual	FY18 - Actual	Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
51733 LIFE INSURANCE	236	233	243	288	288	288	288
MATERIALS & SERVICES	43,580	50,213	213,739	202,051	88,176	88,176	88,176
52105 COPYING & PRINTING	1,573	205	1,063	1,000	1,000	1,000	1,000
52111 DUES & SUBSCRIPTIONS	2,280	1,149	1,190	3,746	5,246	5,246	5,246
52115 LEGAL NOTICES & PUBLISHING	2,735	1,996	4,294	5,850	9,850	9,850	9,850
52116 POSTAGE	1,235	269	497	500	750	750	750
52122 TELEPHONE	361	286	280	1,650	1,650	1,650	1,650
52231 CONSTRUCTION EXCISE TAX (CET) PAYOUT	-	5,353	150,000	150,000	-	-	-
52339 RECORDING FEES	8,214	8,540	10,098	500	7,000	7,000	7,000
52340 REFUNDS	5,487	3,998	3,778	2,500	4,000	4,000	4,000
52387 CODE ENFORCEMENT PROJECTS & LIENS	-	472	399	1,000	3,500	3,500	3,500
52401 CONTRACTED SERVICES	-	2,335	5,000	5,000	10,000	10,000	10,000
52411 CONTR SRVCS - CITY UGB	11,585	11,698	14,367	12,180	12,380	12,380	12,380
52656 GAS & OIL	1,258	1,464	2,299	2,500	2,500	2,500	2,500
52657 VEHICLE - REPAIR & MAINTANCE	176	287	3,523	1,250	4,500	4,500	4,500
52701 TRAINING & EDUCATION	618	585	3,725	3,725	500	500	500
52711 MEALS LODGING & REGISTRATION	3,053	4,893	6,383	5,600	15,250	15,250	15,250
52731 TRAVEL & MILEAGE	-	253	1,171	50	50	50	50
52910 SUPPLIES - OFFICE	5,006	6,430	5,672	5,000	10,000	10,000	10,000

HOUSEHOLD HAZARDOUS WASTE

HOUSEHOLD HAZARDOUS WASTE (207) PH (23) HHW (7207)

The Tri-County Hazardous Waste & Recycling Program provides hazardous waste disposal and education and outreach to the residents of Wasco, Sherman, and Hood River counties. The program was previously a part of the North Central Public Health Department but is now managed by Wasco County. Hazardous Waste is an issue that is hard to address in individual communities, particularly in rural areas. Pooling these resources across several municipalities allows for more cost effective and proficient services. HHW staff serves as the coordinator for the steering committee and host of collection events throughout the region.

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	1.6	\$583,064	\$306,090	\$276,974	42%
17/18	1.6	\$519,910	\$327,843	\$192,067	37%
18/19	2.2	\$640,495	\$340,305	\$300,190	47%
19/20	2.2	\$856,527			

SIGNIFICANT BUDGET CHANGES

Increases to advertising and promotions, as well as contracted services following an increase in collection at events.

OPPORTUNITIES

Adjustment to CPI, updating existing agreements, cost avoidance by shifting costs to EPR Programs, and outsourcing of management of collected batteries.

CAPITAL NEEDS

Addition of shed roof to improve safety at HHR facility in Hood River (\$10,000)

EXTRAORDINARY ISSUES

HB 2772 establishes an extended producer responsibility program for HHW materials, HB 2065 established a drug take-back program, and participation in helping our three-County service area understand and respond to the continuing recycling “crisis.”

Fund Name	207 - HOUSEHOLD HAZARDOUS WASTE FUND
Dept Name	(All)
Division (Subdept) Name	(All)

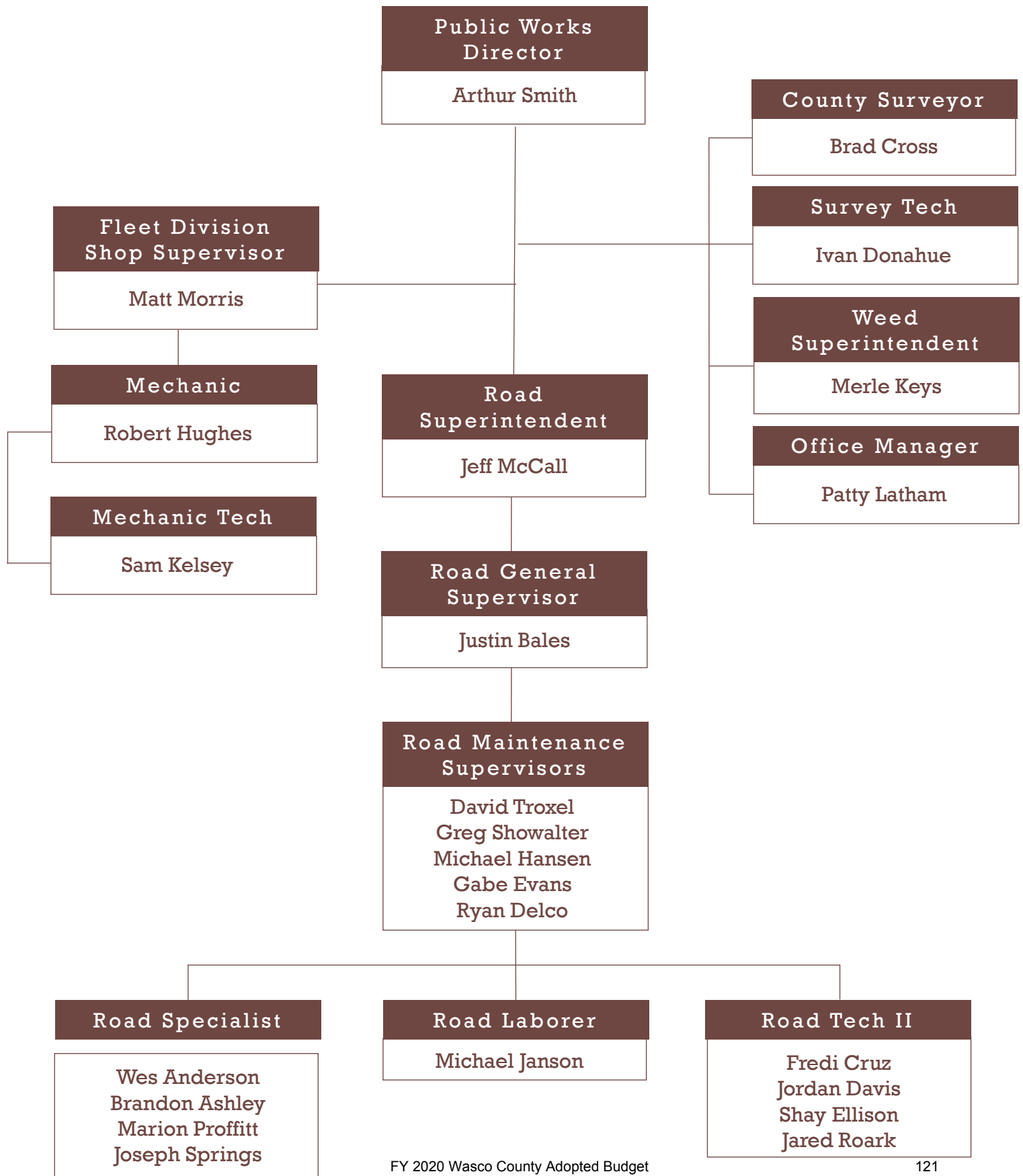
Row Labels	FY19 -				FY20 -	FY20 -	FY20 -
	FY17 - Actual	FY18 - Actual	Projected	FY19 - Budget	Proposed	Approved	Adopted
Resource	551,428	674,006	740,974	640,495	856,527	856,527	886,527
RESOURCES	551,428	674,006	740,974	640,495	856,527	856,527	886,527
400.000 BEGINNING FUND BALANCE	-	-	-	-	411,227	411,227	441,227
400.207 BEGINNING FUND BALANCE	184,072	245,341	346,163	217,695	-	-	-
411.148 HHW SURCHARGE	352,033	405,807	370,773	400,000	420,000	420,000	420,000
414.323 SHERMAN COUNTY	7,450	12,200	12,200	12,200	12,200	12,200	12,200
417.104 INTEREST EARNED	2,215	3,649	6,162	2,500	5,000	5,000	5,000
417.107 MARK TO MARKET - UNREALIZED GAIN/LOSS	-	(3,058)	(2,580)	-	-	-	-
419.436 DONATIONS	-	-	-	-	-	-	-
421.241 MISC RECEIPTS	2,410	6,800	1,950	1,500	1,500	1,500	1,500
421.246 POSTAGE REIMBURSEMENT	3,249	3,267	6,306	6,600	6,600	6,600	6,600
Requirement	306,088	327,843	340,305	640,495	856,527	856,527	886,527
PERSONNEL	104,511	106,637	105,390	152,189	166,607	166,607	166,607
51189 SOLID WASTE COORDINATOR	46,960	46,960	46,960	46,968	48,408	48,408	48,408
51201 SOLID WASTE SPECIALIST	22,757	23,326	7,071	45,443	48,040	48,040	48,040
51550 PLANNING DIR	8,900	7,460	8,085	8,578	8,544	8,544	8,544
51555 CODE ENFORCEMENT OFFICER	1,000	364	656	764	783	783	783
51602 OVERTIME	-	-	-	-	4,008	4,008	4,008
51621 CELL PHONE ALLOWANCE	600	600	600	600	600	600	600
51681 COMP/HOLIDAY BANK CASHOUT	726	199	-	-	-	-	-
51701 FICA	5,231	6,021	4,840	7,822	8,129	8,129	8,129
51705 WORKERS' COMPENSATION	399	425	600	902	1,898	1,898	1,898
51721 PERS	6,230	9,046	7,225	11,703	15,910	15,910	15,910
51729 HEALTH INSURANCE	10,598	10,887	27,449	27,449	28,373	28,373	28,373
51730 DENTAL INSURANCE	698	880	1,556	1,556	1,500	1,500	1,500
51732 LONG TERM DISABILITY	369	421	315	341	351	351	351
51733 LIFE INSURANCE	43	47	33	63	63	63	63
MATERIALS & SERVICES	201,577	209,706	204,915	299,125	320,421	320,421	320,421
52101 ADVERTISING & PROMOTIONS	27,813	23,343	36,404	35,000	45,000	45,000	45,000
52103 AGENCY LICENSES/ASSESS/PERMITS	4,583	1,627	1,894	4,000	4,000	4,000	4,000
52113 INSURANCE & BONDS	520	513	1,036	600	600	600	600
52116 POSTAGE	4,218	4,422	10,389	9,000	9,000	9,000	9,000
52148 GENERAL GRANTS	-	-	23,822	50,000	50,000	50,000	50,000
52149 MINI GRANTS	-	-	1,048	15,000	15,000	15,000	15,000
52327 LAND LEASE	10,784	8,971	9,500	10,000	10,000	10,000	10,000
52398 ADMINISTRATIVE COST	13,029	13,459	13,425	13,425	13,821	13,821	13,821

Fund Name	207 - HOUSEHOLD HAZARDOUS WASTE FUND
Dept Name	(All)
Division (Subdept) Name	(All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 -	FY19 - Budget	FY20 -	FY20 -	FY20 -
			Projected		Proposed	Approved	Adopted
52401 CONTRACTED SERVICES	124,532	136,912	95,348	140,000	150,000	150,000	150,000
52604 EQUIPMENT - OFFICE	1,011	-	-	-	-	-	-
52656 GAS & OIL	335	688	548	900	1,000	1,000	1,000
52657 VEHICLE - REPAIR & MAINT	788	403	157	700	1,500	1,500	1,500
52711 MEALS LODGING & REGISTRATION	4,076	3,937	3,385	4,000	4,000	4,000	4,000
52731 TRAVEL & MILEAGE	83	30	329	500	500	500	500
52801 BLDG REPAIR & MAINT	6,500	6,234	5,400	6,000	6,000	6,000	6,000
52910 SUPPLIES - OFFICE	281	9,166	2,230	10,000	10,000	10,000	10,000
52919 SUPPLIES - EQUIPMENT	-	-	-	-	-	-	-
52929 SUPPLIES - MEDICAL	1,580	-	-	-	-	-	-
52936 SUPPLIES - PROGRAM/ED	1,446	-	-	-	-	-	-
CAPITAL OUTLAY	-	11,500	30,000	37,000	10,000	10,000	40,000
53111 CAPITAL EXPENDITURES	-	11,500	-	7,000	10,000	10,000	10,000
53201 VEHICLES	-	-	30,000	30,000	-	-	30,000
CONTINGENCY	-	-	-	63,229	159,499	159,499	159,499
57207 CONTINGENCY	-	-	-	63,229	159,499	159,499	159,499
UNAPPROPRIATED	-	-	-	88,952	200,000	200,000	200,000
59207 UNAPPROPRIATED	-	-	-	88,952	200,000	200,000	200,000

ORGANIZATIONAL CHART

PUBLIC WORKS



PUBLIC WORKS

PUBLIC WORKS FUND (202) PUBLIC WORKS (22) PUBLIC WORKS (5281)

This department provides the following services:

- Maintenance and safety improvements for 657 miles of County roads, 125 bridges, hundreds of culverts, and many other road features such as ditches, guardrails, signs, and traffic paint.
- Manage and preserve the County road system in compliance with ORS 386
- Provide 24 hour snow and emergency response
- Provide comprehensive information on weed control issues as well as enforcement

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	1	\$3,187,339	\$3,090,016	\$97,323	3%
17/18	1	\$3,356,669	\$3,097,756	\$258,912	8%
18/19	1	\$5,990,762	\$3,350,163	\$2,640,599	44%
19/20	1	\$7,223,492			

SIGNIFICANT BUDGET CHANGES

A two year extension of Secure Rural Schools (SRS) funding has expired. There is an anticipated decrease in federal funding from \$550,000 in FY19 to \$150,000 in FY20.

Weed and Pest has been moved to the public works fund as of the current fiscal year (which accounts for the total fund balance shift).

OPPORTUNITIES

In addition to agreements for services and applying for grants, Public Works continues to work with federal partners and other groups to promote the implementation of a permanent funding package for rural roads in lieu of SRS funding.

CAPITAL NEEDS

Two additional snow plows to replace aging equipment (approx. \$17,500)

EXTRAORDINARY ISSUES

Three retirement eligible staff members within the next two years will create staffing gaps to be addressed.

Fund Name 202 - PUBLIC WORKS FUND
 Dept Name (All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	7,962,665	8,188,812	7,066,564	5,990,762	7,223,492	7,223,492	7,223,492
1202 - PUBLIC WORKS RESOURCES	5,387,480	4,580,575	3,322,581	2,178,558	3,733,386	3,733,386	3,733,386
RESOURCES	5,387,480	4,580,575	3,322,581	2,178,558	3,733,386	3,733,386	3,733,386
400.000 BEGINNING FUND BALANCE	-	-	-	-	3,690,206	3,690,206	3,690,206
400.202 BEGINNING FUND BALANCE	5,334,985	4,383,719	3,294,143	2,147,378	-	-	-
415.356 RENT-E 2ND ST	3,180	3,180	3,180	3,180	3,180	3,180	3,180
417.104 INTEREST EARNED	49,316	28,919	48,958	28,000	40,000	40,000	40,000
417.106 LID INTEREST	-	-	-	-	-	-	-
417.107 MARK TO MARKET - UNREALIZED GAIN/LOSS	-	(30,396)	(23,700)	-	-	-	-
450.219 TRANSFER FROM WEED FUND	-	195,153	-	-	-	-	-
5182 - WEED & PEST	-	328,018	244,836	225,000	232,000	232,000	232,000
RESOURCES	-	328,018	244,836	225,000	232,000	232,000	232,000
414.327 B P A CONTRACT	-	34,000	-	34,000	12,000	12,000	12,000
414.332 FROM CITIES/AGENCIES	-	18,305	31,762	13,000	20,000	20,000	20,000
414.335 STATE HWY CONTRACT	-	143,464	76,700	80,000	100,000	100,000	100,000
414.336 STATE SUB CONTRACT	-	86,574	80,820	65,000	50,000	50,000	50,000
414.338 WARM SPRINGS CONTRACT	-	24,000	40,000	28,000	30,000	30,000	30,000
414.352 W&P - OTHER GOVERNMENTS	-	21,674	15,554	5,000	20,000	20,000	20,000
5281 - PUBLIC WORKS	2,575,185	3,280,220	3,499,147	3,587,204	3,258,106	3,258,106	3,258,106
RESOURCES	2,575,185	3,280,220	3,499,147	3,587,204	3,258,106	3,258,106	3,258,106
411.185 PERMITS & FEES	12,327	14,208	12,683	12,000	12,000	12,000	12,000
412.620 STATE PERMITS	-	1,232	838	-	500	500	500
412.648 MOTOR VEHICLE FUNDS	1,883,035	2,087,010	2,449,182	2,449,182	2,506,144	2,506,144	2,506,144
412.665 STP FUND EXCHANGE	338,081	269,349	276,389	276,389	283,225	283,225	283,225
412.681 STATE GRANT/REIMBURSEMENT	13,390	84,790	-	75,000	75,000	75,000	75,000
413.865 FEDERAL FOREST RECEIPTS - #10.665	113,860	513,649	531,238	553,433	151,537	151,537	151,537
413.878 MINERAL LEASES - #15.214	782	-	154	100	100	100	100
413.905 FLOOD CONTROL LEASES - #12.112	175	174	175	100	100	100	100
414.321 PETROLEUM PRODUCTS SOLD	108,541	157,278	171,136	130,000	130,000	130,000	130,000
414.342 CONT WORK-OTHER GOVT	68,285	119,220	29,857	65,000	75,000	75,000	75,000
414.358 PETROLEUM PRODUCTS - 21 CENTS	12,854	15,220	13,630	15,000	12,000	12,000	12,000
420.453 EQUIPMENT SOLD	908	4,283	5,000	10,000	10,000	10,000	10,000
421.241 MISC RECEIPTS	5,700	2,145	8,755	500	2,000	2,000	2,000

Fund Name 202 - PUBLIC WORKS FUND
 Dept Name (All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
421.245 PAYROLL REIMBURSEMENT	255	-	-	-	-	-	-
421.256 MISC SUPPLIES AND EQUIP SOLD	102	51	-	250	-	-	-
421.257 MISCELLANEOUS REFUNDS	102	134	-	100	-	-	-
421.258 TOOLEY TERRACE PRINCIPAL REPAYMENT	15,143	-	-	-	-	-	-
421.265 DAMAGE PAYMENTS	1,646	11,477	110	150	500	500	500
Requirement	3,090,013	5,349,669	3,350,163	5,990,762	7,223,492	7,223,492	7,223,492
5182 - WEED & PEST	-	251,912	244,343	247,151	239,458	239,458	239,458
PERSONNEL	-	103,153	110,873	101,551	103,658	103,658	103,658
51273 WEED SUPERINTENDENT	-	59,649	59,900	59,520	61,368	61,368	61,368
51602 OVERTIME	-	8,178	12,147	4,992	5,160	5,160	5,160
51701 FICA	-	4,533	4,942	4,263	4,544	4,544	4,544
51705 WORKERS' COMPENSATION	-	1,213	2,084	2,863	2,188	2,188	2,188
51721 PERS	-	13,430	14,265	12,360	16,047	16,047	16,047
51729 HEALTH INSURANCE	-	15,135	16,531	16,531	13,362	13,362	13,362
51730 DENTAL INSURANCE	-	666	679	679	637	637	637
51732 LONG TERM DISABILITY	-	321	299	316	325	325	325
51733 LIFE INSURANCE	-	28	26	27	27	27	27
MATERIALS & SERVICES	-	135,869	133,470	145,600	135,800	135,800	135,800
52113 INSURANCE & BONDS	-	1,099	1,200	1,200	1,200	1,200	1,200
52122 TELEPHONE	-	2,649	1,499	2,100	2,200	2,200	2,200
52631 SAFETY EQUIPMENT & SUPPLIES	-	626	941	1,200	1,200	1,200	1,200
52651 EQUIPMENT - REPAIR & MAINTENANCE	-	3,126	-	-	-	-	-
52656 GAS & OIL	-	6,300	4,530	7,500	7,500	7,500	7,500
52657 VEHICLE - REPAIR & MAINTENANCE	-	6,111	-	-	-	-	-
52701 TRAINING & EDUCATION	-	591	1,401	2,000	2,000	2,000	2,000
52731 TRAVEL & MILEAGE	-	-	50	100	100	100	100
52870 UTILITIES	-	1,374	712	500	600	600	600
52910 SUPPLIES - OFFICE	-	1,059	390	1,000	1,000	1,000	1,000
52972 CHEMICALS & MATERIALS	-	112,934	122,747	130,000	120,000	120,000	120,000
CAPITAL OUTLAY	-	12,890	-	-	-	-	-
53301 EQUIPMENT - CAPITAL	-	12,890	-	-	-	-	-
5281 - PUBLIC WORKS	3,090,013	3,097,756	3,105,820	3,219,031	3,324,852	3,367,352	3,367,352
PERSONNEL	1,590,527	1,693,576	1,765,804	1,819,046	1,890,402	1,890,402	1,890,402

Fund Name 202 - PUBLIC WORKS FUND
 Dept Name (All)

Row Labels	FY19 -						
	FY17 - Actual	FY18 - Actual	Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
51249 ROADMASTER	76,388	78,297	79,756	84,624	84,288	84,288	84,288
51251 SURVEYOR	-	39,543	43,138	44,405	45,827	45,827	45,827
51254 ROAD SUPERINTENDENT	71,897	70,874	70,974	71,174	77,090	77,090	77,090
51255 GENERAL SUPERVISOR	66,960	58,892	57,466	57,564	61,512	61,512	61,512
51256 SHOP SUPERVISOR	52,762	54,081	55,313	55,497	59,064	59,064	59,064
51258 ROAD MAINT SUPERVISOR	259,845	231,585	252,737	263,602	218,328	218,328	218,328
51260 SURVEY & ENGINEERING TECH	-	33,128	37,105	37,114	39,206	39,206	39,206
51261 OFFICE MANAGER	46,570	46,570	46,570	46,560	48,024	48,024	48,024
51262 ROAD SURVEYOR	65,239	3,401	-	-	-	-	-
51263 ROAD SPECIALIST	178,094	172,078	164,267	181,890	189,886	189,886	189,886
51264 ROAD TECH II	106,765	167,469	236,729	252,956	264,984	264,984	264,984
51265 MECHANICS	44,807	46,116	47,311	48,722	50,808	50,808	50,808
51267 SECRETARY II	9,792	-	-	-	-	-	-
51269 SEASONAL/TEMPORARY	6,833	57,038	16,360	31,287	19,377	19,377	19,377
51339 ROAD LABORERS	88,133	83,365	9,076	-	33,168	33,168	33,168
51602 OVERTIME	36,565	17,937	47,744	30,408	31,344	31,344	31,344
51621 CELL PHONE ALLOWANCE	1,700	1,155	960	960	960	960	960
51680 VACATION CASH OUT	1,373	6,245	2,623	-	-	-	-
51681 COMP/HOLIDAY BANK CASHOUT	6,315	1,564	9,744	-	4,128	4,128	4,128
51701 FICA	83,483	83,680	88,377	89,778	91,357	91,357	91,357
51703 UNEMPLOYMENT INSURANCE	-	-	450	-	-	-	-
51705 WORKERS' COMPENSATION	39,330	37,393	45,786	66,892	50,738	50,738	50,738
51721 PERS	139,033	163,350	177,233	179,050	240,547	240,547	240,547
51729 HEALTH INSURANCE	188,033	218,323	254,173	254,173	258,823	258,823	258,823
51730 DENTAL INSURANCE	14,585	15,134	15,880	15,880	14,291	14,291	14,291
51732 LONG TERM DISABILITY	5,461	5,735	5,456	5,878	6,020	6,020	6,020
51733 LIFE INSURANCE	565	621	576	632	632	632	632
MATERIALS & SERVICES	1,286,979	1,335,935	1,310,016	1,369,985	1,416,950	1,459,450	1,459,450
52111 DUES & SUBSCRIPTIONS	1,295	1,030	3,380	2,640	4,000	4,000	4,000
52113 INSURANCE & BONDS	54,489	56,367	53,113	51,595	55,000	55,000	55,000
52115 LEGAL NOTICES & PUBLISHING	-	-	-	500	500	500	500
52116 POSTAGE	80	90	144	500	500	500	500
52122 TELEPHONE	9,249	9,196	9,933	9,000	9,200	9,200	9,200

Fund Name 202 - PUBLIC WORKS FUND
 Dept Name (All)

Row Labels	FY19 -				FY20 -	FY20 -	FY20 -
	FY17 - Actual	FY18 - Actual	Projected	FY19 - Budget	Proposed	Approved	Adopted
52142 FUEL SYSTEM R&M (FUNDED BY 16 CENTS)	2,928	5,475	2,252	5,000	5,000	5,000	5,000
52350 TAXES/PERMITS/ASSESSMENTS	2,502	1,978	2,526	3,000	3,500	3,500	3,500
52363 TESTING & CERTIFICATIONS	1,644	1,751	4,106	4,000	4,000	4,000	4,000
52426 CONTR SRVCS - WORK	175,014	192,080	100,335	185,000	175,000	190,000	190,000
52605 EQUIPMENT - OFFICE/ENG/RADIO	13,135	2,432	1,077	10,000	10,000	10,000	10,000
52631 SAFETY EQUIPMENT & SUPPLIES	10,316	7,634	8,657	10,000	10,000	10,000	10,000
52651 EQUIPMENT - REPAIR & MAINTENANCE	230,725	200,696	186,087	190,000	200,000	200,000	200,000
52701 TRAINING & EDUCATION	1,317	500	1,843	3,000	3,000	3,000	3,000
52711 MEALS LODGING & REGISTRATION	2,921	1,824	3,311	5,000	5,000	5,000	5,000
52731 TRAVEL & MILEAGE	250	1,011	89	250	250	250	250
52834 BLDG REPAIR & MAINT - PUBLIC WORKS	9,060	5,042	7,420	5,000	5,000	5,000	5,000
52835 SHOP & YARD - MAINT & REPAIR	1,893	3,929	2,924	10,000	10,000	10,000	10,000
52877 UTILITIES - PW & POP	37,002	37,352	40,324	35,000	36,000	36,000	36,000
52878 UTILITIES - RENTALS	15,767	14,965	11,165	18,000	16,000	16,000	16,000
52909 SUPPLIES	30,859	31,545	35,527	40,000	50,000	50,000	50,000
52948 SUPPLIES - SIGNS	5,567	3,152	7,062	7,500	5,000	5,000	5,000
52949 SUPPLIES - HOT MIX	56,860	48,012	60,000	60,000	60,000	60,000	60,000
52950 SUPPLIES - PAINT & BEADS	70,058	72,674	75,000	75,000	75,000	75,000	75,000
52972 CHEMICALS & MATERIALS	48,886	65,478	48,190	50,000	50,000	50,000	50,000
52973 PETROLEUM PRODUCTS	222,129	307,543	320,551	265,000	325,000	325,000	325,000
52974 EMULSIFIED ASPHALT	283,033	264,180	325,000	325,000	300,000	327,500	327,500
CAPITAL OUTLAY	212,507	68,245	30,000	30,000	17,500	17,500	17,500
53302 EQUIPMENT - ROAD	197,507	8,245	-	-	17,500	17,500	17,500
53306 EQUIPMENT - ENGINEERING	-	-	-	-	-	-	-
53406 PRESERVATION PROJECT	15,000	60,000	30,000	30,000	-	-	-
9202 - PUBLIC WORKS EXPENDITURES	-	2,000,000	-	2,524,580	3,659,182	3,616,682	3,616,682
TRANSFER OUT	-	2,000,000	-	1	1,000,000	1,000,000	1,000,000
55321 TRANSFER TO ROAD RESERVE FUND	-	2,000,000	-	1	1,000,000	1,000,000	1,000,000
CONTINGENCY	-	-	-	901,907	1,729,630	1,729,630	1,729,630
57202 CONTINGENCY	-	-	-	901,907	1,729,630	1,729,630	1,729,630
UNAPPROPRIATED	-	-	-	1,622,672	929,552	887,052	887,052
59202 UNAPPROPRIATED	-	-	-	1,622,672	929,552	887,052	887,052

SURVEYOR

GENERAL FUND (101) PUBLIC WORKS (22) SURVEYOR (5122)

The Wasco County Surveyor is responsible for reviewing private surveyor’s surveys and plats for accuracy and controlling deed elements, filing/scanning/indexing surveys and plats, archival of library of surveys, and providing research for citizens, private land surveyors, County departments and other entities.

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	0.6	\$65,199	\$67,417	\$(2,218)	(3)%
17/18	0.4	\$47,827	\$41,818	\$46,009	13%
18/19	0.4	\$44,075	\$43,436	\$639	1%
19/20	0.4	\$52,288			

SIGNIFICANT BUDGET CHANGES

None.

OPPORTUNITIES

An increase in survey filing and review fees could supplement the department’s budget. Current fees are in line with similar counties, but Wasco County should be cognizant of actual cost of the work.

CAPITAL NEEDS

None.

EXTRAORDINARY ISSUES

Currently, the Surveyor position is partially funded via an IGA with Hood River County to provide surveying services. No changes are expected in the foreseeable future to this agreement as funding is stable.

Fund Name	101 - GENERAL FUND
Dept Name	22 - PUBLIC WORKS
Division (Subdept) Name	5122 - SURVEYOR

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	25,800	57,765	117,024	14,200	16,200	16,200	16,200
RESOURCES	25,800	57,765	117,024	14,200	16,200	16,200	16,200
411.175 SURVEY FILING FEES	4,910	6,145	10,596	5,500	5,500	5,500	5,500
411.176 SURVEYOR PLAT CHECK	8,870	12,120	10,428	8,500	8,500	8,500	8,500
412.681 STATE GRANT/REIMBURSEMENT	12,020	39,500	96,000	-	2,000	2,000	2,000
421.241 MISC RECEIPTS	-	-	-	100	100	100	100
421.242 PHOTO/DIGITAL COPY FEES	-	-	-	100	100	100	100
Requirement	67,416	41,818	43,436	44,075	52,288	52,288	52,288
PERSONNEL	64,229	36,222	35,547	36,575	42,588	42,588	42,588
51251 SURVEYOR	39,496	22,767	21,569	22,202	22,914	22,914	22,914
51260 SURVEY & ENGINEERING TECH	-	4,141	4,638	4,639	4,901	4,901	4,901
51621 CELL PHONE ALLOWANCE	303	190	180	180	180	180	180
51680 VACATION CASH OUT	7,458	-	-	-	-	-	-
51701 FICA	3,442	2,073	1,923	2,067	1,938	1,938	1,938
51705 WORKERS' COMPENSATION	55	357	224	390	300	300	300
51721 PERS	6,991	2,950	3,040	3,113	4,815	4,815	4,815
51729 HEALTH INSURANCE	5,950	3,316	3,559	3,559	7,126	7,126	7,126
51730 DENTAL INSURANCE	329	272	272	272	255	255	255
51732 LONG TERM DISABILITY	191	145	132	142	148	148	148
51733 LIFE INSURANCE	13	11	10	11	11	11	11
MATERIALS & SERVICES	3,187	5,596	7,889	7,500	9,700	9,700	9,700
52111 DUES & SUBSCRIPTIONS	405	580	2,198	600	600	600	600
52122 TELEPHONE	494	-	-	900	900	900	900
52401 CONTRACTED SERVICES	675	-	-	-	-	-	-
52510 COMPUTER SOFTWARE	-	1,965	360	-	1,000	1,000	1,000
52603 EQUIPMENT - FIELD	-	-	500	500	500	500	500
52604 EQUIPMENT - OFFICE	-	-	300	300	300	300	300
52651 EQUIPMENT - REPAIR & MAINTENANCE	-	-	200	500	500	500	500

Fund Name	101 - GENERAL FUND
Dept Name	22 - PUBLIC WORKS
Division (Subdept) Name	5122 - SURVEYOR

Row Labels	FY19 -				FY20 -	FY20 -	FY20 -
	FY17 - Actual	FY18 - Actual	Projected	FY19 - Budget	Proposed	Approved	Adopted
52656 GAS & OIL	100	-	1,305	300	500	500	500
52701 TRAINING & EDUCATION	241	439	-	1,000	1,000	1,000	1,000
52711 MEALS LODGING & REGISTRATION	401	1,180	1,877	1,000	2,000	2,000	2,000
52731 TRAVEL & MILEAGE	-	27	-	100	100	100	100
52910 SUPPLIES - OFFICE	174	660	1,149	300	300	300	300
52921 SUPPLIES - FIELD	697	745	-	2,000	2,000	2,000	2,000

WATERMASTER

GENERAL FUND (101) PUBLIC WORKS (22) WATERMASTER (5123)

This department provides the following services:

- Regulation of water use so that senior water rights get the amount they are entitled to under Oregon Law. This includes responding to water use complaints from the public and the conducting of dam safety inspections to prevent lost of life and property
- Maintaining accurate water right and well records, researching water rights for new and prospective land owners, providing copies of water rights and well logs, and maps showing diversion locations
- Collecting stream flow and well water level data

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	0	\$2,415	\$3,297	\$(882)	(37)%
17/18	0	\$2,415	\$3,340	\$(925)	(38)%
18/19	0	\$3,730	\$3,802	\$(72)	(2)%
19/20	0	\$3,730			

SIGNIFICANT BUDGET CHANGES

None.

OPPORTUNITIES

None.

CAPITAL NEEDS

None.

EXTRAORDINARY ISSUES

None, this work is governed by state statute. If water laws change, then work and services will adjust to comply with those changes.

Fund Name	101 - GENERAL FUND
Dept Name	22 - PUBLIC WORKS
Division (Subdept) Name	5123 - WATERMASTER

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	1,865	1,865	1,865	1,865	1,865	1,865	1,865
RESOURCES	1,865	1,865	1,865	1,865	1,865	1,865	1,865
414.339 HOOD RIVER COUNTY - WATERMASTER	1,865	1,865	1,865	1,865	1,865	1,865	1,865
Requirement	3,297	3,340	3,802	3,730	3,730	3,730	3,730
MATERIALS & SERVICES	3,297	3,340	3,802	3,730	3,730	3,730	3,730
52119 RENT	3,180	3,180	3,180	3,180	3,180	3,180	3,180
52122 TELEPHONE	117	145	72	150	150	150	150
52910 SUPPLIES - OFFICE	-	15	550	400	400	400	400

Fund Name	205 - LAND CORNER PRESERVATION FUND
Dept Name	(All)
Division (Subdept) Name	(All)

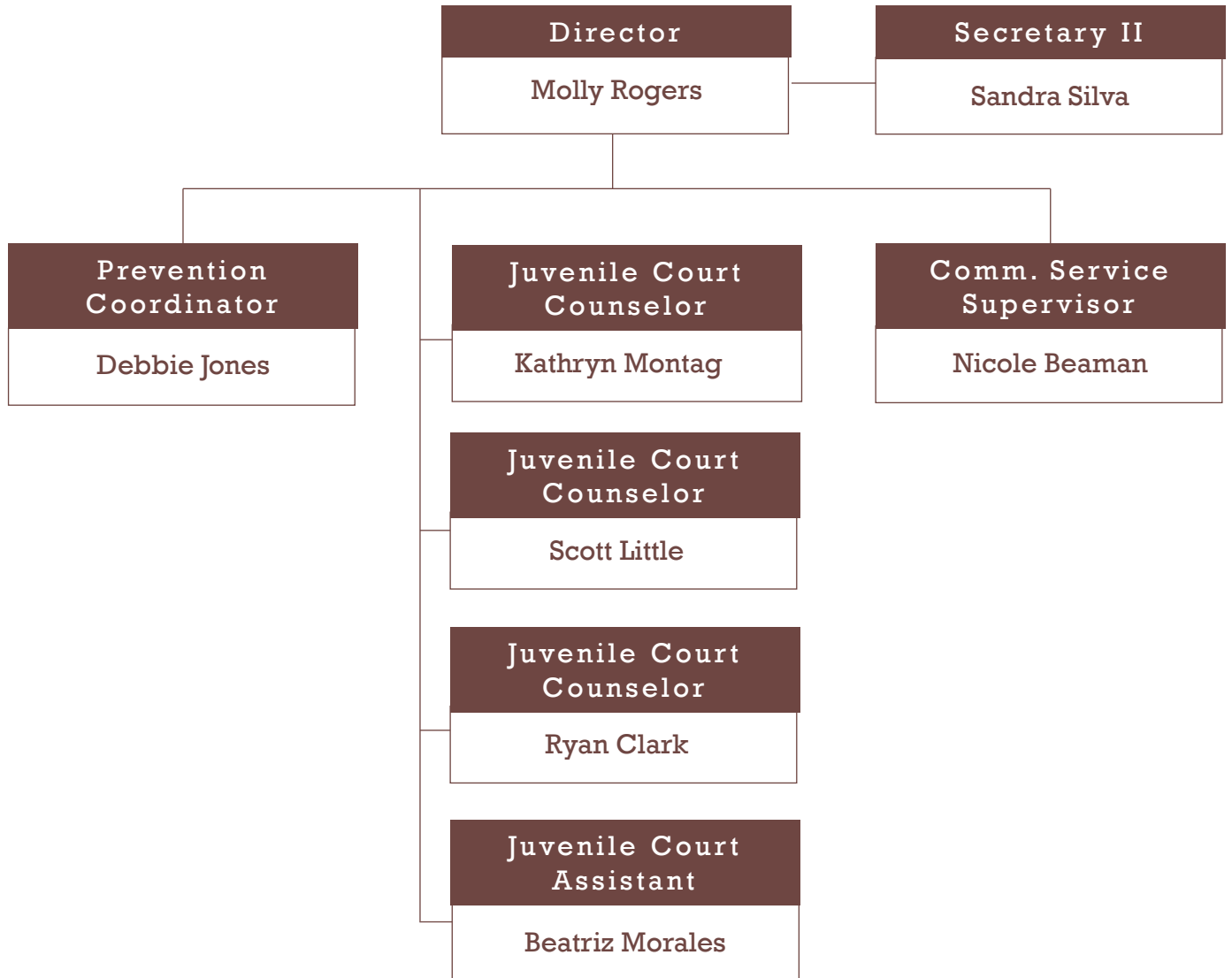
Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	105,356	83,816	91,395	94,438	103,957	103,957	103,957
RESOURCES	105,356	83,816	91,395	94,438	103,957	103,957	103,957
400.000 BEGINNING FUND BALANCE	-	-	-	-	75,057	75,057	75,057
400.205 BEGINNING FUND BALANCE	70,991	49,528	62,877	59,838	-	-	-
411.177 SURVEYOR FEES	33,752	33,592	27,965	34,000	28,000	28,000	28,000
417.104 INTEREST EARNED	613	696	1,090	600	900	900	900
417.107 MARK TO MARKET - UNREALIZED GAIN/LOSS	-	-	(537)	-	-	-	-
Requirement	55,828	20,939	19,814	94,438	103,957	103,957	103,957
PERSONNEL	52,428	18,439	16,234	16,581	19,013	19,013	19,013
51251 SURVEYOR	35,217	9,586	7,190	7,401	7,638	7,638	7,638
51260 SURVEY & ENGINEERING TECH	-	4,141	4,638	4,639	4,901	4,901	4,901
51269 SEASONAL/TEMPORARY	2,880	-	-	-	-	-	-
51602 OVERTIME	-	-	-	-	-	-	-
51621 CELL PHONE ALLOWANCE	273	80	60	60	60	60	60
51701 FICA	2,759	1,056	877	926	896	896	896
51705 WORKERS' COMPENSATION	25	112	120	175	136	136	136
51721 PERS	5,293	1,419	1,369	1,394	2,167	2,167	2,167
51729 HEALTH INSURANCE	5,502	1,814	1,780	1,780	3,015	3,015	3,015
51730 DENTAL INSURANCE	296	150	136	136	127	127	127
51732 LONG TERM DISABILITY	172	74	59	64	67	67	67
51733 LIFE INSURANCE	12	6	5	6	6	6	6
MATERIALS & SERVICES	900	-	3,580	5,500	5,500	5,500	5,500
52398 ADMINISTRATIVE COST	-	-	2,500	2,500	2,500	2,500	2,500
52401 CONTRACTED SERVICES	900	-	1,080	3,000	3,000	3,000	3,000
CAPITAL OUTLAY	-	-	-	100	-	-	-
53306 EQUIPMENT - ENGINEERING	-	-	-	100	-	-	-
TRANSFER OUT	2,500	2,500	-	-	-	-	-
55101 TRANSFER TO GENERAL FUND	2,500	2,500	-	-	-	-	-
CONTINGENCY	-	-	-	39,940	39,940	39,940	39,940
57205 CONTINGENCY	-	-	-	39,940	39,940	39,940	39,940
UNAPPROPRIATED	-	-	-	32,317	39,504	39,504	39,504
59205 UNAPPROPRIATED	-	-	-	32,317	39,504	39,504	39,504

Fund Name	321 - ROAD RESERVE FUND
Dept Name	(All)
Division (Subdept) Name	(All)

Row Labels	FY19 -			FY19 - Budget	FY20 -	FY20 -	FY20 -
	FY17 - Actual	FY18 - Actual	Projected		Proposed	Approved	Adopted
Resource	2,836,374	4,863,014	4,905,657	4,915,617	5,972,857	5,972,857	5,972,857
RESOURCES	2,836,374	4,863,014	4,905,657	4,915,617	5,972,857	5,972,857	5,972,857
400.000 BEGINNING FUND BALANCE	-	-	-	-	4,930,857	4,930,857	4,930,857
400.321 BEGINNING FUND BALANCE	2,810,043	2,836,374	4,863,014	4,873,616	-	-	-
417.104 INTEREST EARNED	26,331	54,518	75,352	42,000	42,000	42,000	42,000
417.107 MARK TO MARKET - UNREALIZED GAIN/LOSS	-	(27,878)	(32,709)	-	-	-	-
450.202 TRANSFER FROM PUBLIC WORKS FUND	-	2,000,000	-	1	1,000,000	1,000,000	1,000,000
Requirement	-	-	-	4,915,617	5,972,857	5,972,857	5,972,857
PERSONNEL	-	-	-	-	801,000	801,000	801,000
51723 PERS SIDE ACCOUNT	-	-	-	-	801,000	801,000	801,000
MATERIALS & SERVICES	-	-	-	-	1,171,857	1,171,857	1,171,857
52401 CONTRACTED SERVICES	-	-	-	-	1,171,857	1,171,857	1,171,857
CAPITAL OUTLAY	-	-	-	4,915,617	4,000,000	4,000,000	4,000,000
53108 OPERATING RESERVE	-	-	-	2,915,617	2,000,000	2,000,000	2,000,000
53302 EQUIPMENT - ROAD	-	-	-	2,000,000	2,000,000	2,000,000	2,000,000

ORGANIZATIONAL CHART

YOUTH SERVICES



YOUTH SERVICES

GENERAL FUND (101) YOUTH (24) YOUTH SERVICES (5134)

Juvenile Justice Division: “Enhancing community safety and reducing recidivism of youthful offenders”. The Department of Youth Services supervises youth referred by law enforcement for acts that are considered to be violations of law. The Department works with community agencies to create services to prevent youth and families from entering into the juvenile justice system. Wasco County maximizes regional and state partnerships to offset local general fund obligations. Services within Youth Services include supervision, skill building and reparation to the community through supervised community work service.

YouthThink: Community focused prevention and promotion division focusing on reducing risky and destructive behavior by addressing the “WHY” behind the behavior. Strategies include education and awareness of emotional literacy as a resiliency tool for all ages to discover the real reasons behind destructive behavior. YouthThink partners with local non-profits, schools, and health care entities to outreach across Wasco County and regionally. As policies are created across the continuum, YouthThink brings the question, “What about the children?” to every table. With the legalization of recreational marijuana in 2016, YouthThink expands the work with businesses and community.

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17	6.4	\$534,020	\$560,377	\$(26,357)	(5)%
17/18	7.0	\$618,723	\$615,316	\$3,407	1%
18/19	7.0	\$635,997	\$614,602	\$21,395	3%
19/20	8.0	\$926,276			

OPPORTUNITIES

The Community Work program creates revenue opportunity through the selling of firewood, contracting for hazard abatement, and maintenance of the Riverfront Trail.

Youth Services also seeks a larger portion of marijuana tax revenue as well as additional grant funding for the YouthThink program.

Regional and State involvement to offset Wasco County general fund payment to NORCOR.

BUDGET CHANGES

YouthThink program has been integrated into the Department of Youth Services. For the fiscal year 2019-2020 the beginning fund balance will be spent down. This is primarily a structural change to the accounting. There will be a budget impact for the 2020-2021 Fiscal year.

CAPITAL NEEDS

None

EXTRAORDINARY ISSUES

Agreement to provide Oversight for the NORCOR Juvenile Detention Facility. Sustained impacts for youth and families of the legalization of recreational marijuana and the self-destruction correlation with adverse childhood experiences.

Fund Name 101 - GENERAL FUND
 Dept Name 24 - PREVENTION DIVISION

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	92,436	58,707	83,080	45,175	215,525	215,525	215,525
5134 - YOUTH SERVICES	92,436	58,707	83,080	45,175	87,025	87,025	87,025
RESOURCES	92,436	58,707	83,080	45,175	87,025	87,025	87,025
411.152 JUVENILE DRUG SCREEN	20	-	90	100	100	100	100
411.169 SKILL GROUP FEES	4,200	2,050	1,601	1,500	1,500	1,500	1,500
411.174 CLIENT FEES-SUPERVISION	393	145	36	900	600	600	600
412.601 1065 CORRECTIONS ASSESS	55,473	31,000	42,358	25,000	40,000	40,000	40,000
412.696 COMM WORK SERVICE - CITY OF TD	27,675	13,650	13,650	13,500	13,650	13,650	13,650
416.373 JUV RESTITUTION	-	-	9,820	-	-	-	-
416.376 CIRCUIT COURT FINES	-	-	175	-	-	-	-
419.436 DONATIONS	1,500	7,475	925	-	-	-	-
421.241 MISC RECEIPTS	1,275	3,352	1,225	2,875	2,875	2,875	2,875
421.242 PHOTO/DIGITAL COPY FEES	637	535	292	300	300	300	300
421.245 PAYROLL REIMBURSEMENT	30	-	11,908	-	28,000	28,000	28,000
421.264 CEOJJC TRAVEL REMIBURSEMENT	1,233	500	1,000	1,000	-	-	-
5232 - YOUTHTHINK SERVICES	-	-	-	-	128,500	128,500	128,500
RESOURCES	-	-	-	-	128,500	128,500	128,500
412.608 STATE AD70 GRANT	-	-	-	-	61,500	61,500	61,500
412.639 OREGON HEALTH AUTHORITY	-	-	-	-	31,500	31,500	31,500
413.876 JUVENILE CRIME PREV - #16.540	-	-	-	-	22,500	22,500	22,500
414.312 CITY OF THE DALLES	-	-	-	-	12,000	12,000	12,000
419.450 DONATIONS - COMMISSION	-	-	-	-	1,000	1,000	1,000
Requirement	560,376	615,316	614,602	635,977	926,276	926,276	926,276
5134 - YOUTH SERVICES	560,376	615,316	614,602	635,977	684,241	684,241	684,241
PERSONNEL	528,683	581,720	587,182	602,885	648,322	648,322	648,322
51500 YOUTH SERVICES DIRECTOR	81,514	78,743	76,571	83,256	78,936	78,936	78,936
51503 SECRETARY II	43,032	40,639	40,791	41,808	42,048	42,048	42,048
51505 JUV COURT COUNSELOR ASSISTANT	43,410	44,496	43,486	46,272	47,712	47,712	47,712
51506 TITLE III COUNSELOR	32,772	42,863	44,036	44,640	47,184	47,184	47,184

Fund Name 101 - GENERAL FUND
 Dept Name 24 - PREVENTION DIVISION

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
51507 JUV COURT COUNSELORS	180,038	182,954	185,566	185,568	194,868	194,868	194,868
51602 OVERTIME	33	54	48	48	48	48	48
51621 CELL PHONE ALLOWANCE	600	600	600	600	600	600	600
51622 STIPEND	-	3,715	4,224	4,224	4,008	4,008	4,008
51681 COMP/HOLIDAY BANK CASHOUT	511	4,350	1,082	-	-	-	-
51701 FICA	28,315	29,045	28,559	29,516	29,815	29,815	29,815
51705 WORKERS' COMPENSATION	3,629	5,072	4,166	6,824	5,310	5,310	5,310
51721 PERS	52,171	67,422	67,571	69,477	93,664	93,664	93,664
51729 HEALTH INSURANCE	56,292	74,922	83,580	83,580	97,305	97,305	97,305
51730 DENTAL INSURANCE	4,309	4,562	4,755	4,755	4,458	4,458	4,458
51732 LONG TERM DISABILITY	1,886	2,088	1,968	2,128	2,177	2,177	2,177
51733 LIFE INSURANCE	171	194	179	189	189	189	189
MATERIALS & SERVICES	31,692	33,596	27,420	33,092	35,919	35,919	35,919
52111 DUES & SUBSCRIPTIONS	1,796	1,798	2,101	1,699	1,700	1,700	1,700
52122 TELEPHONE	1,043	790	436	1,250	1,000	1,000	1,000
52304 ELECTRONIC MONITORING	3,460	1,369	1,489	3,468	4,650	4,650	4,650
52323 JUVENILE AID	6,979	1,725	2,083	3,000	3,000	3,000	3,000
52324 JUVENILE DETENTION	-	2,831	500	1,780	1,424	1,424	1,424
52342 RESTITUTION-TITLE II	-	-	500	1,000	1,500	1,500	1,500
52345 SHELTER CARE	2,580	4,150	1,000	4,000	6,000	6,000	6,000
52358 WITNESS FEES	-	-	500	1,250	1,000	1,000	1,000
52368 DRUG SCREENS	383	443	111	500	500	500	500
52460 FAMILY RESOURCE HOME	-	-	150	-	-	-	-
52656 GAS & OIL	2,414	3,429	3,038	3,000	3,000	3,000	3,000
52657 VEHICLE - REPAIR & MAINTENANCE	854	393	1,554	1,500	1,500	1,500	1,500
52701 TRAINING & EDUCATION	764	3,030	1,945	1,945	1,945	1,945	1,945
52711 MEALS LODGING & REGISTRATION	2,708	2,382	1,145	2,750	2,750	2,750	2,750
52731 TRAVEL & MILEAGE	837	1,771	538	1,250	1,250	1,250	1,250
52734 TRAVEL - CEOJJC	779	640	653	1,000	-	-	-

Fund Name	101 - GENERAL FUND
Dept Name	24 - PREVENTION DIVISION

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
52910 SUPPLIES - OFFICE	4,936	3,866	4,325	2,500	3,000	3,000	3,000
52940 TITLE III WORK CREW	1,937	4,973	5,352	500	1,000	1,000	1,000
52946 SUPPLIES - SKILL GROUP	223	7	-	700	700	700	700
5232 - YOUTH/THINK SERVICES	-	-	-	-	242,035	242,035	242,035
PERSONNEL	-	-	-	-	91,036	91,036	91,036
51513 PREVENTION COORDINATOR	-	-	-	-	59,880	59,880	59,880
51621 CELL PHONE ALLOWANCE	-	-	-	-	600	600	600
51701 FICA	-	-	-	-	4,627	4,627	4,627
51705 WORKERS' COMPENSATION	-	-	-	-	127	127	127
51721 PERS	-	-	-	-	15,229	15,229	15,229
51729 HEALTH INSURANCE	-	-	-	-	9,592	9,592	9,592
51730 DENTAL INSURANCE	-	-	-	-	637	637	637
51732 LONG TERM DISABILITY	-	-	-	-	317	317	317
51733 LIFE INSURANCE	-	-	-	-	27	27	27
MATERIALS & SERVICES	-	-	-	-	150,999	150,999	150,999
52101 ADVERTISING & PROMOTIONS	-	-	-	-	11,000	11,000	11,000
52111 DUES & SUBSCRIPTIONS	-	-	-	-	243	243	243
52113 INSURANCE & BONDS	-	-	-	-	650	650	650
52116 POSTAGE	-	-	-	-	500	500	500
52122 TELEPHONE	-	-	-	-	700	700	700
52409 CONTR SRVCS - OTHER	-	-	-	-	78,756	78,756	78,756
52711 MEALS LODGING & REGISTRATION	-	-	-	-	6,500	6,500	6,500
52731 TRAVEL & MILEAGE	-	-	-	-	4,500	4,500	4,500
52910 SUPPLIES - OFFICE	-	-	-	-	8,400	8,400	8,400
52935 SUPPLIES - PROGRAM ACTIVITY	-	-	-	-	39,750	39,750	39,750

Fund Name	232 - YOUTH THINK FUND
Dept Name	(All)
Division (Subdept) Name	(All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	239,924	222,588	254,591	222,293	120,000	120,000	120,000
RESOURCES	239,924	222,588	254,591	222,293	120,000	120,000	120,000
400.000 BEGINNING FUND BALANCE	-	-	-	-	120,000	120,000	120,000
400.232 BEGINNING FUND BALANCE	111,441	102,915	99,803	67,893	-	-	-
412.608 STATE AD70 GRANT	35,729	51,418	61,500	61,500	-	-	-
412.639 OREGON HEALTH AUTHORITY	-	59,500	31,500	31,500	-	-	-
412.641 STATE-HEALTHY START	-	-	-	-	-	-	-
412.642 JCP - PREVENTION	65,417	3,500	47,500	47,500	-	-	-
412.660 STATE TRANSFORMATION	-	-	1,110	-	-	-	-
412.675 STATE-YOUTH INVEST-GF	10,925	-	-	-	-	-	-
413.858 YOUTH SUICIDE PREVENTION - #93.243	3,875	4,000	-	-	-	-	-
414.312 CITY OF THE DALLES	10,600	-	12,000	12,000	-	-	-
417.104 INTEREST EARNED	984	1,206	1,028	900	-	-	-
417.107 MARK TO MARKET - UNREALIZED GAIN/LOSS	-	-	(350)	-	-	-	-
419.436 DONATIONS	953	10	500	-	-	-	-
419.447 HEALTHY LIVING FOUNDATION	-	-	-	-	-	-	-
419.450 DONATIONS - COMMISSION	-	38	-	1,000	-	-	-
421.268 MISC REIMBURSEMENT	-	-	-	-	-	-	-
Requirement	137,009	122,785	153,929	222,293	120,000	120,000	120,000
PERSONNEL	75,716	81,017	82,963	83,046	-	-	-
51513 PREVENTION COORDINATOR	53,922	55,725	56,652	56,664	-	-	-
51621 CELL PHONE ALLOWANCE	600	600	600	600	-	-	-
51701 FICA	4,174	4,311	4,380	4,381	-	-	-
51705 WORKERS' COMPENSATION	95	83	108	159	-	-	-
51721 PERS	8,653	11,152	11,336	11,338	-	-	-
51729 HEALTH INSURANCE	7,279	8,156	8,898	8,898	-	-	-
51730 DENTAL INSURANCE	681	666	679	679	-	-	-
51732 LONG TERM DISABILITY	286	295	284	300	-	-	-
51733 LIFE INSURANCE	27	28	26	27	-	-	-
MATERIALS & SERVICES	61,293	41,768	70,966	85,043	-	-	-

Fund Name	232 - YOUTH THINK FUND
Dept Name	(All)
Division (Subdept) Name	(All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
52101 ADVERTISING & PROMOTIONS	1,276	2,095	107	7,500	-	-	-
52111 DUES & SUBSCRIPTIONS	703	339	349	243	-	-	-
52113 INSURANCE & BONDS	635	589	814	650	-	-	-
52116 POSTAGE	-	-	1,200	500	-	-	-
52122 TELEPHONE	809	925	982	700	-	-	-
52336 PASS-THRU DONATIONS	4,108	3,799	-	-	-	-	-
52362 CCF GRANTS	256	-	-	-	-	-	-
52402 CONTR SRVCS - DRUG FREE	2,832	-	-	-	-	-	-
52409 CONTR SRVCS - OTHER	25,823	22,429	41,149	34,800	-	-	-
52418 CONTR SRVCS - JCP PREVENTION	11,277	3,582	4,564	-	-	-	-
52423 CONTR SRVCS - AD70	235	-	480	-	-	-	-
52424 CONTR SRVCS - OR COMM GRANT	-	-	-	-	-	-	-
52435 CONTR SRVCS - YOUTH INVESTMENT	4,827	-	600	-	-	-	-
52436 CONTR SRVCS - HEALTHY START	-	-	-	-	-	-	-
52440 CONTR SRVCS - GREAT START	-	-	-	-	-	-	-
52450 CONTR SRVCS - SUICIDE PREVENTION	719	-	-	-	-	-	-
52467 CONTR SRVCS - CCF MINI GRANTS	335	-	-	-	-	-	-
52468 CONTR SRVCS - A & D MINI GRANTS	116	-	-	-	-	-	-
52711 MEALS LODGING & REGISTRATION	1,464	1,632	4,075	2,500	-	-	-
52731 TRAVEL & MILEAGE	40	437	1,578	1,500	-	-	-
52910 SUPPLIES - OFFICE	221	1,546	587	4,200	-	-	-
52935 SUPPLIES - PROGRAM ACTIVITY	5,616	4,396	14,481	32,450	-	-	-
TRANSFER OUT	-	-	-	-	120,000	120,000	120,000
55101 TRANSFER TO GENERAL FUND	-	-	-	-	120,000	120,000	120,000
CONTINGENCY	-	-	-	30,000	-	-	-
57232 CONTINGENCY	-	-	-	30,000	-	-	-
UNAPPROPRIATED	-	-	-	24,204	-	-	-
59232 UNAPPROPRIATED	-	-	-	24,204	-	-	-

Reserve Funds

Dept Name (All)

Division (Subdept) Name (All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
322 - CAPITAL ACQUISITIONS FUND							
Resource	2,999,241	3,419,966	4,011,624	4,011,036	3,852,873	3,852,873	3,852,873
RESOURCES	2,999,241	3,419,966	4,011,624	4,011,036	3,852,873	3,852,873	3,852,873
400.000 BEGINNING FUND BALANCE	-	-	-	-	3,823,873	3,823,873	3,823,873
400.322 BEGINNING FUND BALANCE	2,076,071	2,683,721	3,130,129	3,132,036	-	-	-
417.104 INTEREST EARNED	23,170	36,245	55,825	29,000	29,000	29,000	29,000
417.107 MARK TO MARKET - UNREALIZED GAIN/LOSS	-	-	(24,330)	-	-	-	-
450.101 TRANSFER FROM GENERAL FUND	900,000	700,000	850,000	850,000	-	-	-
Requirement	315,520	289,837	41,138	4,011,036	3,852,873	3,852,873	3,852,873
CAPITAL OUTLAY	315,520	289,837	41,138	4,011,036	3,852,873	3,852,873	3,852,873
53102 BLDG IMPROVEMENT	315,520	273,838	-	2,011,036	2,000,000	2,000,000	2,000,000
53301 EQUIPMENT - CAPITAL	-	15,999	41,005	2,000,000	1,352,873	1,352,873	1,352,873
53504 COMPUTER SYSTEM - ASSESSMENT & TAXATION	-	-	133	-	500,000	500,000	500,000
326 - FACILITY CAPITAL RESERVE							
Resource	2,744,554	3,392,712	4,605,109	4,558,036	4,633,223	4,633,223	4,633,223
RESOURCES	2,744,554	3,392,712	4,605,109	4,558,036	4,633,223	4,633,223	4,633,223
400.000 BEGINNING FUND BALANCE	-	-	-	-	4,583,223	4,583,223	4,583,223
400.326 BEGINNING FUND BALANCE	1,823,620	2,654,154	3,392,712	3,378,036	-	-	-
417.104 INTEREST EARNED	20,934	38,559	89,370	30,000	50,000	50,000	50,000
417.107 MARK TO MARKET - UNREALIZED GAIN/LOSS	-	-	(26,973)	-	-	-	-
450.101 TRANSFER FROM GENERAL FUND	900,000	700,000	1,150,000	1,150,000	-	-	-
Requirement	90,400	-	-	4,558,036	4,633,223	4,633,223	4,633,223
CAPITAL OUTLAY	-	-	-	4,543,036	4,633,223	4,633,223	4,633,223
53111 CAPITAL EXPENDITURES	-	-	-	4,543,036	4,633,223	4,633,223	4,633,223
TRANSFER OUT	90,400	-	-	15,000	-	-	-
55101 TRANSFER TO GENERAL FUND	90,400	-	-	15,000	-	-	-
327 - GENERAL OPERATING RESERVE							
Resource	5,003,062	3,764,231	4,965,952	4,720,748	7,914,592	8,039,125	8,039,125
RESOURCES	5,003,062	3,764,231	4,965,952	4,720,748	7,914,592	8,039,125	8,039,125
400.000 BEGINNING FUND BALANCE	-	-	-	-	4,846,259	4,846,259	4,846,259

Reserve Funds

Dept Name (All)

Division (Subdept) Name (All)

Row Labels	FY19 -		FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
	FY17 - Actual	FY18 - Actual				
400.327 BEGINNING FUND BALANCE	4,180,043	2,898,195	3,635,596	3,496,915	-	-
417.104 INTEREST EARNED	23,019	40,169	64,012	30,000	25,000	25,000
417.107 MARK TO MARKET - UNREALIZED GAIN/LOSS	-	-	(27,499)	-	-	-
421.263 MISC REVENUE	-	-	100,010	-	-	-
450.101 TRANSFER FROM GENERAL FUND	800,000	825,867	1,150,500	1,150,500	3,000,000	3,124,533
450.220 TRANSFER FROM 911 COMMUNICATIONS FUND	-	-	43,333	43,333	43,333	43,333
Requirement	-	128,635	-	4,720,748	7,914,592	8,039,125
PERSONNEL	-	-	-	-	3,000,000	3,124,533
51723 PERS SIDE ACCOUNT	-	-	-	-	3,000,000	3,124,533
MATERIALS & SERVICES	-	-	-	-	4,914,592	4,914,592
52401 CONTRACTED SERVICES	-	-	-	-	4,914,592	4,914,592
CAPITAL OUTLAY	-	128,635	-	4,720,748	-	-
53108 OPERATING RESERVE	-	128,635	-	4,720,748	-	-

BUILDING CODES

NEW FUNDS: BUILDING CODES GENERAL (150) & BUILDING CODES ELECTRICAL (160)

This new department is being taken over from the State of Oregon, following the dissolution of Mid-Columbia Council of Governments last year. The department will serve to provide building codes services to residents and businesses in Wasco County

FUND BALANCE / FISCAL HEALTH

YEAR	FTE	BUDGET	ACTUAL	VARIANCE	VARIANCE %
16/17					
17/18			N/A – New Fund		
18/19					
19/20	8	\$4,813,050			

SIGNIFICANT BUDGET CHANGES

This is a new fund in Fiscal Year 2020. Personnel costs (for 8 FTE) and other expenses have been budgeted.

OPPORTUNITIES

Reviewing applications and fees to ensure full cost is recovered.

CAPITAL NEEDS

Remodeling of current shared space with Public Works/Planning, vehicle purchases, and IT equipment purchased in FY 2019 out of general fund.

EXTRAORDINARY ISSUES

Building a new County department, onboarding, and setting expectations. There is a possibility of providing building codes services to other counties similar to how MCCOG function prior to its dissolution.

Fund Name 150 - BUILDING CODES GENERAL
 Dept Name (All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	-	-	-	-	4,813,050	4,813,050	4,813,050
RESOURCES	-	-	-	-	4,813,050	4,813,050	4,813,050
400.000 BEGINNING FUND BALANCE	-	-	-	-	2,621,743	2,621,743	2,621,743
411.550 MANUFACTURED DWELLING PLACEMENT	-	-	-	-	196,631	196,631	196,631
411.600 STRUCTURAL PERMIT	-	-	-	-	589,892	589,892	589,892
411.650 MECHANICAL PERMIT	-	-	-	-	589,892	589,892	589,892
411.700 PLUMBING PERMIT	-	-	-	-	589,892	589,892	589,892
417.104 INTEREST EARNED	-	-	-	-	25,000	25,000	25,000
450.160 TRANSFER IN FROM BUILDING CODES ELECTRIC	-	-	-	-	200,000	200,000	200,000
Requirement	-	-	-	-	4,813,050	4,813,050	4,813,050
PERSONNEL	-	-	-	-	618,637	618,637	618,637
51000 PERSONAL SERVICES	-	-	-	-	390,160	390,160	390,160
51602 OVERTIME	-	-	-	-	16,493	16,493	16,493
51701 FICA	-	-	-	-	31,109	31,109	31,109
51705 WORKERS' COMPENSATION	-	-	-	-	14,218	14,218	14,218
51721 PERS	-	-	-	-	44,946	44,946	44,946
51723 PERS SIDE ACCOUNT	-	-	-	-	24,000	24,000	24,000
51729 HEALTH INSURANCE	-	-	-	-	93,571	93,571	93,571
51730 DENTAL INSURANCE	-	-	-	-	3,978	3,978	3,978
51733 LIFE INSURANCE	-	-	-	-	162	162	162
MATERIALS & SERVICES	-	-	-	-	80,301	80,301	80,301
52111 DUES & SUBSCRIPTIONS	-	-	-	-	1,200	1,200	1,200
52115 LEGAL NOTICES & PUBLISHING	-	-	-	-	900	900	900
52116 POSTAGE	-	-	-	-	300	300	300
52119 RENT	-	-	-	-	12,240	12,240	12,240
52122 TELEPHONE	-	-	-	-	300	300	300
52398 ADMINISTRATIVE COST	-	-	-	-	19,329	19,329	19,329
52401 CONTRACTED SERVICES	-	-	-	-	12,000	12,000	12,000
52651 EQUIPMENT - REPAIR & MAINTENANCE	-	-	-	-	12,000	12,000	12,000
52656 GAS & OIL	-	-	-	-	10,800	10,800	10,800
52657 VEHICLE - REPAIR & MAINTENANCE	-	-	-	-	3,552	3,552	3,552
52711 MEALS LODGING & REGISTRATION	-	-	-	-	7,200	7,200	7,200

Fund Name 150 - BUILDING CODES GENERAL
 Dept Name (All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
52731 TRAVEL & MILEAGE	-	-	-	-	240	240	240
52910 SUPPLIES - OFFICE	-	-	-	-	240	240	240
CAPITAL OUTLAY	-	-	-	-	-	600,000	600,000
53102 BUILDING IMPROVEMENTS	-	-	-	-	-	600,000	600,000
TRANSFER OUT	-	-	-	-	450,000	450,000	450,000
55101 TRANSFER TO GENERAL FUND	-	-	-	-	250,000	250,000	250,000
55160 TRANSFER OUT TO BUILD CODES-ELECTRICAL	-	-	-	-	200,000	200,000	200,000
CONTINGENCY	-	-	-	-	1,981,800	1,381,800	1,381,800
57101 CONTINGENCY	-	-	-	-	1,981,800	1,381,800	1,381,800
UNAPPROPRIATED	-	-	-	-	1,682,312	1,682,312	1,682,312
59101 UNAPPROPRIATED	-	-	-	-	1,682,312	1,682,312	1,682,312

Fund Name 160 - BUILDING CODES - ELECTRICAL
 Dept Name (All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
Resource	-	-	-	-	1,122,666	1,122,666	1,122,666
RESOURCES	-	-	-	-	1,122,666	1,122,666	1,122,666
400.000 BEGINNING FUND BALANCE	-	-	-	-	655,436	655,436	655,436
411.800 ELECTRICAL PERMIT	-	-	-	-	247,230	247,230	247,230
417.104 INTEREST EARNED	-	-	-	-	20,000	20,000	20,000
450.150 TRANSFER IN FROM BUILDING CODES GENERAL	-	-	-	-	200,000	200,000	200,000
Requirement	-	-	-	-	1,122,666	1,122,666	1,122,666
PERSONNEL	-	-	-	-	231,906	231,906	231,906
51000 PERSONAL SERVICES	-	-	-	-	145,532	145,532	145,532
51602 OVERTIME	-	-	-	-	4,123	4,123	4,123
51701 FICA	-	-	-	-	11,449	11,449	11,449
51705 WORKERS' COMPENSATION	-	-	-	-	6,467	6,467	6,467
51721 PERS	-	-	-	-	16,765	16,765	16,765
51723 PERS SIDE ACCOUNT	-	-	-	-	15,000	15,000	15,000
51729 HEALTH INSURANCE	-	-	-	-	31,190	31,190	31,190
51730 DENTAL INSURANCE	-	-	-	-	1,325	1,325	1,325
51733 LIFE INSURANCE	-	-	-	-	55	55	55
MATERIALS & SERVICES	-	-	-	-	49,921	49,921	49,921
52111 DUES & SUBSCRIPTIONS	-	-	-	-	800	800	800
52115 LEGAL NOTICES & PUBLISHING	-	-	-	-	600	600	600
52116 POSTAGE	-	-	-	-	200	200	200
52119 RENT	-	-	-	-	8,160	8,160	8,160
52122 TELEPHONE	-	-	-	-	200	200	200
52398 ADMINISTRATIVE COST	-	-	-	-	9,273	9,273	9,273
52401 CONTRACTED SERVICES	-	-	-	-	8,000	8,000	8,000
52651 EQUIPMENT - REPAIR & MAINTENANCE	-	-	-	-	8,000	8,000	8,000
52656 GAS & OIL	-	-	-	-	7,200	7,200	7,200
52657 VEHICLE - REPAIR & MAINTENANCE	-	-	-	-	2,368	2,368	2,368
52711 MEALS LODGING & REGISTRATION	-	-	-	-	4,800	4,800	4,800
52731 TRAVEL & MILEAGE	-	-	-	-	160	160	160
52910 SUPPLIES - OFFICE	-	-	-	-	160	160	160
TRANSFER OUT	-	-	-	-	450,000	450,000	450,000
55101 TRANSFER TO GENERAL FUND	-	-	-	-	250,000	250,000	250,000

Fund Name160 - BUILDING CODES - ELECTRICAL

Dept Name(All)

Row Labels	FY17 - Actual	FY18 - Actual	FY19 - Projected	FY19 - Budget	FY20 - Proposed	FY20 - Approved	FY20 - Adopted
55150 TRANSFER OUT TO BUILDING CODES	-	-	-	-	200,000	200,000	200,000
CONTINGENCY	-	-	-	-	205,839	205,839	205,839
57101 CONTINGENCY	-	-	-	-	205,839	205,839	205,839
UNAPPROPRIATED	-	-	-	-	185,000	185,000	185,000
59101 UNAPPROPRIATED	-	-	-	-	185,000	185,000	185,000

APPENDIX

WASCO COUNTY FISCAL YEAR 2020 BUDGET CALENDAR

Start Date	Complete By Date	Task	Relevant Parties
1/19/19	2/11/19	Cleanup of system, get ready for Dept Entry	Finance
1/19/19	2/11/19	Cleanup of system and Position Budgets Built	Finance
2/11/19	2/15/19	Budget Classes on entry and changes in process	Dept Budget Staff
2/20/19	2/22/19	Strategic Planning Retreat	All
2/25/19	3/01/19	Vehicle Committee Meets at some point this week	Vehicle Committee
2/25/19	3/08/19	Eden opens for Department budget entry	Dept Budget Staff
2/25/19	3/08/19	Capital Plan Developed and entered	Facilities
2/25/19	3/08/19	IT Plan Developed and entered	Information Services
3/11/19	3/15/19	1 st Draft of the Budget compiled	Finance
3/18/19	3/29/19	Individual Dept meetings with Budget Team	Dept Directors, Budget Team
4/01/19	4/05/19	Complete 2 nd Budget Draft	Finance
4/01/19	4/05/19	Department Budget additional docs due <ul style="list-style-type: none"> • Organization charts with current FTE • Impact sheets • Capital Improvement Plan 	Dept Budget Staff
4/08/19	4/12/19	Required Group Dept Head Meeting to Balance Budget <ul style="list-style-type: none"> • Should be one meeting – more may be scheduled • Planning on using Management Team Meeting 4/11 	Dept Directors
4/15/19	4/19/19	Complete Proposed Budget Document	Finance
4/22/19	4/26/19	Compile Budget Document with Budget Message	Finance
4/30/18	4/30/18	Distribute Budget Document to Budget Committee <ul style="list-style-type: none"> • May distribute sooner if done sooner 	Finance Budget Committee
5/1/19	5/1/19	Publish Notice of Budget Committee Meeting <ul style="list-style-type: none"> • In paper not more than 30 days before nor less than 5 • On website at least 10 days before – keep screen print for audit 	Finance
5/15/19	5/16/19	Budget Committee Session 9am – 4pm <ul style="list-style-type: none"> • Work with Kathy to set location – think CGCC 	Budget Committee
5/16/19	5/16/19	Publish Legal Notice of Budget Hearing <ul style="list-style-type: none"> • In paper not more than 30 days before nor less than 5 • On website at least 10 days before – keep screen print for audit 	Finance
6/5/19	6/5/19	Public Hearing on Budget Adoption & Adoption	Board of Commissioners
6/19/19	6/19/19	2 nd Day of Public Hearing & Adoption if needed	Board of Commissioners

Affidavit of Publication

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Wasco County Commission will be held on June 26th, 2019 at 1:10 pm at the Wasco County Courthouse, 511 Washington Street, Room 302, The Dalles, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2019 as approved by the Wasco County Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Wasco County Finance Department, 511 Washington Street, Room 207, The Dalles, Oregon, between the hours of 8:00 a.m. and 4:30 p.m. or online at <http://www.co.wasco.or.us/>. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Mike Middleton, Finance Director

Telephone: (541) 506-2770

Email: mikem@co.wasco.or.us

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2017-18	Adopted Budget This Year 2018-19	Approved Budget Next Year 2019-20
Beginning Fund Balance/Net Working Capital	26,342,403	27,500,318	36,318,140
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	3,476,654	3,532,192	5,963,094
Federal, State and all Other Grants, Gifts, Allocations and Donations	9,364,757	12,853,642	10,357,509
Revenue from Bonds and Other Debt	0	1,500,000	417,262
Interfund Transfers / Internal Service Reimbursements	4,370,376	3,603,752	6,125,946
All Other Resources Except Current Year Property Taxes	1,134,515	1,079,426	1,214,404
Current Year Property Taxes Estimated to be Received	8,680,798	8,648,636	9,463,636
Total Resources	53,369,503	58,717,966	69,859,991

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	10,258,161	10,932,186	16,415,300
Materials and Services	7,682,461	9,310,196	17,318,447
Capital Outlay	1,790,309	24,276,337	15,445,896
Debt Service	0	3,926	1,734
Interfund Transfers	5,223,525	3,603,752	6,117,766
Contingencies	0	3,440,930	6,233,807
Special Payments	356,360	477,745	427,337
Unappropriated Ending Balance and Reserved for Future Expenditure	0	6,672,893	7,899,704
Total Requirements	25,310,817	58,717,966	69,859,991

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program	FTE for that unit or program		
ASSESSMENT & TAXATION	757,201	791,428	895,396
FTE	12.2	10.0	10.0
COUNTY CLERK	322,125	348,625	378,596
FTE	4.5	4.5	4.5
SHERIFF	5,278,180	5,877,956	5,936,636
FTE	38.5	42.0	42.0
ADMINISTRATIVE SERVICES	2,586,921	3,850,928	4,409,343
FTE	19.0	21.7	21.7
ADMINISTRATION	5,493,070	23,026,967	23,690,251
FTE	4.0	2.0	2.0
COUNTY FAIR/HUNT PARK	252,991	301,213	339,955
FTE	1.0	1.0	1.0
MUSEUM	75,288	114,904	107,338
FTE	0.8	0.8	0.8
DISTRICT ATTORNEY	655,119	743,300	768,699
FTE	7.4	7.7	7.7
PLANNING	1,020,707	1,451,400	1,755,572
FTE	12.0	13.0	13.0
PUBLIC WORKS	3,413,265	8,451,785	9,660,198
FTE	25.5	25.5	25.5
YOUTH	738,101	804,066	926,276
FTE	7.0	8.0	8.0
BUILDING CODES	0	0	1,580,765
FTE	0.0	0.0	8.0
Not Allocated to Organizational Unit or Program	4,717,849	12,955,394	19,410,966
FTE			
Total Requirements	25,310,817	58,717,966	69,859,991
Total FTE	132	136	144

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

In Fiscal Year 2019 the \$1,500,000 Revenue from Bonds and Other Debt is a loan for the CBBG Grant project and represents a portion of the funding to complete the project. It is not a bond issuance.

PROPERTY TAX LEVIES

	Rate or Amount Imposed 2017-18	Rate or Amount Imposed This Year 2018-19	Rate or Amount Approved Next Year 2019-20
Permanent Rate Levy (rate limit 4.2523 per \$1,000)	\$4.2523	\$4.2523	\$4.2523
Local Option Levy			
Levy For General Obligation Bonds			

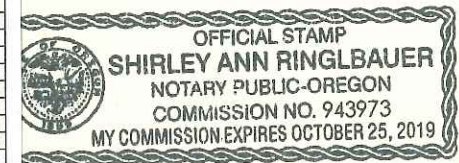
STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1,	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds		
Other Bonds		
Other Borrowings		
Total		

June 19, 2019
#8562

that I am the principal clerk
of publication, published in Salem,
Oregon, that I know from my personal
knowledge of which is hereto annexed,
and the true and correct copy of the
same is in each of one

Shirley Ann Ringlbauer
June 2019
Shirley A. Ringlbauer
Notary Public for Oregon
Commission expires 10-25-19



Affidavit of Publication

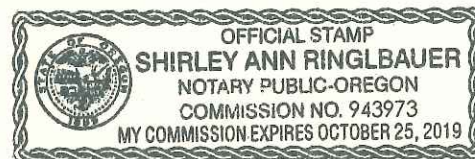
STATE OF OREGON, {SS
County of Wasco

I, Cecilia Fix, being first duly sworn, depose and say that I am the principal clerk of The Dalles Chronicle, a newspaper of general circulation, published in Salem, Oregon in the aforesaid state and county of Wasco; that I know from my personal knowledge that the **Budget Hearing**, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper once in each of one consecutive issues in the following issues:
June 19, 2019

Subscribed and sworn to before me this 18th day of June 2019

Shirley A. Ringlbauer
Notary Public for Oregon

My commission expires 10-25-19



A ... of Publication

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of Wasco County, State of Oregon, to discuss the budget for the Fiscal Year July 1, 2019 to June 30, 2020, will be held at the Fort Dalles Readiness Center, Classroom, located at 402 E Scenic Drive, in The Dalles, Oregon. The meeting will take place on the 14th of May, 2019 at 9:00am. The

purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. A copy of the budget document may be inspected or obtained on or after May 6th at the Wasco County Courthouse, 511 Washington Street, Suite 207, The Dalles, Oregon between the hours of 8:00 am to 12:00 pm and 1:00 pm to 4:30 pm.

This is a public meeting where deliberation of the Budget

Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

Notice of this meeting is also posted on the Wasco County website: www.co.wasco.or.us Mike Middleton, Budget Officer, Wasco County"

April 24, 2019
#8470

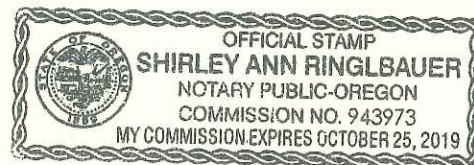
I, [Signature], do hereby sworn, depose and say that I am the principal clerk of newspaper of general circulation, published in Hood River, Oregon, said state and county of Wasco; that I know from my own knowledge that the **Budget Committee Meeting**, a printed copy of which was published in the entire issue of said newspaper once every two weeks in the following issues:

Subscribed and sworn to before me this 25th day of April 2019

[Signature: Shirley A. Ringbauer]

Notary Public for Oregon

My commission expires 10-25-19



And told stories, it will have approx- mately 50,000 square feet. It will stand 43 Farm & Ran to city uocu

Attainment of Publication

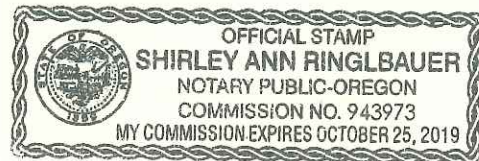
STATE OF OREGON, {SS
County of Wasco

I, Cecilia Fix, being first duly sworn, depose and say that I am the principal clerk of The Dalles Chronicle, a newspaper of general circulation, published in Hood River, Oregon in the aforesaid state and county of Wasco; that I know from my personal knowledge that the **Budget Committee Meeting**, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper once in each of one consecutive weeks in the following issues:
April 24, 2019

Cecilia Fix

Subscribed and sworn to before me this 25th day of April 2019

Shirley A. Ringbauer
Notary Public for Oregon
My commission expires 10-25-19





**WASCO COUNTY BUDGET COMMITTEE
ANNUAL MEETING
MAY 16, 2018**

PRESENT: Pat Davis, Committee Member
John Carter, Committee Member
Ken Polehn, Committee Member
Scott Hege, County Commissioner/Committee Member
Steve Kramer, County Commissioner/Committee Member

STAFF: Tyler Stone, Administrative Officer
Mike Middleton, Finance Director/Budget Officer
Kayla Nelson, Finance Manager
Kathy White, Executive Assistant

ABSENT: Rod Runyon, County Commissioner/Committee Member

At 9:01 a.m., Mr. Davis opened the Annual Meeting of the Wasco County Budget Committee, noting the absence of Commissioner Runyon.

APPROVAL OF MINUTES

{{{Commissioner Hege moved to approve the 5.16.2017 minutes. Commissioner Kramer seconded the motion, which passed unanimously.}}}

ELECTION OF OFFICERS

{{{Commissioner Kramer nominated Pat Davis to serve as the Chair of the Wasco County Budget Committee. No further nominations were made. Committee Member Davis called for a vote on the nominations. Pat Davis was unanimously elected to serve as the Chair.}}}

BUDGET MESSAGE

Mr. Stone gave recognition to Wasco County management team for putting forth a realistic budget the past several years. He stated that doing so allows us to maintain course and contributing to reserves keeps us fiscally healthy.

Commissioner Hege, referring to the budget direction for departments, which stated that the County should "avoid duplication of services when feasible;" asked if there are cases where this is acceptable? Mr. Stone explained that this is a high level budget, and discussion ensued about some possible examples. Mr. Middleton explained that the intent of this statement was to describe that currently, several departments in the County have resources dedicated to financial activities, which is sometime duplicative of work that the finance team is doing. He described how the child support program was moved back to the State, which has reduced some duplicative effort.

WASCO COUNTY BUDGET COMMITTEE ANNUAL MEETING
MAY 16, 2018
PAGE 2

Commissioner Hege asked that County staff continually evaluate when duplicative effort is taking place and come up with solutions to address it.

BUDGET PRESENTATION

Mr. Middleton by stating that the development of this year's budget included a major focus on personnel costs as they comprise a large part of expenses. The County anticipates 49% increase in PERS expense this next year for non-represented employees.

Mr. Stone described that he was in Salem this week and involved in a long discussion about PERS, including looking into the future. One of the attorneys present went into detail, describing that in the next three biennia there could be a double digit increase. The perception is that school districts are at great risk but Mr. Stone doesn't think the County will be in that same position. He anticipates a 20% or more increase for the next three biennia. He expects lots of legislation coming out of the 2019 session. One thing to consider is starting to fund unfunded liabilities as a side account.

Mr. Middleton described that the FY19 health insurance budget has a buffer for changes to insurance makeup for individual policies.

Commissioner Hege discussed Google coming on the tax roll in 2023, and that this increase in revenue could ease concerns over personnel expense. Mr. Stone described the retooling of the current data centers and the future of the technology as a point of uncertainty about the County's ability to realize that property tax.

Commissioner Hege asked about marijuana tax. He stated that it seems the planned distribution was based on population, but it is now based on where the tax was collected. This legislation will continue to change substantially. He explained that there are no dispensaries in county jurisdiction. Mr. Middleton stated that staff verified that the revenue received this fiscal this year was legitimate and which programs it was earmarked for.

Chair Davis asked if withdrawing from PERS was an option, like Union County has. Mr. Middleton clarified that doing so does not break us away from the unfunded liability and this is not an option that the County has fully explored. City of The Dalles has opted out of PERS as well as other municipalities, but it does not eliminate the liability that the County has already incurred.

Budget Highlights:

Mr. Middleton explained that reserve funds account for large portion of beginning fund balance increase. Mr. Stone highlighted that approximately five budget cycles ago that the decision was made to try and save some money in reserve. The current year budget is reflective of this with a level of 10% of expenses in reserve.

Mr. Middleton explained that the decrease in public works fund is attributed to elimination of transfers, which previously inflated the budget. Some changes in personnel between Public Works and the Surveyor was the primary driver and the County now has one surveyor and one surveyor tech.

Mr. Middleton discussed the landfill IGA that services six cities and three counties and these are restricted funds. Mr. Kramer (who serves on the board) discussed that their board wanted to use that money to get the services on the ground. Commissioner Hege asked about the 100k increase, is it already increasing this year? Commissioner Kramer described that it is currently trending upwards, more material. Program director is finding ways to cut costs within our disposal agreements. Costs are increasing but so is revenue. If recycling returns, the budget will deflate again.

WASCO COUNTY BUDGET COMMITTEE ANNUAL MEETING
MAY 16, 2018
PAGE 3

Chair Davis asked if the planned vehicle procurement for the HHW department is in addition to the vehicle program in place. Mr. Middleton clarified that this vehicle purchase will be self-funded and would not come from general fund dollars (as most vehicle procurements do). Chair Davis stated that it seems the vehicle plan is working well.

Mr. Stone commented that 911 is comprised of multiple entities. Commissioner Hege asked if transfers are coming from general fund in an equal portion from other entities. Mr. Stone stated that the percentages are 62% City PD, 12% MCFR, and the remaining support is County. He explained that the County, with partner agencies, are looking at other options including creating its own taxing entity, partnering with other counties. They will be taking a harder look in this next fiscal year.

Chair Davis asked if the transitional housing program (ran by Community Corrections Department, in partnership with Bridges to Change) has an impact on the number of beds at NORCOR. Mr. Stone said yes, the intent is that it provides adequate transition, and cuts down on re-offense. Chair Davis asked if other partners involved in this program. Mr. Stone stated this is solely Wasco County. Commissioner Hege commented on the success of the program and that they had graduated 7-8 people this past year.

Mr. Stone described that the Center for Living applied for and received a Community Development Block Grant (CDBG). CDBG grants can only be administered through municipalities, so Wasco County is operating as a pass through.

Fund Difficulties:

911: Mr. Stone described that 911 currently operates on a 10 year equipment rotation. New equipment was purchased this fiscal year, which depleted the capital reserve. Mr. Stone described that this is the first year in a handful of years that we are contributing to reserve instead of spending.

Fair: Mr. Middleton described the change in funding split with Park is because park is better funded currently. Mr. Stone described that because there are dedicated dollars coming in, two funds have to be used. Mr. Polehn stated that the Fair Board was exploring electronic ticketing as a way to control revenue collections.

CDBG: Mr. Stone discussed the community's need for mental health services, and that this is a responsibility of the County to help provide. Discussions are currently taking place about whether the County will bridge the funding gap (in the form of a loan to Center for Living) to complete the building project now that the bank funding has fallen through. District Attorney Eric Nisley asked if there are any legal restrictions in this type of arrangement. Mr. Stone explained that discussions are taking place with legal representatives from all partners and the Commission is discussing this week. Commissioner Hege clarified that CFL is a joint entity with HR and Sherman counties, and the other counties are still on the hook for this project as well. CDBG guidelines state that Wasco County will own building for 5 years following construction, at which time ownership transfers to CFL. Mr. Stone explained that he does not want to get into the practice of loaning out money, but because of our sunk costs and commitment, this is a reasonable proposal. Mr. Carter asked what is the impact on the reserves? Mr. Middleton clarified that there is approximately \$800,000 still going to reserve in this budget year, with a balance of approximately \$9M.

Chair Davis called for a break at 10:32. The meeting was reconvened at 10:39.

Commissioner Hege asked to clarify bar graph describing fees. Mr. Middleton clarified that the graph describes the percentage of general fund funding utilized by each department.

Commissioner Hege asked about SRS federal funding. Is the schools extension included in that? He believed it to be approximately \$500,000, including retroactive pay. Commissioner Kramer said they waited for the deposit to happen before including in budget. Commissioner Hege reiterated that we should include in the FY19 budget, and

WASCO COUNTY BUDGET COMMITTEE ANNUAL MEETING
MAY 16, 2018
PAGE 4

there are dedicated funds for roads. Commissioner Hege asked if we weren't contributing to reserve, what would be the impact? Mr. Middleton clarified that the reserve amounts are included in this analysis, so the gap would be lesser.

5 and 10-year Projections:

Mr. Stone asked that everyone pat themselves on the back for preparing for the future now. In the past, the knee jerk reaction was to spend public dollars quickly without building reserves. The new philosophy has been to plan for extending services out and planning for sustainability. Mr. Middleton highlighted that as reserves grow, opportunities for investments increases.

Mr. Middleton highlighted changing expectations from our residents. Technology is transforming expectations of county government. He also discussed the need for representative at state and federal levels, as it helps to plan for future. Mr. Stone stated that the state is facing a massive change. The sentiment in at the Capitol is a focus on building revenue to face these issues, without conscious thought to how it affects county governments. Commissioner Hege described a 10% growers tax is the big change from the state marijuana legislation. Mr. Stone concurred and stated that a large amount of legislation still to come. Commissioner Hege stated that the marijuana taxes are designed to be spent on certain things, and he wants to ensure that this is being adhered to at the County.

Staffing Changes:

In-House Counsel: Mr. Stone clarified that the funding is already there for in house or contracted legal. Mr. Middleton clarified that this money is in the same fund, so it doesn't matter budgetarily if the counsel is brought in-house. Mr. Stone stated that we are also leaning on current contracted counsel to put together a proposal on how to address. Mr. Carter asked if contracted services were anticipated to increase at the same rate as personnel. Mr. Middleton said he thought it was likely a similar increase. Commissioner Hege stated that he's not convinced as this a path forward. With external counsel, you can flex your needs up or down, which you can't do with a full time in-house counsel. He thinks more discussion needs to take place. Chair Davis described at the irrigation district that there is difficulty finding an attorney that covers the breadth of legal areas (personnel, land use, etc.). Mr. Middleton stated that there are some general legal services that this position would really cover, besides the big chunks of legal areas. District Attorney Nisley offered the idea that firms do exist that provide the broad range of legal services and encouraged a bid process to evaluate these firms. Mr. Stone described that we currently pick and choose legal services depending on area.

3.5% increase for elected officials: Mr. Stone clarified that individual asks existed, we have a philosophy of looking at the market for positions. The methodology is to have the individual come up with a not to exceed amount increase, market analysis is done, and then the compensation committee makes the decision.

Outside Agencies:

MCEDD: Mr. Stone stated that pushback was received on additional MCEDD dollars. It's not really a "one-time". That's why the base fee is separated out. The intent of separating out one-time payments is to ensure that there is transparency in what the regular funding for partner agencies is.

Ask/Adds:

ORMS: Mr. Stone clarified that the ORMS \$5,000 fee is an annual fee that will be recurring in future years.

Eden Modules: Mr. Stone discussed that contract management is one of our biggest administrative challenges. Mr. Middleton added that this allows us to better plan for increases.

WASCO COUNTY BUDGET COMMITTEE ANNUAL MEETING
MAY 16, 2018
PAGE 5

Deputy Pay Increases: Mr. Stone clarified that this ask is in line with the compensation philosophy in that it addresses the market analysis requirement. District Attorney Nisley stated that currently when someone is promoted to Sergeant, it equates to a cut in pay due to offsetting benefits. Mr. Middleton described the difference between represented and non-represented employees, and that is the main driver of this gap. Mr. Stone described that if a top step deputy could currently make more than a first step Sergeant, this is removing incentive for promotions. There is a balance between identifying that sergeants are a different labor market and skill set than top deputies. This still needs to go through the compensation committee.

Park District: Mr. Stone shared that one of the complaints from the park district is that they don't have a staff. MCEDD can provide a level of staffing for grant writing and funding advancement.

NCPHD: Mr. Stone stated that the budget and management teams are still split on this level of funding. Mr. Stone's position is that the County needs to apply consistency of approach. He discussed with Commissioner Hege about moving away from in-kind services and creating a more sustainable funding model. He stated that more discussion would take place following the presentation.

Security Improvements: Mr. Stone explained this was not reviewed as it is believed to be a part of a broader project. A comprehensive security review needs to be done, not addressed at the individual or department level. Capital dollars are already in the budget that could be leveraged for this.

NORCOR Body Scanner: Mr. Stone believes this is a NORCOR expense and should be bore by NORCOR. Chair Davis asked if this is a typical request, Mr. Stone said no. Normally, individual requests are not brought to the County. Commissioner Hege doesn't believe this has been vetted to the NORCOR board, Molly Rogers stated they've at least seen the request.

Chair Davis called for lunch break at 12:02. Meeting reconvened at 12:51.

PUBLIC COMMENT

Chair Davis opened the meeting up for public comment. There being none, he closed public comment and turned the meeting over to the committee.

DISCUSSION

Commissioner Hege asked about the budget discussion document. The FTE count is listed as 12 down to 10, with overall budget increasing in the Assessor's office. Mr. Middleton explained that some were temporary, and this is not an actual decrease in staff. Mr. Middleton stated that he would like to get a better grasp on open positions, FTE vs. temp, etc.

Mr. Carter stated the perception by residents is that traffic is increasing to the landfill and want to know about capacity. Commissioner Kramer stated current capacity was estimated to be sustainable for 45-47 years. Waste Management is currently evaluating options in partnership with their board. Wasco County does not own the landfill, Commissioner Kramer stated that it truly is a large revenue source and there are concerns about having to move landfill or services outside of the County. Discussion occurred about fluctuating capacity of the landfill. Mr. Carter stated that the road off of Highway 197 is seeing a lot of wear and tear and asked if there is additional funding to maintain this during periods of increased traffic. Mr. Stone stated that all of the pavement and maintenance comes out of the road fund. Wasco County used to charge road fund an administrative fee, but no longer does so. It may be something to explore in the future, but for now, not having to pay the administrative fee is subsidizing these additional costs for maintenance. Mr. Middleton stated that legal fees, rent, and administrative fees are a common occurrence within current operations.

WASCO COUNTY BUDGET COMMITTEE ANNUAL MEETING

MAY 16, 2018

PAGE 6

Chair Davis inquired about security for the two offices. He is in agreeance that the planning department probably deals with a fair share of difficult customers. He recommended that during the process of evaluating security that the County should prioritize the offices in questions. Fred Davis, Facilities Operations Manager, stated that a security audit was completed within the past year. Sheriff clarified that there were a large amount of recommendations with a large price tag. Fencing natural gas lines has been priority. Commissioner Hege asked what "one-entry" was referring to. Sheriff Lane explained that the primary entrance would be the 5th street side, but this prohibits ADA access/elevator. No clear solution was identified as part of the security audit. There are other counties that have already implemented this. District Attorney Nisley requested that the study/evaluation be completed, as it is already budgeted. County Assessor Jill Amery highlighted that her department also receives physical threats, Mr. Stone concurred. Fred Davis stated that they have formed a team to put together a security analysis, discussions have been underway. He said that every recommended approach comes with a methodology of prioritizing security needs.

Chair Davis commented with regards to the deputy/sergeant pay increase that those employees are highly valued and the perception that compensation is flawed could be detrimental. Mr. Carter asked if there is a timeline for resolution for the sheriff deputy/sergeant issue. Mr. Stone stated that we've had the conversation with our compensation advisory contractor. He acknowledged that there are a lot of compensation issues needing to be addressed.

North Central Public Health District: Commissioner Hege provided background: the issue at hand is that there is a recurring discussion about the level of funding. He explained that in 2015, the Wasco County contribution was \$376k and then dropped to approximately \$314k in 2016. The perception is that NCPHD is playing catchup to the prior level of funding. Commissioner Hege clarified that when our contribution changes, so do the other county's contributions. The initial budget request was \$404k, based on current service level budget, but also included reserves for PERS. Commissioner Hege requested to provide this funding to get the partnership to a level that is sustainable going forward. Chair Davis asked if the requested amount includes reserve. Commissioner Hege said yes, and gives them the accountability to budget for increases and that going forward, the contribution would be a standard 3% increase. Commissioner Kramer would like more information from NCPHD to the commission. Mr. Carter stated he agreed with Commissioner Hege's position, to grant the larger increase. Commissioner Kramer stated that the Commission is going to have to discuss facilities in order for our partners to understand that our contribution is actually above 62%. Chair Davis stated that he is not comfortable with this request, and that the other departments are being held to a stricter standard. This is the third or fourth time this conversation has occurred to his recollection. Commissioner Hege stated that some departments actually fluctuate based on need, the County overall stays around 3% trend. Mr. Middleton clarified that personnel has grown 3.2%. Commissioner Kramer stated that the BOCC has the final say on the budget and that moving forward we need to work as partners.

{{{Mr. Carter made a motion to approve the request for a funding increase of \$39,890. Mr. Polehn seconded the motion. Commissioner Kramer asked that the 3% be a part of the motion. Mr. Stone stated it cannot be but it is on the record.

Roll Call:

Commissioner Hege – Yes

Commissioner Kramer – Yes

Mr. Carter – Yes

Chair Davis – No

Mr. Polehn – Yes

**WASCO COUNTY BUDGET COMMITTEE ANNUAL MEETING
MAY 16, 2018
PAGE 7**

Motion passed.}}

In reference to the NORCOR scanner ask/add, Lane discussed the increase in the volume of narcotics coming into NORCOR. Conference folks worked on a request for bids at the state level. It is a larger issue as there have been deaths in the jails. NORCOR could not afford the scanner outright, so the sheriffs from the five counties that leverage NORCOR are asking their budget committees for a contribution. The total purchase price is approximately \$178k. Hood River has added to budget, Gilliam and Sherman have. Mr. Stone asked if each county was contributing an equal amount, to which Sheriff Magill stated that the amounts were similar but the Wasco County contribution was not the highest. Sheriff Magill stated that several counties in Oregon and Washington have had jail deaths in the past 12 months. He described limited ability to do cavity searches, and this tool would allow for a less invasive search. Mr. Polehn inquired if this is similar to the TSA scanner, to which Sheriff Magill replied yes. There is currently a metal scanner, but it does not do an internal scan. Mr. Stone stated his position is that this is a NORCOR expense. Sheriff Magill reiterated that the Sheriff's had agreed to take this back to their counties to absorb the cost. Commissioner Hege would prefer to wait until the NORCOR board vets this request. Sheriff Magill stated that because of the discussion during budget committee that the Sheriffs have offered to bear the burden without waiting for full vetting from the NORCOR board. District Attorney Nisley stated that we are responsible for these inmates. Mr. Stone stated again that this would be NORCOR equipment.

{{{Mr. Polehn made a motion to approve the request for \$40,000 as a contribution towards the NORCOR purchase of a scanner. Mr. Carter seconded the motion.

Commissioner Hege requested to modify the motion, stating that it should be contingent upon the NORCOR board approval. Mr. Polehn stated it should be contingent upon the other counties approval. Mr. Kramer stated that this can't be approved until NORCOR has made a decision. Chair Davis made the distinction that it's the Sheriff making the request. Mr. Kramer agreed that conceptually is great, but the process is not consistent with past precedent. Mr. Carter asked who is liable for the safety of the inmates. Mr. Stone stated that NORCOR would be liable. Sheriff Magill stated that in the case, Wasco county would be named. No modifications to the motion were made.

Roll Call:

**Commissioner Hege – No
Commissioner Kramer – No
Mr. Carter – Yes
Chair Davis – Yes
Mr. Polehn – Yes**

Motion passed.}}

The Committee discussed the "Late Notification" slide of the presentation regarding the removal of the State Homeland Security Grant in the amount of \$74,540. The County just received notification that it was not awarded this grant.

{{{Commissioner Hege made a motion to remove the aforementioned amount from the budget. Commissioner Kramer seconded the motion, which passed unanimously.}}

Commissioner Hege inquired about the SRS funds. Mr. Middleton stated that this money is split between schools and public works. Mr. Stone would like to have a number put in now. Commissioner Kramer received an email on 5/8 stating that the "distribution for Wasco will be \$561,462.01."

WASCO COUNTY BUDGET COMMITTEE ANNUAL MEETING
MAY 16, 2018
PAGE 8

Mr. Middleton discussed that with the exception of the SRS funds, the total budget would not change as an entry would be done to add or remove the amounts from contingency. Mr. Stone asked how much this would affect contingency. Mr. Middleton said we are reducing by a limited amount in comparison to the amount we are transferring in.

{{{Commissioner Hege moved that the Wasco County Budget Committee has reviewed and approved the budget for the 2019 Fiscal Year, as amended by the attached list, in the total amount of \$58,792,516. Commission Kramer seconded the motion, which passed unanimously.}}}

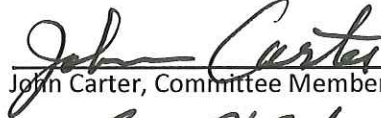
{{{Commissioner Kramer moved that the Wasco County Budget Committee approve taxes for the 2019 Fiscal Year at the rate of \$4.2523 per \$1,000 of assessed value for operating purposes in the General Fund. Mr. Polehn seconded the motion, which passed unanimously.}}}

Chair Davis adjourned the meeting at 2:04pm.

WASCO COUNTY BUDGET COMMITTEE



Pat Davis, Committee Chair



John Carter, Committee Member



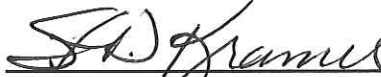
Ken Polehn, Committee Member



Scott C. Hege, County Commissioner

ABSENT

Rod Runyon, County Commissioner



Steve Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF ADOPTING THE FISCAL YEAR 2019-2020 BUDGET, TAX LEVY AND
APPROPRIATIONS FOR WASCO COUNTY

RESOLUTION #19-011

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

BE IT HEREBY RESOLVED that the Wasco County Board of Commissioners hereby adopts the Fiscal Year 2019-2020 Budget approved by the Budget Committee of the County on May 14, 2019, with changes Adopted by the Board of Commissioners and now on file in the Finance Office for the amount of \$70,009,991.

BE IT FURTHER RESOLVED that the Board of Commissioners of Wasco County, Oregon hereby imposes the taxes provided for in the adopted budget at the rate of \$4.2523 per \$1,000 of assessed value for operations and that these taxes are hereby imposed and categorized for tax year 2019-2020 upon the assessed value of all taxable property within the district as follows:

	Subject to the General Government <u>Limitation</u>	Excluded From <u>Limitation</u>
General Fund	\$4.2523/\$1,000	

BE IT FURTHER RESOLVED that the amounts and the purposes shown in the attached detail for the Fiscal Year beginning July 1st, 2019, be and hereby are as follows: the total appropriated amount is \$62,110,287, the total amount reserved for future expenditure is \$7,899,704 for a total budget of \$70,009,991.

BE IT FURTHER RESOLVED that the County Clerk certify to the assessor of Wasco County, Oregon the tax levy made by this Resolution.

The above Resolution Statements were approved and declared adopted on this 26th day of June, 2019.

ATTEST

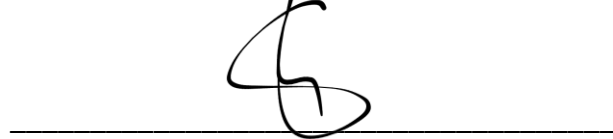


Kathy White
Executive Assistant

WASCO COUNTY BOARD
OF COMMISSIONERS



Steven D. Kramer, Chair

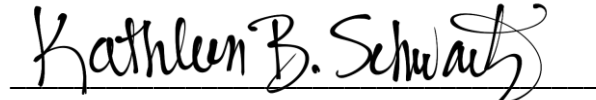


Scott C. Hege, County Commissioner

APPROVED AS TO FORM:



Brad Timmons, County Counsel



Kathy Schwartz, County Commissioner

Fund	Department/Classification	Budget Revenue	Budget Expense
GENERAL	GENERAL	20,107,651	-
	ASSESSMENT & TAXATION	28,500	895,396
	COUNTY CLERK	154,500	367,046
	SHERIFF	324,661	2,485,992
	ADMINISTRATIVE SERVICES	322,925	4,409,343
	ADMINISTRATION	973,310	3,775,182
	DISTRICT ATTORNEY	221,484	707,147
	PLANNING	166,600	899,045
	PUBLIC WORKS	18,065	56,018
	YOUTH SERVICES	215,525	926,276
	TRANSFERS	1,215,271	3,424,162
	CONTINGENCY	-	1,315,341
	UNAPPROPRIATED	-	4,487,544
TOTAL GENERAL		23,748,492	23,748,492
BUILDING CODES GENERAL	BUILDING CODES GENERAL	4,613,050	1,298,938
	TRANSFERS	200,000	450,000
	CONTINGENCY	-	1,381,800
	UNAPPROPRIATED	-	1,682,312
TOTAL PUBLIC WORKS		4,813,050	4,813,050
BUILDING CODES ELECTRICAL	BUILDING CODES ELECTRICAL	922,666	281,827
	TRANSFERS	200,000	450,000
	CONTINGENCY	-	205,839
	UNAPPROPRIATED	-	185,000
TOTAL PUBLIC WORKS		1,122,666	1,122,666
PUBLIC WORKS	PUBLIC WORKS	7,223,492	3,606,810
	TRANSFERS	-	1,000,000
	CONTINGENCY	-	1,729,630
	UNAPPROPRIATED	-	887,052
TOTAL PUBLIC WORKS		7,223,492	7,223,492
COUNTY FAIR	ADMINISTRATION	293,316	195,251
	TRANSFERS	29,000	-
	CONTINGENCY	-	33,000
	UNAPPROPRIATED	-	94,065
TOTAL COUNTY FAIR		322,316	322,316
COUNTY SCHOOL FUND	ADMINISTRATION	424,440	424,440
TOTAL COUNTY SCHOOL FUND		424,440	424,440
LAND CORNER PRESERVATION	PUBLIC WORKS	103,957	24,513
	TRANSFERS	-	-

Fund	Department/Classification	Budget Revenue	Budget Expense
	CONTINGENCY	-	39,940
	UNAPPROPRIATED	-	39,504
TOTAL LAND CORNER PRESERVATION		103,957	103,957
FOREST HEALTH PROGRAM	FOREST HEALTH	374,117	50,000
	TRANSFERS	-	119,459
	CONTINGENCY	-	204,658
TOTAL FOREST HEALTH PROGRAM		374,117	374,117
HOUSEHOLD HAZARDOUS WASTE	HHW	856,527	497,028
	CONTINGENCY	-	159,499
	UNAPPROPRIATED	-	200,000
TOTAL HOUSEHOLD HAZARDOUS WASTE		856,527	856,527
SPECIAL ECONOMIC DEVELOPMENT	ADMINISTRATION	2,427,924	1,947,112
	TRANSFERS	-	480,812
TOTAL SPECIAL ECONOMIC DEVELOPMENT		2,427,924	2,427,924
LAW LIBRARY	DISTRICT ATTORNEY	174,025	46,229
	TRANSFERS	-	-
	CONTINGENCY	-	110,300
	UNAPPROPRIATED	-	17,496
TOTAL LAW LIBRARY		174,025	174,025
DISTRICT ATTORNEY	DISTRICT ATTORNEY	15,323	15,323
	TRANSFERS	-	-
	CONTINGENCY	-	-
TOTAL DISTRICT ATTORNEY		15,323	15,323
MUSEUM	ADMINISTRATION	321,476	107,338
	TRANSFERS	22,500	-
	CONTINGENCY	-	177,904
	UNAPPROPRIATED	-	58,734
TOTAL MUSEUM		343,976	343,976
911 COMMUNICATIONS	SHERIFF	1,019,756	1,136,646
	TRANSFERS	253,129	73,333
	CONTINGENCY	-	62,906
TOTAL 911 COMMUNICATIONS		1,272,885	1,272,885
PARKS	ADMINISTRATION	362,389	144,704
	CONTINGENCY	-	60,000
	UNAPPROPRIATED	-	157,685
TOTAL PARKS		362,389	362,389

Fund	Department/Classification	Budget Revenue	Budget Expense
COMMUNITY CORRECTIONS	SHERIFF	2,924,650	2,283,998
	CONTINGENCY	-	550,340
	UNAPPROPRIATED	-	90,312
TOTAL COMMUNITY CORRECTIONS		2,924,650	2,924,650
COURT FACILITIES SECURITY	ADMINISTRATION	178,562	43,000
	CONTINGENCY	-	135,562
TOTAL COURT FACILITIES SECURITY		178,562	178,562
YOUTH THINK	YOUTH SERVICES	120,000	-
	TRANSFERS		120,000
	CONTINGENCY	-	-
	UNAPPROPRIATED	-	-
TOTAL YOUTH THINK		120,000	120,000
KRAMER FIELD	ADMINISTRATION	34,484	34,484
	CONTINGENCY	-	-
TOTAL KRAMER FIELD		34,484	34,484
CLERK RECORDS	COUNTY CLERK	46,203	11,550
	CONTINGENCY		34,653
TOTAL CLERK RECORDS		46,203	46,203
ROAD RESERVE	PUBLIC WORKS	4,972,857	5,972,857
	TRANSFERS	1,000,000	-
TOTAL ROAD RESERVE		5,972,857	5,972,857
CAPITAL ACQUISITIONS	ADMINISTRATION	3,852,873	3,852,873
	TRANSFERS	-	-
TOTAL CAPITAL ACQUISITIONS		3,852,873	3,852,873
911 EQUIPMENT RESERVE	SHERIFF	32,435	30,000
	TRANSFERS	30,000	-
	CONTINGENCY	-	32,435
TOTAL 911 EQUIPMENT RESERVE		62,435	62,435
FACILITY CAPITAL RESERVE	ADMINISTRATION	4,633,223	4,633,223
	TRANSFERS	-	-
	CONTINGENCY	-	-
TOTAL FACILITY CAPITAL RESERVE		4,633,223	4,633,223
GENERAL OPERATING RESERVE	ADMINISTRATION	4,914,592	8,039,125
	TRANSFERS	3,124,533	-

Fund	Department/Classification	Budget Revenue	Budget Expense
	CONTINGENCY	-	-
TOTAL GENERAL OPERATING RESERVE		8,039,125	8,039,125
CDBG GRANT	ADMINISTRATION	560,000	560,000
	CONTINGENCY	-	-
TOTAL CDBG GRANT		560,000	560,000
Total Appropriation		70,009,991	70,009,991
Reserve for Future Expenditure			7,899,704
Fiscal Year 2020 Appropriation			62,110,287